



**Community Issues Committee Action Report
for the April 19th, 2016 meeting held in
the Council Chambers following Corporate Services Committee**

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **COMMUNICATION 127181 IS A CLOSED MEETING**
- 5) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	Reports have been provided
BIA Board	Councillor Black	Lift truck to be lent to do painting etc
Hospital Board	Councillor Redmond	AGM in June. No municipal representation on board
MVCA	Councillor Doucett Deputy-Mayor Flynn	Meeting Mar 16, wetlands being discussed – watershed plan
Chamber of Commerce	Deputy-Mayor Flynn	Apr 12 meeting, Farmers' Market May 14, Comic Book Day May 7
Youth Centre Board	Councillor Trimble	
Local Municipal Drug Strategy Committee	Mayor Antonakos Deputy-Mayor Flynn	N/A
Library Board	Councillor Doucett	N/A
Daycare	Councillor Fritz	FOB at Carambeck Waiting List

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

COMMUNICATION 127177

Received from Carleton Place Municipal Heritage Committee
Addressed to Community Issues Committee
Date April 13th, 2016
Topic Year End Review

SUMMARY

Year end reviews for the Municipal Heritage Committee, Roy Brown Society and the Carleton Place and Beckwith Heritage Museum are available for review. Noteworthy items include:

- consultation on Heritage designated properties;
- Roy Brown inducted into the Canadian Aviation Hall of Fame;
- Mural panels were installed on rear wall of Museum;
- Picnic Like it's 1915; and
- Museum In house exhibits;

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

TO BE DISCUSSED

COMMUNICATION 127178

Received from Victor Maltby
Addressed to Mayor Antonakos
Date March 22nd, 2016
Topic Men's Shed Organization

SUMMARY

Resident would like to make a short presentation to Council concerning concepts that make a Men's Shed an important part of our Community.

STAFF RECOMMENDATION

THAT Committee hear presentation

COMMITTEE DECISION

Bring forward

Communication 127179

Received from Joanne Henderson, Manager Parks and Recreation
Addressed to Community Issues Committee
Date April 13th, 2016
Topic Community Enrichment Program

SUMMARY

As per the guidelines approved by Council on March 8th, 2016, the Community Enrichment Grant was advertised and applications were accepted until March 31st, 2016.

COMMENT

A 2nd Intake will be advertised to be received by August 31st, 2016. It is very important that no one is given special exemptions to the deadlines as another groups, that missed the March 31st, 2016 deadline, have been told that applications will not be reviewed again until after the August 31st, 2016 deadline. The 1st intake requested \$23,518.95. Staff recommends approving \$18,300 of grants which would leave \$11,700 for the next round of applications.

NOTE: During an April 12th, presentation to Council, the Carleton Place Syrian Refugee Committee requested funding. They have been provided with an application package for a Community Enrichment Grant.

STAFF RECOMMENDATION

THAT staff distribute \$18,300 of Community Enrichment Grants as per the attached.

COMMITTEE DECISION

THAT staff distribute \$18,300 of Community Enrichment Grants as per the attached.

COMMUNICATION 127180

Received from Various Committees
Addressed to Community Issues Committee
Date January - April
Topic Action Reports/Minutes

SUMMARY

Minutes of the March 7th, 2016 of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- Annual Recycle Day; and
- Carleton Place Environmental Action Plan.

Minutes of the February 3rd, 2016 and March 3rd, 2016 meetings of the **Carleton Place Drug Strategy Committee** are attached. Noteworthy items include:

- Addiction Statistics;
- Leeds, Grenville & Lanark District Health Unit 2015 Ontario Student Drug Use and Health Survey;
- New committee member; and
- Summary of network meeting re Fentanyl.

Minutes of the **Carleton Place and Beckwith Historical Society** meetings of January 28th, 2016 and February 25th, 2016 are attached. Noteworthy items include:

- Beckwith Township Representative Report;
- Museum Report; and
- New Business.

