

# M I N U T E S

## THE FIRST SPECIAL MEETING OF THE ONE HUNDRED AND TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE

Mayor Antonakos called the First Special Meeting of the One Hundred and Twenty Seventh Council of the Town of Carleton Place to order on August 2, 2016 at 8:56 p.m. in the Council Chambers of the Town Hall.

**PRESENT:** Mayor Antonakos                      Deputy-Mayor Flynn  
                  Councillor Black                              Councillor Doucett  
                  Councillor Redmond                          Councillor Trimble

**STAFF:**        P. Knowles, C.A.O.                      D. Rogers, Clerk

### I        **READING OF BY-LAWS**

#### **By-law No. 35-2016**

Motion No.SP1-127-01

Moved by Councillor Redmond, seconded by Councillor Trimble

**THAT** By-law No. 35-2016 **(To Adopt Amendment No 4 to the Carleton Place Official Plan)** be read a first time, second time and third time and finally passed.

**CARRIED**

#### **By-law No. 36-2016**

Motion No.SP1-127-02

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

**THAT** By-law No. 36-2016 **(To Exempt from Part Lot Control 73-75 Dulmage Crescent)** be read a first time, second time and third time and finally passed.

**CARRIED**

#### **By-law No. 37-2016**

Motion No.SP1-127-03

Moved by Councillor Trimble, seconded by Councillor Redmond

**THAT** By-law No. 37-2016 **(To exempt from Taxation – Navy League of Canada)** be read a first time, second time and third time and finally passed.

**CARRIED**

### II        **STANDING COMMITTEES**

#### **Policy Review Committee – June 28, 2016**

Motion No. SP1-127-04

Moved by Councillor Doucett, seconded by Deputy-Mayor Flynn

Communication:    127247 127278 127279 127280 127282

127284 127288 127289 127290 127292

**THAT** Council hereby accepts the Policy Review Committee's decisions related to the consent items of June 28, 2016 and approves the Council Actions.

**CARRIED**

#### **Policy Review Committee – August 2, 2016**

Motion No. SP1-127-05

Moved by Councillor Trimble, seconded by Councillor Black

Communication:    127305

**THAT** staff engage Larry Gaines to provide architectural services for the addition to the arena.

**CARRIED**

Motion No. SP1-127-06

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 127310

**THAT** the Committee hereby authorize staff to execute the Development Permit Agreement DP3-01-2016 upon receipt of required securities and outstanding items. This authorization is valid until February 2<sup>nd</sup>, 2017

**CARRIED**

Motion No. SP1-127-07

Moved by Councillor Doucett, seconded by Deputy-Mayor Flynn

Communication: 127311

**THAT** Council hereby authorizes the Mayor and Clerk to execute the subdivision agreement for the King Street Subdivision (09-T-15004) staff engage Larry Gaines to provide architectural services for the addition to the arena.

**CARRIED**

Motion No. SP1-127-08

Moved by Councillor Black, seconded by Councillor Trimble

Communication: 127312

**THAT** Council hereby authorizes the Mayor and the Clerk to execute a three way agreement with Pegasus and NuGlobe that requires the Town to dedicate property as a road allowance.

**CARRIED**

**III ADJOURNMENT – 9:05 p.m.**

**Motion No. SP1-127-09**

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

**THAT** the First Special Meeting of the One Hundred and Twenty Seventh Council be hereby adjourned.

**CARRIED**

  
Louis Antonakos, Mayor

  
D.H. Rogers, Clerk

# **A G E N D A**

## **FIRST SPECIAL MEETING OF THE 127<sup>TH</sup> COUNCIL**

Tuesday, August 2, 2016

Council Chambers

After the Policy Review Committee Meeting

- I Reading of By-laws
  - By-law No. 35-2016 – To Adopt Amendment No. 4 to the Carleton Place Official Plan
  - By-law No. 36-2016 – To Exempt from Part Lot Control 73-75 Dulmage Crescent
  - By-law No. 37-2016 – To Exempt from Taxation - Navy League of Canada
- II Consent Motion from June 28, 2016 and Motions from the August 2, 2016 Policy Review Committee Meetings
- III Adjournment

**BY-LAW NO. 35-2016**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO  
ADOPT AMENDMENT NO.4 TO THE CARLETON PLACE OFFICIAL PLAN**

The Council of the Town of Carleton Place, in accordance with Section 22 of *The Planning Act, R.S.O, 1990*, hereby enacts as follows:

1. That the Official Plan of the Town of Carleton Place is hereby amended to add a new section, Section 4.3.13 "Source Water Protection" as outlined in "Schedule A" in this by-law and that Schedule "A" of the Official Plan of Carleton Place is hereby amended to illustrate the Intake Protection Zone (IPZ) areas 9 and 10 also included in Schedule "A" of this by-law.
2. The Clerk is hereby authorized and directed to make application to Lanark County for the approval of the aforementioned Amendment No. 4.
3. This By-law shall come into force and effect on the day of final passing thereof.

READ A FIRST TIME, A SECOND AND A THIRD TIME AND FINALLY PASSED THIS  
2<sup>nd</sup> DAY OF AUGUST, 2016

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Louis Antonakos, Mayor

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D. H. Rogers, Clerk

**SCHEDULE "A"**

**Carleton Place- Official Plan Amendment No. 4**

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**PART A – THE PREAMBLE** does not constitute part of this Amendment

## **PART A – THE PREAMBLE**

### **Purpose and Effect of the Official Plan Amendment**

The purpose of Official Plan Amendment No. 4 is to ensure conformity of the Town of Carleton Place Official Plan with the policies of the approved Mississippi-Rideau Source Protection Plan (SPP). The proposed amendments to the Town of Carleton Place Official Plan will also ensure that the Development Permit By-law also complies with the policies of the SPP.

The amendment provides an update to the Official Plan Section 4.3 Built Infrastructure by adding policies in a new sub-section to identify Source Protection Requirements. Schedule A to the Official Plan is being amended to define areas where Source Water Protection Policies apply.

### **Basis of the Amendment**

The SPP was approved on August 27, 2014 and came into effect on January 1, 2015. Section 40 of the Clean Water Act, 2006 requires that municipal Councils within the jurisdiction of a Source Protection Plan amend their Official Plans to conform with the policies of the Source Protection Plan.

The Source Protection Plan describes the actions and measures that must be taken by various agencies, including municipalities, to protect surface and groundwater sources that supply municipal drinking water. The source Protection Plans are required to recommend actions to ensure that existing treats cease to be significant and potential threats never become significant.

On October 16, 2015 the Ministry of Municipal Affairs and Housing approved Amendment No. 3 to the county of Lanark Sustainable Communities Official Plan (SCOP) to implement the approved Mississippi-Rideau Source Protection Plan in the SCOP. The SCOP requires municipal Official Plans to identify areas where all Planning Act applications shall require notice from the RMO in accordance with Section 59 of the Clean water Act prior to submission.

