



# Municipal Matters August 20th, 2020

## COUNCIL AND COMMITTEE OF THE WHOLE MEETINGS

August 25th, 2020

Virtual Council and Committee of the Whole Meetings - The Town of Carleton Place Council will hold its Council and Committee of the Whole meeting via Zoom on August 25th, 2020. Please see the Town's website for start time and associated documents. Members of the public can view the meetings online via Zoom or a live stream to the Town Hall Facebook page.

## DUAL STREAM RECYCLING TRANSITION PERIOD ENDING AUGUST 17<sup>th</sup>

The Town of Carleton Place would like to thank residents who have embraced the dual stream collection system. We truly appreciate your efforts. As a reminder, residents are required to separate their recycling into two (2) separate streams to coincide with alternating collection weeks. Paper products must be separated from containers. Please see the waste calendar that was provided with your yellow bin to determine what materials are being collected each week. Residents can use alternative recycling containers (blue bins and store-bought recycling bins) for separating their materials. **Effective August 17<sup>th</sup>, your material will be left behind and not collected if it is not properly sorted. You will be required to correctly sort to ensure collection in the future.** If you have misplaced your brochure, a copy is available on the [Town's website](#). If needed, you can receive a paper copy from the Town Hall (175 Bridge Street) or the Information Centre (170 Bridge Street). Together, we as a community can ensure we are providing the purest, uncontaminated material to market. Let's make Carleton Place a community that is moving forward to protect the environment for future generations.

## EMPLOYMENT OPPORTUNITY

Carleton Place Child Care Services is currently accepting resumes for the position of RECE Supply Teacher (Occasional).

Summary: In the absence of the RECE Childcare Teacher or the RECE Support Teacher, the RECE Supply Teacher (Occasional) is responsible for the care and well-being of a group of children working within specific guidelines and requirements regulated by the Child Care and Early Years Act, local Ministry of Health, Ministry of Labour and the Town of Carleton Place. The RECE Supply Teacher (Occasional) is also responsible to work with the needs of parents, other professionals and the public in regard to service information.

Qualifications/Experience:

1. Completed Early Childhood Education Diploma (provincially recognized by the Ministry of Education and College of ECE) preferred or similar completed education (i.e. Ontario College Teacher Certified – Primary/Junior/Intermediate Teacher, Child & Youth Worker Diploma, etc.).
2. Minimum 2 years previous childcare experience.
3. Valid Standard First Aid/CPRC/AED certificates.
4. Valid Anaphylaxis training.
5. Vulnerable Sector Criminal Reference Check (valid to 6 months of employment).
6. Participate in a minimum of 4 hours of professional development per year.

The position will be scheduled to work irregular shifts as needed, starting as early as 6:15 A.M. and working as late as 6:00 P.M. There is a possibility that staff may be required to stay past 6:00 pm as a result of late pickup. This position requires flexibility to work with any age group, independently and/or as part of a team. Working environments and/or classrooms can change depending on the needs of the program.

A detailed job description for this position can be accessed at [www.carletonplace.ca](http://www.carletonplace.ca). The 2020 rate of pay is \$23.76 - \$27.39 per hour.

Interested applicants are invited to apply in confidence by 2:00 P.M. Tuesday, August 25, 2020 quoting "RECE Supply Teacher (Occasional)":

**Mail:** Town of Carleton Place

**Email:** [hr@carletonplace.ca](mailto:hr@carletonplace.ca)

**Attn:** Human Resources

**Facsimile:** 613 257 8170

175 Bridge Street  
Carleton Place, ON K7C 2V8

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.