Action Reports for the **Parks and Recreation Committee** meetings of March 7th, 2016 and April 11th, 2016 are attached. Noteworthy items include:

- Spring and Summer Ice Rental Rates;
- Summer Recreation Facility Fees;
- Compressor Upgrade;
- Amphitheatre;
- Town Hall Staging;
- Skateboard Park
- Ice Time for Junior B Team
- Truck Show in Riverside Park;
- Fishing Tournaments; and
- Canada Day Fireworks

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

THAT Council accept Committees' decisions

COMMUNICATION 127181

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date April 15th, 2016
Topic Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 12-04-16-3 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Bates Avenue
- 08-03-16-1 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Carambeck Property
- 10-02-15-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local boards; General Nature - South of Highway 7
- 12-04-16-4 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Hooper Street
- 19-04-16-1 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Beckwith Street Property

COMMITTEE DECISION

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127181 Continued

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- 19-04-16-1 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Beckwith Street Property
- 08-03-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature - Bankruptcy

REPORT TO COUNCIL

- 12-04-16-3 Bring forward
- 08-03-16-1 Bring forward
- 10-02-15-2 Bring forward
- 12-04-16-4 Bring forward
- 19-04-16-1 Bring forward
- 08-03-16-1 Bring forward



**Community Issues Committee Agenda
for the April 19th, 2016 meeting to be held in
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Hospital Board	Councillor Redmond	
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COMMITTEE DECISION

Community Enrichment Program Applications – 1ST Intake

Applicant	Date	Amount Requesting	Details	Recommended
Little Black Dress Event	September 17 th , 2016	\$618.95	In Kind Support for Upper Hall & Small Hall, Staff Set up & Clean Up. Funds Raised go towards Canadian Cancer Society	Is Not A Priority. Event is now self-sufficient.
Neighbourhood Tomato Garden	June 4, 2016	\$1500.00	Requesting Monetary Support to assist in promoting the inaugural "Transplant Saturday" as well as rental of the Market Square Pavilion & parking lot.	Priority. Rental of Market Square & parking lot.
Carleton Place Winter Carnival	February 20, 2016	\$1000.00	In Kind Support for Canoe Club, Municipal Facilities, Staff pick up & drop off	Priority. All items requested
Farm To Fork	June 4, 2016	\$500.00	In Kind Support of Market Square Fees, tables & Staff Pick up & Drop off of stage	Priority. In kind support of Market Square & staff pick up and drop off of stage and tables.
Fishing For Freedom Classic on the Mississippi	September 17, 2016	\$1500.00	Requesting Monetary Support for Launch Fees, In Kind Support For Municipal Equipment	Priority. Up to \$1000 for launch fees and staffing
Heart Jam	February 7, 2016	Bar Proceeds	Requesting bar proceeds to be donated to the Canadian Heart Institute	Bar Proceeds
Music For Miracles	June 10, 2016	\$550.00	Requesting In Kind for rental of Town Hall Auditorium. Funds raised go towards Carleton Place Hospital.	Priority. Rental of TH Auditorium.
Civitan Senior Night Dinner & Dance	June 2, 2016	\$450.00	Requesting In Kind support of Upper Hall. Staff Set up & Clean Up.	Priority. All items requested.
Walk for Autism	August 20 th , 2016	\$500.00	Requesting In Kind Support of staff Drop Off & Pick Up including barricades, garbage cans, recycling, town tents, tables.	Priority. All items requested.