The SPP contains both legally binding and non-legally binding policies. Legally binding policies relate to activities and land uses that are identified as being “significant threats” to drinking water sources, as defined in the SPP. The legally-binding policies include

restrictions on certain potentially threatening land uses, requirements for processing Planning Act applications, and actions that municipalities must undertake to implement the policies of the SPP.

For simplicity and clarity, the proposed amendments to the Official Plan reference the SPP as a guiding document, and accordingly readers of the proposed Official Plan policies should refer to the SPP and the Clean Water Act, 2006 for detailed information and guidance.

**PART B – THE AMENDMENT**, Consisting of the following and constitutes the amendment to the Town of Carleton Place Official Plan.

## **PART B – THE AMENDMENT**

### **The Introductory Statement**

All of this part of this document entitled “Part B – The Amendment” constitutes Amendment No. 4 to the Town of Carleton Place’s Official Plan.

### **Details of the Amendment**

The Town of Carleton Place Official Plan is hereby amended as follows:

1. By adding Source Water Protection areas to Schedule A of the Official Plan
2. By adding a new section to the plan as follows:

“4.3.13 - Source Water Protection

The Mississippi-Rideau Source Protection Plan was approved on August 27, 2014 and came into effect on January 1, 2014. Section 40 of the Clean Water Act, 2006 requires that municipal Councils within the jurisdiction of a Source Protection Plan amend their Official Plans to conform with the policies of the Source Protection Plan. The vulnerable areas within the boundaries of the Town of Carleton Place are:

- Carleton Place Intake Protection Zone (IPZ) (Schedule H to the SPP) – the area upstream of the intake at the Carleton Place water treatment plant on the Mississippi River where land use activities have the potential to affect the quality of water at the intake.
- Highly Vulnerable Aquifer (HVA) (the entire Town is designated HVA) – an aquifer that is vulnerable to surface contaminants due to overlying soils that are thin or absent and bedrock that is fractured.

The following policies apply:

1. All decisions of the Town Council, including decision on matters related to Planning Act applications, shall conform to the Source Protection Plan.

2. All Planning Act applications prescribed by Subsection 59.1(a) of the Clean Water Act, 2006 that based on the policies of the Source Protection Plan, would result in a restricted land use under Section 59 of the Clean Water Act, 2006 shall require a notice from the Risk Management Official in accordance with Section 59(2) of the Clean Water Act, 2006 prior to approval.
3. Notwithstanding the policies and land use designations of this Plan to the contrary, land uses identified in the Source Protection Plan as being prohibited shall not be permitted.
4. Permitted and non-permitted land uses and any specific development requirements or constraints shall be outlined and defined in the Town's Development Permit By-law.
5. Where applicable, future amendments to the SPP shall be implemented by an amendment to this plan."
6. All development in the IPZ 10 area designated on Schedule A must be connected to municipal services.
7. Lands shown as Intake Protection Zone on Schedule A are areas where Planning Act and Building Code Act applications shall require a clearance notice from the Risk Management Official. This is to ensure activities prohibited under Section 57 of the Clean Water Act and activities requiring a Risk Management Plan under Section 58 of the Clean Water Act (to reduce risks to drinking water sources) do not proceed until these requirements have been met. An application may proceed without a notice if the applicant demonstrates to the satisfaction of the planning authority or the Chief Building Official that a designated drinking water threat activity will not be engaged in. The Source Water Protection Checklist can be used for this purpose.
8. By January 1, 2016, Council shall initiate an education and outreach program for residents within the IPZ areas to raise awareness about drinking water sources and good stewardship practises. This education program shall be ongoing.
9. As resources permit, Council may implement the non-legally binding policies described in the SPP.
10. By February 1, of each year, Council shall provide the Source Protection Authorities with a summary of implementation activities for the previous calendar year."

11. Section 4.3.5.1 General Policies is amended by adding a new subsection 9:

“Council shall appoint a Risk Management Official or maintain an enforcement transfer agreement with another body which has an appointed Risk Management Official (such as a Conservation Authority or Health Unit). A Risk Management Official is required to enforce the Source Protection Plan policies and invoke Part IV of the Clean Water Act. These policies either prohibit activities under Section 57 or require a Risk Management Plan (to reduce risks to drinking water sources) under Section 58.”

12. Section 4.3.6 Snow Disposal Facilities is amended by adding a new paragraph following Paragraph 1:

“New snow storage facilities are not in the Town of Carleton Place Intake Protection Zones IPZ 9 and IPZ 10.

13. Section 4.3.8 Surface Water Management Plans is amended by adding a new paragraph following Paragraph 1:

“The design of new stormwater management facilities shall minimize the risk of contaminating drinking water by encouraging grading and drainage designs that reduce ponding and direct the discharge of any stormwater run-off outside of vulnerable areas where possible.”

14. Section 6.14.2 Development Permit By-laws, Application Requirements is amended by adding a sub-section 20e):

“The amount of imperious surface area requiring the application of salt during winter in IPZ areas”