Applicant	Date	Amount Requesting	Details	Recommended
BIA Free Comic Book Day	Saturday May 7 th , 2016	Approx. \$500.00	Municipal Equipment (barricades, crossing guards, garbage cans, town tents, etc.)	Priority. Municipal equipment including barricades, garbage cans, town tents.
BIA Lambsdowne Park Festival	Saturday June 18, 2016	\$600.00	Requesting Municipal Equipment (Town tables, tents, stage, chairs, barricades, porta potties, hand washing stations)	Priority. All items requested
BIA Santa Claus Parade	November 26, 2016	\$1000.00	Requesting Municipal Equipment (Barricades, parade and Rope set up) and municipal facilities (Carambeck)	Priority. All items requested
BIA Bridge Street Bazaar	Saturday July 30, 2016	\$600.00	Requesting Municipal Equipment (Town tables, tents, stage, chairs, barricades, porta potties, hand washing stations)	Priority. All items requested
BIA New Harvest Event/Parade	Saturday October 22, 2016	\$1000.00	Requesting Municipal Equipment (Town tables, tents, stage, chairs, barricades, porta potties, hand washing stations)	Not enough information provided. Revisit in 2 nd intake.
Drug Strategy Committee- Drug Open Forum	TBD- May/June, 2016	\$1500.00	Requesting In-Kind Support for fees of Town Hall Auditorium OR Upper Hall (Arena), as well as financial support	Priority. In kind support of TH Auditorium or Upper Hall.
Rotary Club Casino Night	April 1, 2016	\$500.00	Requesting In Kind Support for Upper Hall, staff set up & clean up.	Priority. All items requested
Fall 400 Dragonboat Festival	September 10, 2016	\$1500.00	Requesting In Kind Support of Municipal Equipment, Staff Drop Off & Pick Up	Priority. All items requested
Carleton Place & Beckwith Music Society	May 2-5, May 19, 2016	\$800.00	Requesting In Kind Support of Town Hall Auditorium for Music Festival, as well as Piano Tuning & Staffing Fees.	Priority. All items requested
Interval House- Women's Fair	November 5, 2016	\$750.00	Requesting In Kind Support of Upper Hall plus staffing fees, Banner Hanging Fee	Priority. In kind support of the Upper Hall plus staff set up and clean up.

Applicant	Date	Amount Requesting	Details	Recommended
Brett Pearson Run for your Life	September 24, 2016	\$1000.00	Requesting In Kind Support of Municipal Equipment (tents, tables, barricades, stage) plus staffing	Priority. All items requested up to \$1000.00
Hungry Lunch Café	Ongoing	\$900.00	Requesting Financial Support to assist in offsetting groceries and supplies for this weekly event.	Priority. Financial Support of \$900.00
IODE- Craft Show	October 29, 2016	\$500.00	Requesting in kind support of Upper Hall & Bob Rintoul Hall, staff set up & clean up	Priority. In Kind support of both halls and staff set up/clean up.
Big Brothers, Big Sisters	Ongoing Support	\$1500.00	Requesting financial support to offset expenses of the Go Girl Program.	Not A Priority. Funding is already provided through support of other events.
Carleton Place Scouts	Ongoing Support	\$500.00	Requesting financial support	Priority. Financial Support of \$500.00
Lanark County Health Unit	Networking Seminars	\$200.00	No application Completed. Requesting in-kind support of rental space.	Not A Priority. Funding Should be sought from Drug Strategy.
Mississippi Lakes Association	2016 Support	\$500.00	Requesting financial support to assist in the protection and development of the Mississippi River.	Priority. Financial Support of \$500.00
Wheels on the Mississippi Classic Car Show	June 26, 2016	\$1000.00	Requesting Municipal Equipment (Town tables, tents, stage, chairs, barricades, porta potties, hand washing stations) & staffing assistance for set up	Priority. All items requested.
Carleton Place Canoe Club	January 23, 2016	\$1500.00	Requesting in kind support of rental of Canoe Club, as well as in kind equipment (tables, chairs, etc.)	Priority. All items requested
Carleton Place Cruise Nights	May – August, 2016	\$550.00	Requesting in kind support to cover the fees of the Market Square Pavilion for Cruise Nights in 2016.	Priority. In Kind support to cover half the rental of the Market Square Pavilion for entire session. (BIA to cover other half.)

Applicant	Date	Amount Requesting	Details	Recommended
Lanark County Community Justice Program	Ongoing	\$2000.00	Requesting financial support to assist in covering the expenses of their programs, which serve Carleton Place, as well as other municipalities.	Priority. In kind support of rentals of municipal facilities up to \$1000.00 to host forums and seminars

Total Amount Requested: \$23 518.95

Total Recommended \$18 300.00

The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
March 7, 2016

Present: Margo Willmot, Bill Slade, Claudia Wutherich, Randy Martin, Louis Antonakos, Mike Villeneuve

Absent: Robin Janfield, Gregory Nixon,

Approval of the February 1, 2016 Minutes: Moved by: Margo Willmot Seconded by: Randy Martin

Additions to the Agenda: Mike Villeneuve; Composting Update, meeting with Dave Young

Approval of the Agenda: Moved by: Bill Slade Seconded by: Claudia Wutherich

- 1) **Composting Update:** Mike Villeneuve met with Dave Young, Director of Public Works, to discuss composting plans in Carleton Place. Mike updated the committee on Town plans and how the committee can support the initiative and offered assistance. **Plan of Intent**

- 2) **Recycling Presentation:** Gregory Nixon's presentation deferred to the April meeting.