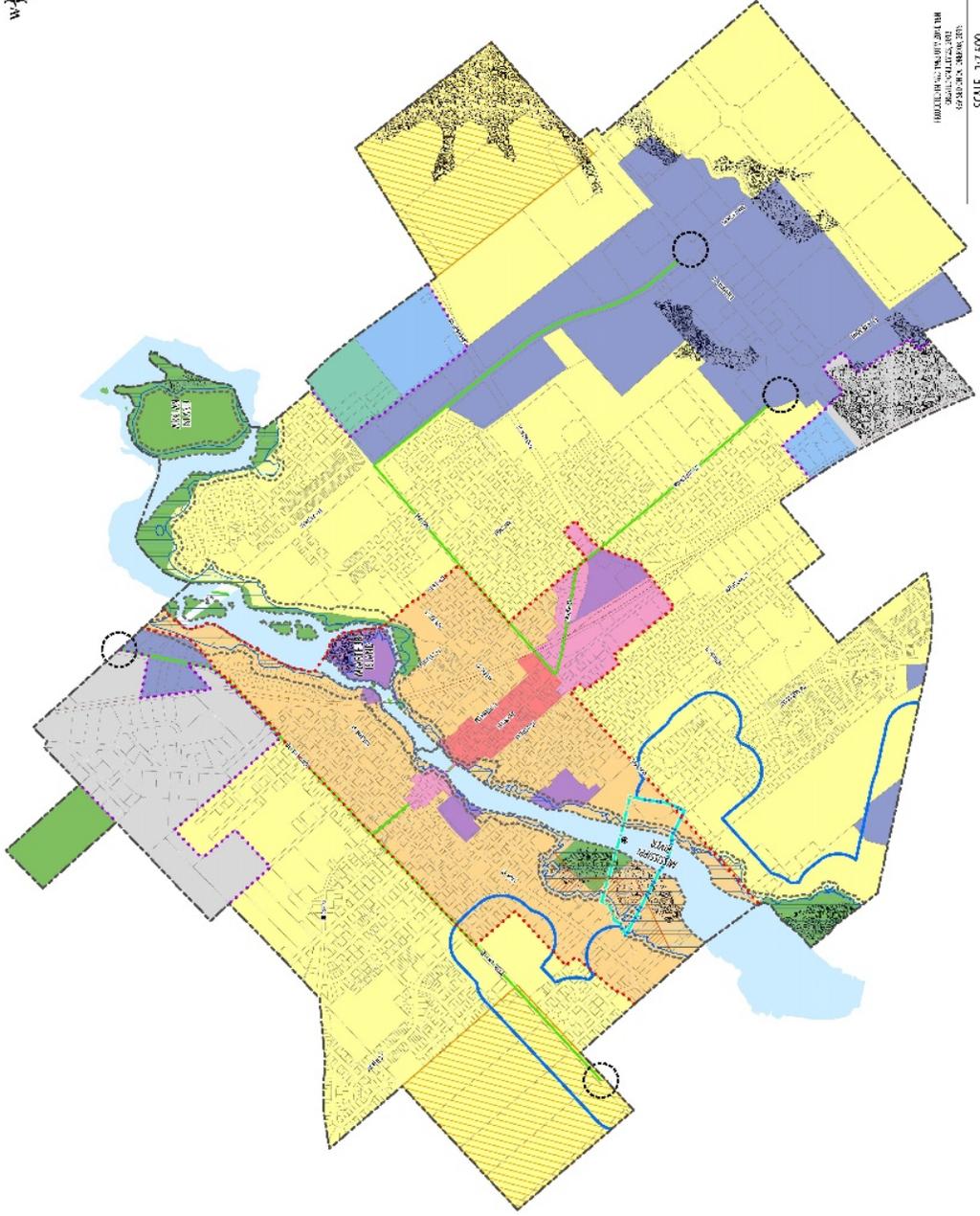
# OFFICIAL PLAN SCHEDULE A

## LEGEND

- TOWN OF CARLETON PLACE BOUNDARY
- LAID "AREAS"
- MISSISSIPPI DISTRICT PROWEGRAFE
- GATEWAY
- WATER BODY
- MISSISSIPPI DISTRICT**
  - MISSISSIPPI RESIDENTIAL SPUR
  - COMMERCIAL DISTRICT
  - MISSISSIPPI TRANSITIONAL SECTOR
  - STRATEGIC PROPERTY
- EMPLOYMENT DISTRICT**
  - HIGH TECH CORPUS
  - BUSINESS PARK CORPUS
  - INDUSTRIAL CORPUS
- FUTURE OPPORTUNITY DISTRICT
- RESIDENTIAL DISTRICT
- HIGHWAY DISTRICT
- MAJOR TRANSPORTATION DISTRICT
- FOOD/PARK
- HOUSING
- REGULAR CORPUS
- R7-10
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Helping shape better communities



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## **PART C – IMPLEMENTATION AND INTERPRETATION**

### **Implementation**

The implementation of this Amendment to the Official Plan shall be in accordance with the policies of the Town of Carleton Place Official Plan, the Lanark County Sustainable Communities Official Plan and the relevant policies of the Mississippi-Rideau Source Protection Plan.

## BY-LAW NO. 36-2016

### **A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN LANDS FROM PART LOT CONTROL, BLOCK 93, REGISTERED PLAN 27M-60, PART 1 TO 3 INCLUSIVE ON PLAN 27R-10776, IN THE TOWN OF CARLETON PLACE IN THE COUNTY OF LANARK.**

**WHEREAS** Subsection 7 of Section 50 of *The Planning Act*, R.S.O. 1990 as amended, authorizes a Municipality to provide a by-law that part lot control does not apply to land that is within registered plans or plan of subdivision or parts thereof, subject to the approval of the County of Lanark;

**AND WHEREAS** it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Block 93, Registered Plan 27M-60, Parts 1 to 3 inclusive on Plan 27R-10776 in the Town of Carleton Place in the County of Lanark;

**AND WHEREAS** *The Planning Act*, subsection 50 (7.1) does not come into effect until approved by the County of Lanark;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to Block 93, Registered Plan 27M-60 further described as Parts 1 to 3 inclusive on Plan 27R-10776 in the Town of Carleton Place in the County of Lanark.
2. This by-law shall be effective only to the extent necessary to permit;
  - a) The creation of blocks and parcels for construction purposes and to permit such lots to be charged and/or discharged
  - b) Individual dwelling units, together with appurtenant rights and easements in land associated therewith, to be conveyed to each initial purchaser of each individual dwelling unit;  
And this by-law shall not be construed as to permit the further severance or re-subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.
4. This by-law shall expire and be of no further force and effect as of August 2, 2018.
5. The property is locally known as 73-75 Dulmage Crescent.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 2<sup>nd</sup> DAY OF AUGUST 2016.

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Louis Antonakos, Mayor

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D. H. Rogers, Clerk

## **BY-LAW NO. 37-2016**

### **A BY-LAW FOR THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT FROM TAXATION, EXCEPT FOR SCHOOL TAXES AND LOCAL IMPROVEMENT RATES, LAND OWNED BY THE NAVY LEAGUE OF CANADA**

**WHEREAS** it is desirable to exempt from taxation, except for school taxes and local improvement rates, the premises occupied and owned and used solely by the Navy League of Canada, such premises being located at 137 John Street in the Town of Carleton Place.

**AND WHEREAS** the provision of the Assessment Act Chapter A31, S 6 1(1) RSO 1990 allows councils to make such exemption;

**NOW THEREFORE**, the Council of the Corporation of the Town of Carleton Place enacts as follows:

**THAT** the said premises occupied and solely used by the Navy League of Canada described above are hereby exempted from taxation, except for school taxes and local improvement rates for the years 2016, 2017 and 2018.

READ A FIRST TIME, A SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 2<sup>ND</sup> DAY OF AUGUST 2016.

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Louis Antonakos, Mayor

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D. H. Rogers, Clerk



Policy Review Committee  
Council Report  
June 28<sup>th</sup>, 2016

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**COMMUNICATION 127278**

Received from      OPP Municipal Policing Bureau  
Addressed to      CAO and Mayor  
Date                 June 7<sup>th</sup>, 2016  
Topic                OPP Billable Calls for Service Report

**SUMMARY**

The OPP Municipal Policing Bureau has written to all municipalities with information about a Calls for Service Billing Summary Report they have produced detailing the municipality's calls for service. The amount we are billed for police services is determined in part (approximately 62% of the total) by the number of assessable properties in the municipality and in part (approximately 38% of the total) by the number of calls for service the police answer. The billable calls for service are arrived at by averaging the numbers from four of the five previous years.

The only means that a community has to reduce their policing costs is to reduce the calls for service in their area, so it is important for our Police Services Board to be able to track changes or trends in specific areas so that, working with the Detachment Commander, problems can be identified and acted upon.

**COMMENT**

This letter has also been provided to the Police Services Board

**STAFF RECOMMENDATION**

Receive and record

**COMMITTEE DECISION**

Receive and Record

**COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127279**

Received from Les Reynolds, Director of Protective Services  
Addressed to Policy Review Committee  
Date June 17<sup>th</sup>, 2016  
Topic Essentials of Municipal Fire Protection & Emergency Management Seminar

### **SUMMARY**

The Office of the Fire Marshal and Emergency Management is presenting a seminar on 'Essentials of Municipal Fire Protection and Emergency Management' that we are hosting Thursday, September 29, 2016. This newly updated seminar is designed to inform senior municipal leaders of critical municipal responsibilities for both fire protection and emergency management as well as providing a better understanding of the structure of the OFMEM, the value of fire prevention and public education initiatives and the considerations involved in determining service levels for fire protection.

### **COMMENT**

Council members who are able to attend should inform staff.

### **STAFF RECOMMENDATION**

Receive and record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127280**

Received from        Les Reynolds, Director or Protective Services  
Addressed to        Policy Review Committee  
Date                    June 17<sup>th</sup>, 2016  
Topic                  Municipal Fire Protection Profile

### **SUMMARY**

The Office of the Fire Marshal and Emergency Management (OFMEM) has sent all municipalities the Municipal Fire Protection Profile which is designed to collect information about the municipality's fire protection and prevention program, fire department if they have one, staff contacts and ancillary agreements. Each municipality must also confirm that they are currently meeting the requirements of the Fire Protection and prevention Act 1997 S.2.(1)(a) including

- Municipal Risk Assessment
- Carbon Monoxide and Smoke Alarm program
- Distribution of public education information and implementation of public education programs
- Fire prevention inspections upon complaint or request and as directed by the Fire Marshal and Ontario Fire Code enforcement

Previously this information was confirmed by the co-signatures of the Mayor and Fire Chief. The new system requires the person submitting the Declaration of Annual Compliance to confirm that he/she has made Council aware of the current level of compliance. We are currently in compliance.

### **COMMENT**

For Council's Information

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127281**

Received from Joanna Bowes, Manager of Development Services  
Addressed to Planning and Protection Committee  
Date June 22<sup>nd</sup>, 2016  
Topic Development Services- Planning Activity

### **SUMMARY**

Committee has requested, from the Planning Department, a monthly review of planning matters received or approved within the department. The following outline represents only those matters that were accompanied by a submitted application. The overview does not represent the numerous inquiries received throughout the reporting period, as these inquiries may or may not come to fruition. In addition the accompanying chart does not illustrate the ongoing efforts with respect to various submitted subdivision files.

### **COMMENT**

For Council's Information

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 126304**

Received from Dave Young, Director of Public Works  
Addressed to Policy Review Committee  
Date June 19<sup>th</sup>, 2015  
Topic Riverside Park Lighting/Electrical Design

### **SUMMARY**

Staff have received the design from our Consultant regarding the new lighting and electrical (servicing) revisions due to the proposed conversion of overhead wiring to underground in Riverside Park.

**126304 Continued**

**COMMENT**

The lighting fixtures are all LED full cut off, decorative fixtures with some control capabilities so lighting can be adjusted during fireworks and/or performances in the park.

Also, lighting has been added along the pathway that runs behind the berm at the amphitheater. These lights are solar powered. The cost estimate for this project is now at \$200,000 compared to the original budget of \$100,000.

Staff will present proposed drawing for Committee's review.

**UPDATE – September 8<sup>th</sup>, 2015**

Staff have just recently received confirmation of this project moving forward (written confirmation pending). However, at this point in time it appears that work in Riverside Park will be deferred until spring of 2016.

Town have continued to work with consultant on detail design and tender preparation, but have not moved forward with tender while awaiting confirmation from Hydro One. Upon receipt of confirmation in writing, staff will proceed with tender in order to confirm budget requirements.

**UPDATE – February 2<sup>nd</sup>, 2016**

This project appears to be moving forward as Hydro One has received confirmation of funding approval for this portion of hydro upgrades in Carleton Place.

Staff will be meeting with Hydro One representatives to establish schedule and coordination issues.

**UPDATE – June 28<sup>th</sup>, 2016**

Bids will be received until 2:00 p.m. Tuesday June 28<sup>th</sup>, 2016 for the Riverside Park Lighting Project. This project is a joint venture with Hydro One where the majority of overhead wiring will be placed underground by Hydro One and the Town is installing new decorative lighting with underground wiring to replace lights currently located on existing hydro poles. Work is planned for the fall of 2016 and it is anticipated that fixtures could take up to 10 weeks for delivery.

The following tenders were received:

JWK Utilities	\$274,009.63
Black & MacDonald	\$338,473.99
TJ Clarke Utilities	\$338,619.19
Bradley Kelly Construction	\$349,768.31

**126304 Continued**

Pricing received for this project exceeds the original budget by approximately \$45,000. This amount plus engineering fees will create an exceedance of close to \$60,000.

The cost to install solar lights west of the water plant is close to \$60,000. By removing this component of the project, cost would be in line with budget and existing lights would be replaced.

**STAFF RECOMMENDATION**

THAT solar lights be removed from Contract PW4-2016: and

THAT Council hereby authorizes the Mayor and Clerk to execute a contract agreement with JWK Utilities and Site Services Ltd for the provision of Riverside Park Lighting and Electrical Upgrades.

**COMMITTEE DECISION**

THAT solar lights be removed from Contract PW4-2016: and

THAT Council hereby authorizes the Mayor and Clerk to execute a contract agreement with JWK Utilities and Site Services Ltd for the provision of Riverside Park Lighting and Electrical Upgrades.

**COUNCIL ACTION**

**STAFF RECOMMENDATION**

THAT solar lights be removed from Contract PW4-2016: and

THAT Council hereby authorizes the Mayor and Clerk to execute a contract agreement with JWK Utilities and Site Services Ltd for the provision of Riverside Park Lighting and Electrical Upgrades.

**COMMITTEE DECISION**

THAT solar lights be removed from Contract PW4-2016: and

THAT Council hereby authorizes the Mayor and Clerk to execute a contract agreement with JWK Utilities and Site Services Ltd for the provision of Riverside Park Lighting and Electrical Upgrades.

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**

## COMMUNICATION 127122

Received from Dave Young, Director of Public Works  
Addressed to Physical Environment Committee  
Date March 30<sup>th</sup>, 2016  
Topic Contracts – McNeely Avenue Extension

### SUMMARY

Bids were received up until 11:00 a.m. Wednesday, March 30<sup>th</sup>, 2015 for PW1-2016, the extension of McNeely Avenue. Bid results were as follows:

- RW Tomlinson \$1,642,236.80
- Cavanagh Construction \$1,772,974.81
- Karson \$2,084,850.00
- Colautti Construction \$2,138,973.61
- D Squared Construction \$2,167,078.94
- Crains Construction \$2,300,035.34

Upon review of tenders it was determined the actual bid price for the two low bids were:

- RW Tomlinson \$1,639,733.85
- Cavanagh Construction \$1,773,079.89

RW Tomlinson is a qualified contractor and has performed satisfactorily in previous projects undertaken for the Town. Prior to awarding of this contract staff will need to receive endorsement of participating developers in a Cost Sharing Agreement.