- 3) **Annual Recycle Day:** CPEAC will no longer be holding our annual Recycling Day in Carleton Place. Other avenues for recyclable material are now available to residents of Carleton Place. Sponsors that have supported this initiative have been informed and thanked for their support. Margo has also drafted an advertisement to be placed in the EMC for the first two weeks of April to notify the public of our decision and to thank everybody for their support over the years. Louis offered to have the information displayed on the Community Message Board and placed in the town's Municipal Matters column. **Project Finished**

- 4) **Carleton Place Community Environmental Action Plan:** The CPEAC held a 'brainstorming session' outlining the initial main components of the Carleton Place Environmental Action Plan. The intent of CPEAC will be to involve Town Council, Staff and hold public meetings for further input and direction as the plan evolves. **Blue Sky**

Motion to Adjourn: Moved by: Louis Antonakos Seconded by: Mike Villeneuve

The next CPEAC meeting is scheduled for 6:30 pm on April 4, 2016 at the Carleton Place Library Boardroom.



The Corporation of the Town of Carleton Place
Drug Strategy Committee Meeting
56th meeting
February 3, 2016

MINUTES

Present:

Brian Turner - Chair

Nicole Pearson (minutes), Cst. Steve Stresman, Glenn Pierce, Jaydon Turgeon and Lisa Garrett.

Regrets: Louis Antonakos (Mayor), Jerry Flynn (Deputy Mayor), Sgt. Rob Croth OPP, Cst. Sean Trahan OPP, Dan Rathwell, Amanda Woodruff and David Somppi.

Guest: Bonnie Schnittker, Leeds Grenville & Lanark District Health Unit.

1. Call to Order

The meeting was called to order by the Chairperson at 7:00 PM.

2. Approval of meeting minutes – Motion to approve the meeting minutes held on November 11, 2015 and January 6, 2016. Cst. Steve Stresman made the motion to approve the minutes and the motion was seconded by Glenn Pierce. All were in favor. Motion was passed.

3. Additions to and Approval of agenda.

Agenda approved. No addition to agenda.

4. DISCUSSION ITEMS

1. Internet links - Brian

- Members of the committee forwarded several internet links related to substance abuse, surveys, mental health, etc. to the Chair
- Chair is asking the members to revisit web links with the objective of learning from the existing data provided and for the planning of the committee's strategic planning meeting

2. Chair asked the OPP for data – when the data becomes available then it will be shared with committee members
3. **Power Point Presentation – Addiction statistics LLGAMH**
 - Brian delivered the presentation
 - The top four (4) substances for new admissions in hospitals are alcohol, cannabis, tobacco and cocaine. From the data collected, the admissions as a cause due to these substances have increased for 2014-2015
 - The data demonstrated an increase in new admissions and the highest of all age groups between the ages of 25-34
 - There has been a continuous increase of new admissions by substance misuse for males from 2012 to 2015
 - In the years 2013-2014 there was a decrease of new admissions for females, however in the years 2014-2015 an increase was observed

Action item:

- ✓ Brian will contact Jennifer Adams for Lanark County statistics

4. **Bonnie Schnittker, Leeds Grenville & Lanark District Health Unit**
 - Bonnie summarized the 2015 Ontario Student Drug Use and Health Survey
 - The self-administered survey is conducted every 2 years across the province
 - 10,426 students, 220 schools (Grade 7-12) were given the survey
 - Past year use: alcohol 45.8%; high caffeine energy drinks 34.8%; cannabis 21.3%; binge drinking 17.6%; electronic cigarettes 11.7%; opioids 10%
 - Significant changes:
 - ✓ in 2013 opioids abuse 12.4% decreased to 10% in 2015
 - ✓ increase in ecstasy use from 3.3% in 2013 to 5.4% in 2015
5. **Patients First Discussion paper – South East LHIN - David**
 - deferred to next meeting
6. **Effects of Marijuana on young brains – Nicole**
 - deferred to next meeting

7. Upcoming meetings

- February 26, 2016 - Network Meeting on Fentanyl – The Lanark County and Town of Smiths Falls Municipal Drug Strategy Committee

The meeting was adjourned at 8:15 PM - NEXT MEETING: March 3, 2016



The Corporation of the Town of Carleton Place
Drug Strategy Committee Meeting
57th meeting
March 3, 2016

MINUTES

Present:

Brian Turner - Chair

Nicole Pearson (minutes), Sgt. Rob Croth OPP, Cst. Steve Stresman, Glenn Pierce, Dan Rathwell, David Somppi, Cynthia Cameron-Whalen.