### UPDATE – May 3<sup>rd</sup>, 2016

Tenders for the construction of a Sanitary Sewer Pumping Station, PW3-2016, were received up until 2:00 p.m. Tuesday, April 12<sup>th</sup>, 2016. Tender results were as follows:

- Taggart Construction \$5,338,868.00
- Colautti Construction \$4,295,110.00
- Kingdom Construction \$5,243,385.06
- Greenbelt Construction \$4,131,579.10
- Louis Bray Construction \$5,298,993.87
- Thomas Fuller Construction \$4,800,106.74
- Crains Construction \$5,324,314.23

**127122 Continued**

Upon review of tenders, it was determined that the actual bid price for the two low bids were:

- Greenbelt Construction                      \$4,131,839.12
- Colautti Construction                        \$4,295,110.00

Staff continue to work with Developers to finalize a Cost Sharing Agreement.

**UPDATE – June 28<sup>th</sup>, 2016**

Staff have prepared a detailed Background Report and Solicitor has prepared Cost Share Agreements that set out how the two municipal projects and other projects, required for the development of the south east area of Town, will be funded.

**STAFF RECOMMENDATION**

THAT Council hereby authorizes staff to award contract PW1-2016 to extend McNeely Avenue to R.W. Tomlinson for \$1,682,236.80.

THAT Council hereby authorizes staff to award PW3-2016 to construct a pumping station to Greenbelt Construction for \$4,131,839.12.

THAT Council hereby authorizes staff to execute the Core Services (Water and Sewer) Agreement and the Road Infrastructure Agreement, as prepared by solicitor, which described how the infrastructure projects, required for development of the southeast portion of Town, will be shared.

THAT the Town hereby waives conditions and agrees to proceed with the purchase of property from Paul Doyle for a Business Park at Hwy. 7 & Hwy. 15.

THAT Council hereby authorizes the Mayor and the Clerk to execute an Agreement of Purchase and Sale to acquire property to extend Captain A. Roy Brown Blvd from Mutuura for \$498,560 (\$80,000/Ac).

THAT by-laws to require benefitting owners to contribute their fair share of the cost of infrastructure when they develop their properties be introduced to Council. These by-laws include estimated costs so will be tabled and reintroduced for approval upon completion of work and calculation of actual costs.

127122 Continued

**COMMITTEE DECISION**

THAT Council hereby authorizes staff to award contract PW1-2016 to extend McNeely Avenue to R.W. Tomlinson for \$1,682,236.80.

MAYOR ANTONAKOS DECLARED A CONFLICT OF INTEREST FOR THE NEXT TWO MOTIONS:

REASON – FAMILY PROPERTY

THAT Council hereby authorizes staff to award PW3-2016 to construct a pumping station to Greenbelt Construction for \$4,131,839.12.

THAT Council hereby authorizes staff to execute the Core Services (Water and Sewer) Agreement and the Road Infrastructure Agreement, as prepared by solicitor, which described how the infrastructure projects, required for development of the southeast portion of Town, will be shared.

THAT the Town hereby waives conditions and agrees to proceed with the purchase of property from Paul Doyle for a Business Park at Hwy. 7 & Hwy. 15.

THAT Council hereby authorizes the Mayor and the Clerk to execute an Agreement of Purchase and Sale to acquire property to extend Captain A. Roy Brown Blvd from Mutuura for \$498,560 (\$80,000/Ac).

THAT by-laws to require benefitting owners to contribute their fair share of the cost of infrastructure when they develop their properties be introduced to Council. These by-laws include estimated costs so will be tabled and reintroduced for approval upon completion of work and calculation of actual costs.

**COUNCIL ACTION**

THAT Council hereby authorizes staff to award contract PW1-2016 to extend McNeely Avenue to R.W. Tomlinson for \$1,682,236.80.

MAYOR ANTONAKOS DECLARED A CONFLICT OF INTEREST FOR THE NEXT TWO MOTIONS:

REASON – FAMILY PROPERTY

THAT Council hereby authorizes staff to award PW3-2016 to construct a pumping station to Greenbelt Construction for \$4,131,839.12.

THAT Council hereby authorizes staff to execute the Core Services (Water and Sewer) Agreement and the Road Infrastructure Agreement, as prepared by solicitor, which described how the infrastructure projects, required for development of the southeast portion of Town, will be shared.

**127122 Continued**

THAT the Town hereby waives conditions and agrees to proceed with the purchase of property from Paul Doyle for a Business Park at Hwy. 7 & Hwy. 15.

THAT Council hereby authorizes the Mayor and the Clerk to execute an Agreement of Purchase and Sale to acquire property to extend Captain A. Roy Brown Blvd from Mutuura for \$498,560 (\$80,000/Ac).

THAT by-laws to require benefitting owners to contribute their fair share of the cost of infrastructure when they develop their properties be introduced to Council. These by-laws include estimated costs so will be tabled and reintroduced for approval upon completion of work and calculation of actual costs.

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**

**COMMUNICATION 127247**

Received from	Mark Smith
Addressed to	Town of Carleton Place
Date	May 2016
Topic	Concerns Related to the Intersection of Power St. and Bell St.

**SUMMARY**

Mr. Smith is concerned about vehicles entering traffic flow on Bell Street from Power Street. Concerns are both for the motorists travelling along Bell St and their ability to see vehicles coming out of Power Street and from the perspective of visibility of motorists coming out of Power Street. There are currently no parking restrictions in the vicinity of this intersection and it appears that vehicles are parking right up to the limits of Power Street.

**COMMENT**

Although Power Street is a municipal right of way it is a short section of road that does appear as if it is simply an access to the adjacent property.

**UPDATE – June 28<sup>th</sup>, 2016**

At the May 3<sup>rd</sup>, 2016 meeting Council instructed staff to develop a recommendation on the extent of parking restrictions on the south side of Bell Street adjacent to Power Street.

127247 Continued

**STAFF RECOMMENDATION**

THAT staff put in place signage that indicates “No Parking” 9.0m from the intersection of Power Street on Bell Street as per the Highway Traffic Act.

**COMMITTEE DECISION**

THAT staff put in place signage that indicates “No Parking” 9.0m from the intersection of Power Street on Bell Street as per the Highway Traffic Act.

**COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127282**

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Planning and Protection Committee
Date	June 7 <sup>th</sup> , 2016
Topic	SWM Pond – Roy Brown Park

**SUMMARY**

Earlier there had been a general agreement with Cavanagh that the required SWM pond could be located in Roy Brown Park in exchange for compensation. With approval of the Canada 150 grant for signage in Roy Brown Park, it is urgent to finalize plans for Roy Brown Park so that the signage is installed in the correct locations. The previously distributed concept plan illustrates how the park will be developed in phases and has been reviewed with MVCA. It will also be reviewed with the public (Urban Forest/River Corridor Committee and Boundary Road residents) on June 28<sup>th</sup>, 2016.

It is proposed that Cavanagh be permitted to construct the SWM pond on the Town’s property. In exchange, Cavanagh would perform work with a value of \$80,000 x the number of acres occupied by the pond. Note – Roy Brown Park will also drain into the SWM pond so the Town would be responsible for a share of the cost for the pond.

Cavanagh will prepare a detailed construction drawing for Roy Brown Park Phases 1 & 2 and construct Phase 1 in 2016. Cavanagh would construct Phase 2, including installing services for MVCA building and the potential future Community Centre in conjunction with the development of their adjacent subdivision. MVCA will construct Phase 3. The Town would construct Phase 4 in the future when required.

**127282 Continued**

**UPDATE – June 28<sup>th</sup>, 2016**

In September 2014, the Town and MVCA partnered together and sought public input regarding the development of Roy Brown Park. As a result, it was determined that plans for the park should include:

- a system of pathways built in partnership with MVCA with appropriate signage;
- protection of the property below the flood line;
- a playing field area;
- a dog park
- tables/benches
- treatment of stormwater runoff;
- road and pedestrian access through the adjacent subdivision;
- extension of services to MVCA's building; and
- provision for the future construction of a community centre and tennis courts.

The first pathway connecting Lake Avenue with the MVCA building has now been completed and in September 2015, the Town submitted a Canada 150 grant application for funds to install signage in Roy Brown Park that will honour Capt. A. Roy Brown and other WWI veterans. The Town recently learned that the Canada 150 grant has been approved. While this announcement is positive, it imposes a deadline and work must proceed in 2016.

The Roy Brown Society and the Historical Society have begun preparing wording for the signs and staff have worked with Cavanagh to develop the distributed concept plan for Roy Brown Park. This concept plan has been reviewed with MVCA and they will be working on the pathways in the flood plain over time. They are also investigating how the existing pathway can best connect to Riverside Park.

Treatment of stormwater runoff is mandatory and, as this area is in no an Intake Protection Zone, source water protection regulations require enhanced treatment of the stormwater before it is discharged into the river.

SWM ponds are compatible with the recreational uses in parks and the Town regularly plans to locate parkland adjacent to SWM ponds. The distributed concept plan illustrates how all of the features (trails, playing field, dog park, tennis, space for future community centre), the Town is looking to include in the Park can be incorporated together. Staff feel that the proposed plan is a good plan for Roy Brown Park and encourage constructing the SWM pond in this location as it will enhance the Park.

**127282 Continued**

Even though the SWM pond will enhance the park, Cavanagh will benefit by utilizing the Town's property for the SWM pond so the Town should be compensated. Cavanagh would be required to pay the Town:

Cash-in-lieu of parkland	\$ 98,700
Compensation for SWM Pond property	<u>\$185,000</u>
<b>Total</b>	<b>\$283,700</b>

The Town would then use these funds to:

- Pay Cavanagh for the Town's fair share of the cost of the pumping station and SWM pond;
- hire Cavanagh in 2016 to complete the detailed design of Roy Brown Park and construct Phase I;
- hire Cavanagh to construct the Town's work in Phase 2; and
- fund other parkland capital costs.

The work in Phase 1 and 2 will be completed by Cavanagh with the price for the work negotiated based on recent tender prices. It is not usual to negotiate a price for municipal work with the contractor on site – for example extra work on High Street that was done in conjunction with the Highgate Subdivision.

**STAFF RECOMMENDATION**

THAT staff finalize an Agreement with Cavanagh whereby Cavanagh performs work in Roy Brown Park for a negotiated price that is equivalent to the area occupied by the SWM pond valued at \$80,000/Ac. Any difference between the value of the property for the SWM pond and the value of the work will be settled with a cash payment.

That staff proceed with design of the park and construction of Phase 1 of the Roy Brown Park including signage and pavilions. Trail names and signage details are to be recommended by the Roy Brown Society and Historical Society.

**COMMITTEE DECISION**

THAT staff develop an Agreement with Cavanagh whereby Cavanagh performs work in Roy Brown Park for a negotiated price that is equivalent to the area occupied by the SWM pond valued at \$80,000/Ac. Any difference between the value of the property for the SWM pond and the value of the work will be settled with a cash payment.

**127282 Continued**

FURTHER THAT staff proceed with design of the park and construction of Phase 1 of the Roy Brown Park including signage and pavilions. Trail names and signage details are to be recommended by the Roy Brown Society and Historical Society.

**RECORDED VOTE**

Mayor Antonakos	Yea	Councillor Black	Nay
Councillor Doucett	Nay	Deputy-Mayor Flynn	Yea
Councillor Fritz	Nay	Councillor Redmond	Nay
Councillor Trimble	Nay		

**DEFEATED**

**COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127284**

Received from	Mayor Antonakos
Addressed to	Policy Review Committee
Date	June 21 <sup>st</sup> , 2016
Topic	Share the Road

**SUMMARY**

With June being the *Official Bike Month in Ontario*, Jamie Stuckless from Share the Road Cycling Coalition would like to present to Council on how to make Carleton Place a Bicycle friendly community.

**STAFF RECOMMENDATION**

THAT Committee hear presentation.

**COMMITTEE DECISION**

Consider a further presentation to the Community in September 2016

**COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127286**

Received from Jacqueline Leach, Director of Child Care Services  
Addressed to Paul Knowles, Chief Administrative Officer  
Date June 22<sup>nd</sup>, 2016  
Topic Adding a Reduced Day Summer Rate for Camp

### **SUMMARY**

Child Care Services would like to add a reduced rate to their summer camp programs.

Kindergarten age children 6:30 – 6:00 rate would be \$42 per day. The reduced rate for 7:30 – 4:45 would be \$39 per day.

School age children and children in the RYP program 6:30 a.m. – 6:00 p.m. rate would be \$35 per day. The reduced rate for 7:30a.m. - 4:45 p.m. would be \$32 per day.

### **STAFF RECOMMENDATION**

THAT Council hereby authorizes the following rates for Child Care Services summer camp programs:

Kindergarten age children 6:30 a.m. – 6:00 p.m. rate would be \$42 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$39 per day.

School age children and children in the RYP program 6:30 a.m. – 6:00 p.m. rate would be \$35 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$32 per day.

### **COMMITTEE DECISION**

THAT Council hereby authorizes the following rates for Child Care Services summer camp programs:

Kindergarten age children 6:30 a.m. – 6:00 p.m. rate would be \$42 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$39 per day.

School age children and children in the RYP program 6:30 a.m. – 6:00 p.m. rate would be \$35 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$32 per day.

**COUNCIL ACTION**

THAT Council hereby authorizes the following rates for Child Care Services summer camp programs:

Kindergarten age children 6:30 a.m. – 6:00 p.m. rate would be \$42 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$39 per day.

School age children and children in the RYP program 6:30 a.m. – 6:00 p.m. rate would be \$35 per day. The reduced rate for 7:30 a.m. – 4:45 p.m. would be \$32 per day.

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**

**COMMUNICATION 127287**

Received from	Joanna Bowes, Manager of Development Services
Addressed to	Policy Review Committee
Date	June 22, 2016
Topic	Update to By-law for signing authority

**SUMMARY**

The existing by-law regarding signing authority for development permit applications needs to be updated.

**COMMENT**

Staff has noted that the existing by-law granting signing authority for development permits needs to be updated to include:

- the revision of Development Permit By-law number 50-2008 to 15-2015
- the delegation of authority for signature for Class 1A to staff
- the Manager of Development Services as a signing authority.

**STAFF RECOMMENDATION**

That By-law 58-2014 be repealed and replaced with By-law 31-2016, and that this by-law be forwarded to Council for approval.

**COMMITTEE DECISION**

That By-law 58-2014 be repealed and replaced with By-law 31-2016, and that this by-law be forwarded to Council for approval.

**COUNCIL ACTION**

Receive and Record

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**

## **COMMUNICATION 127288**

Received from Lisa Dalla Rosa, Cardel  
Addressed to Dave Young, Director of Public Works  
Date June 2016  
Topic Cardel Homes Request for a Blasting Permit

### **SUMMARY**

Ms. Dalla Rosa, on behalf of Cardel Homes, is requesting the issuance of a Blasting Permit and has provided the supporting information. Included in Ms. Dalla-Rosa's submission is a Certificate of Insurance, Pre-blast Survey, Blasting Plan, demonstration of qualification and a Hydrogeological Brief (well monitoring plan).

### **COMMENT**

Security will be provided prior to the issuance of the Blasting Permit.

### **STAFF RECOMMENDATION**

THAT Council hereby authorizes staff to issue a Blasting Permit to M-Roc Ltd. relating to the rock removal for site servicing for Cardel Homes.

### **COMMITTEE DECISION**

THAT Council hereby authorizes staff to issue a Blasting Permit to M-Roc Ltd. relating to the rock removal for site servicing for Cardel Homes.

### **COUNCIL ACTION**

Receive and Record

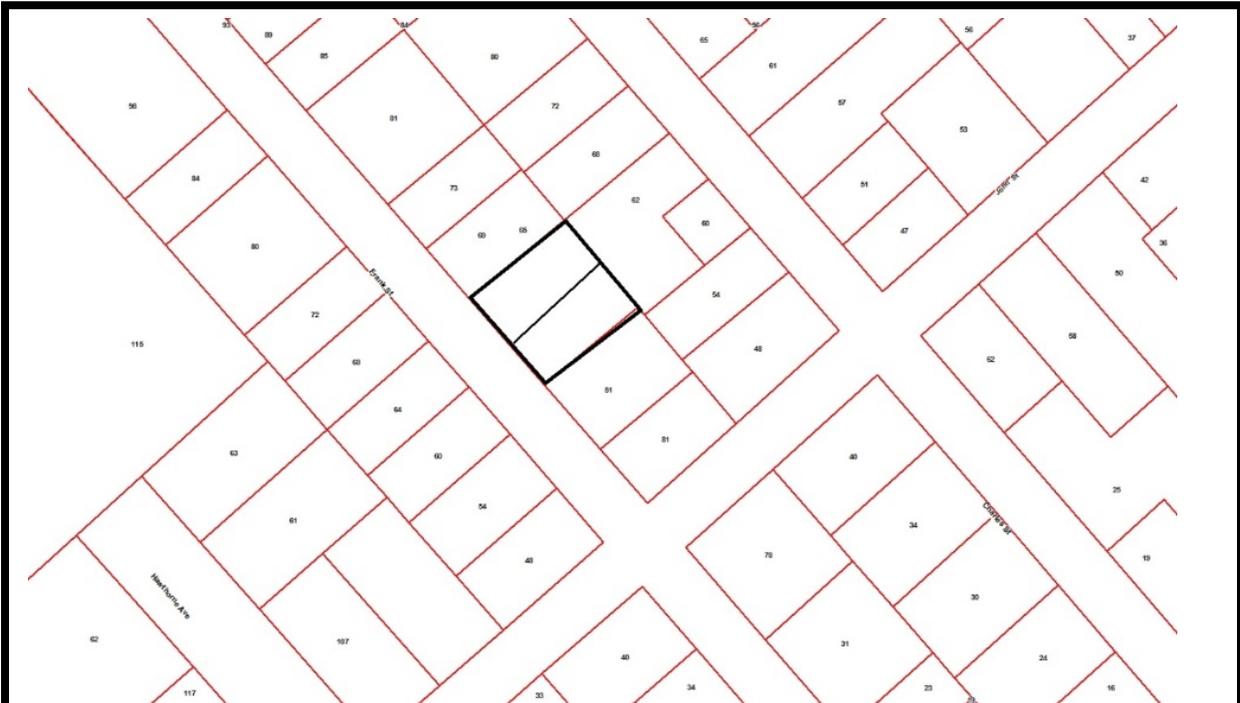
## **COMMUNICATION 127289**

Received from Joanna Bowes, Manager of Development Services  
Addressed to Policy Review Committee  
Date June 13, 2016  
Topic Consent Application B16/081, 65 Frank Street

### **SUMMARY**

A consent application has been received from the applicant in relation to the property known municipally as 65 Frank Street. The subject lands are legally described as Part of Lot 60 on Plan 133 and illustrated below.

127289 Continued



**127289 Continued**

The proposed severance complies and is consistent with policy directions within the Provincial Policy Statement.

The Official Plan designation for this property is Mississippi District Residential (MDR). This designation allows for a mix of housing types which complements the existing small town character. The Development Permit By-law also designates the property as Mississippi Residential Sector (MRS). The severance will allow for the creation of a new building lot within the Town. Both the retained and the severed lot meets the minimum frontage required under the Development Permit By-law. Upon further investigation it was determined that the parking space width provided for the laneway of the retained property is 0.07m too narrow in width to accommodate a parking space. The required parking space width is 2.75m under the Development Permit By-law. A revision to the lot line will be required. Sufficient room exists to the severed portion to do so. The applicant has been informed.

**COMMENT**

The proposal, if approved, will allow for the creation of a new building lot within the Town of Carleton Place. The lots are appropriately designated in both the Official Plan and in the Development Permit By-law. As with any severance application, staff complies a list of conditions that the application must meet before final approval and creation of a new deed.

It should be noted that once the County of Lanark Land Division Committee makes a decision, the applicant must clear all conditions within one year from the date of that decision. The proposed conditions for the application are:

1. The balance of outstanding taxes, including penalties and interest, (and any local improvement charges if applicable) shall be paid to the Town of Carleton Place.
2. The applicant shall provide the Town of Carleton Place with a digital copy of the reference plan (in NAD83 datum).
3. That a deposited reference plan be submitted to the Town of Carleton Place.
4. That a cash-in-lieu of parkland payment of \$640.00 be collected from the applicant.
5. The applicant shall provide a Site Grading and Drainage Plan for the retained and severed parcels to the satisfaction of the Town of Carleton Place.
6. That the new lot and any proposed structures to be built on the lot must comply to the Development Permit By-law. If compliance is not demonstrated a separate application for Development Permit approval will be required.
7. The applicant shall obtain a Civic Address Number from the Town of Carleton Place. The applicant shall consult directly with the Town in this regard.
8. The applicant shall confirm that a residential entrance to the subject lot is viable. The applicant shall consult directly with the Town of Carleton Place in this regard.

**127289 Continued**

9. That the applicant shall provide the Town of Carleton Place with a Building Location Survey demonstrating that the lands severed and the lands retained are in compliance with all Development Permit provisions. The Building Location Survey shall also include confirmation for both the severed and retained parcels that there is:
  - Adequate frontage along the maintained road
  - Adequate access along the maintained road
  - Compliance with the Ontario Building Code
10. The parking space on the retained lot is to be revised to ensure the width will be a minimum of 2.75 m.

**STAFF RECOMMENDATION**

That staff forward the above conditions to the County of Lanark for consideration.

**COMMITTEE DECISION**

That staff forward the above conditions to the County of Lanark for consideration.

**COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127290**

Received from	Dave Young, Director of Public Works
Addressed to	Policy Review Committee
Date	June 23 <sup>rd</sup> , 2016
Topic	Workload

**SUMMARY**

The Public Works Department has experienced a significant increase in demand for staff resources relating to development. Examples include engineering reviews of projects of all scale, security administration, interaction with utilities, monitoring compliance with approved plans through construction stages.

It appears that the workload in this area is unlikely to diminish in the near future, in fact staff expect these demands to increase with large developments poised to enter the construction stage.

**127290 Continued**

Staff have inquired with other urban municipalities and found that fees were being charged, specifically for engineering services and although there are numerous fee structures, typically the fees range from 1% to 4% of total cost of works.

Staff have developed the distributed Policy for implementation. At this point in time, staff are suggesting that this policy be applied to subdivisions and engineering fees be applied to the DP process at a later review.

**127290 Continued**

**STAFF RECOMMENDATION**

THAT Council approve the proposed Engineering Fee Policy for application on all future Subdivision Agreements.

**COMMITTEE DECISION**

THAT Council approve the proposed Engineering Fee Policy for application on all future Subdivision Agreements.

**COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127291**

Received from	Joanne Henderson, Manager Parks and Recreation
Addressed to	Policy Review Committee
Date	June 23 <sup>rd</sup> , 2016
Topic	Action Report

**SUMMARY**

Action Report for the June 20<sup>th</sup> meeting of the **Parks and Recreation Committee** is was previously distributed. Noteworthy items include:

127271	2016/2017 Ice Rental Rates
127272	Carleton Place Water Dragons Summer Training Rates
127273	Pool Diving Board
127274	Farmers' Market Fees
127277	Pool Duct Furnace and Rooftop Unit

**127291 Continued**

**STAFF RECOMMENDATION**

THAT Council hereby authorizes staff to issue a Purchase Order to Benson Pools for \$22,825.00 + tax for the purchase of a diving board.

THAT Council hereby authorizes staff to issue a Purchase Order to CorCann for \$22,700.00 + taxes for the purchase of the Pool duct furnace and rooftop unit.

THAT Council accept Committees' decisions

**COMMITTEE DECISION**

THAT Council hereby authorizes staff to issue a Purchase Order to Benson Pools for \$22,825.00 + tax for the purchase of a diving board.

THAT Council hereby authorizes staff to issue a Purchase Order to CorCann for \$22,700.00 + taxes for the purchase of the Pool duct furnace and rooftop unit.

THAT Council accept Committees' decisions

**COUNCIL ACTION**

THAT Council hereby authorizes staff to issue a Purchase Order to Benson Pools for \$22,825.00 + tax for the purchase of a diving board.

THAT Council hereby authorizes staff to issue a Purchase Order to CorCann for \$22,700.00 + taxes for the purchase of the Pool duct furnace and rooftop unit.

THAT Council accept Committees' decisions

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**

## **COMMUNICATION 127292**

Received from Dave Young, Director of Public Works  
Addressed to Policy Review Committee  
Date June 22<sup>nd</sup>, 2016  
Topic Hydro Infrastructure on McNeely Avenue

### **SUMMARY**

Staff had originally held discussions with Hydro One regarding the development of lands south of Highway 7 and it appeared that hydro servicing would be provided with underground infrastructure.

Upon further review, Hydro One determined that in order to provide adequate service to an area of development of this magnitude, the backbone of the system would have to be an aerial line, along McNeely Avenue and Captain A. Roy Brown Boulevard. The separate subdivisions would have drops and would be underground within the developments.

Hydro One is planning this line on McNeely Avenue and Captain A. Roy Brown Boulevard to be a major distribution line and will create a loop that will strengthen existing users i.e. RONA/Starbucks and enable the new developments to proceed.

### **STAFF RECOMMENDATION**

THAT staff continue to work with Hydro One and developers to provide Hydro service to this area.

### **COMMITTEE DECISION**

THAT staff continue to work with Hydro One and developers to provide Hydro service to this area.

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127293**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Policy Review Committee  
Date June 24<sup>th</sup>, 2016  
Topic Closed Meetings

### **SUMMARY**

As authorized by the Municipal Act, Council should review selected items in closed session.

127293 Continued

**STAFF RECOMMENDATION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

**AGENDA**

- 13-01-15-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Staffing
- 21-06-16-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Striking Committee
- 07-06-16-3 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Water Inspection
- 28-06-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Easement Park
- 28-06-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Easement
- 28-06-16-3 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Carambeck Property

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

**AGENDA**

- 13-01-15-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Staffing
- 21-06-16-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Striking Committee
- 07-06-16-3 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Water Inspection

**127293 Continued**

- 28-06-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Easement Park
- 28-06-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Easement
- 28-06-16-3 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Carambeck Property
- 28-06-16-4 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Potential Property Purchases
- 19-04-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Beckwith Street Property

**REPORT TO COUNCIL**

- 13-01-15-1 Bring forward
- 21-06-16-1 Bring forward
- 07-06-16-3 Bring forward
- 28-06-16-1 Bring forward
- 28-06-16-2 Receive and Record
- 28-06-16-3 THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement with Inverness Homes for the sale of Part 3 and 4 Carambeck Part of Lots 13, 18 and 21 on Registered Plan 787 (970) for \$400,000.
- 28-06-16-4 Bring forward
- 19-04-16-1 THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement for the sale of Plan 276 Lot 39, Lot 40 Town of Carleton Place to Chris Harding in Trust for \$275,000.

**127293 Continued**

**COMMITTEE DECISION**

THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement with Inverness Homes for the sale of Part 3 and 4 Carambeck Part of Lots 13, 18 and 21 on Registered Plan 787 (970) for \$400,000.

THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement for the sale of Plan 276 Lot 39, Lot 40 Town of Carleton Place to Chris Harding in Trust for \$275,000.

**COUNCIL ACTION**

THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement with Inverness Homes for the sale of Part 3 and 4 Carambeck Part of Lots 13, 18 and 21 on Registered Plan 787 (970) for \$400,000.

THAT Council hereby authorizes the Mayor and Clerk to execute a Purchase and Sale Agreement for the sale of Plan 276 Lot 39, Lot 40 Town of Carleton Place to Chris Harding in Trust for \$275,000.

**THIS WAS DEALT WITH AT THE JUNE 28<sup>TH</sup>, 2016 MEETING OF COUNCIL**