Regrets: **Louis Antonakos (Mayor), Jerry Flynn (Deputy Mayor), Cst. Sean Trahan OPP, Amanda Woodruff, Jaydon Turgeon.**

1. Call to Order

The meeting was called to order by the Chairperson at 7:00 PM.

2. Approval of meeting minutes – Motion to approve the meeting minutes held on February 3, 2016. Cst. Steve Stresman made the motion to approve the minutes and the motion was seconded by Dan Rathwell. All were in favor. Motion was passed.

3. Additions to and Approval of agenda.

Agenda approved. One addition to agenda – resignation of committee member Lisa Garrett.

4. DISCUSSION ITEMS

1. Welcome new member Cynthia Cameron-Whalen - Brian

- Retired from the Faculty of Nursing, Manitoba.
- Interim work in Havana, Cuba and China
- Cynthia's interests:
 - ✓ the aging population- prescription drug use in the elderly
 - ✓ transcultural nursing- alleviate conflict within different cultures
 - ✓ Concerned with drug related issues

2. The 6th Brett Pearson Run for Your Life – Nicole

- Discussed the theme for the 2016 event
- All members were in favor to continue supporting the First

- Responders and the Canadian Armed Forces
- The topic of trauma will be emphasized and a greater effort around messaging will be made to include citizens suffering from trauma
- Community Enrichment Grant for the event was submitted to the Town of Carleton Place

3. Summary of the MDS Network Meeting -Fentanyl– February 26, 2016

- 100x more potent than morphine and 50x more potent than heroin
- There is a real concern in our community: 10 overdoses and one death in the last two weeks
- Illicit Fentanyl is abundant in BC and this is making its way East
- Canada is leading globally in opioid use and Ontario is higher than any other province in Canada
- Each patch has 4.2mg for an in vivo delivery of 25mcg
- Implementation of the Prescription Management Program in 2016: 1st year where the prescription of Fentanyl by physicians will be monitored

4. Effects of Marijuana on young brains – Nicole

- A study was released in January 2016 by researchers at Western University on the effects of marijuana on teenage brains
- Teenage years are critical periods for brain development and the brain is particularly vulnerable
- The study showed that marijuana harms adolescent brains and producing changes similar to schizophrenia
- The effects of marijuana also showed significantly lower IQs in teenagers compared to non-users

5. Submission of Grant to support panel discussion on marijuana-Brian

- The committee members were supportive with the idea of submitting an application for a Community Enrichment Program Grant in order to obtain funds to deliver a presentation/panel discussion on marijuana
- A public information session was presented in Ottawa on the same topic several months back in response to the worries of the citizens on the proposed legalization of marijuana as mentioned by the Liberal Government
- The committee is proposing to hold this session in spring 2016

Action items: Dan to look into the details for delivering this session and Brian to contact school council committees and make a list of organizations that should be invited to the session/panel discussion

6. Upcoming meetings

- May 27, 2016- Next Network Meeting- Tobacco – The Lanark County and Town of Smiths Falls Municipal Drug Strategy

The meeting was adjourned at 8:35 PM - NEXT MEETING: April 7, 2016



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

Minutes of January 28, 2016 meeting

Attendees: Shane Edwards, Bob McDonald, Barbara Ann McDonald, Tim Campbell, Jennifer Irwin, Wendy LeBlanc

Regrets: Sean Redmond

Meeting

Meeting called to order by Shane. Enquiry to any conflict of interest was made.

Motion to approve agenda (as amended) was made by Tim Campbell and seconded by Mike Rathier – motion was carried

Motion to approve previous minutes (as amended) was made by Wendy LeBlanc, Seconded by Barbara Ann McDonald. Motion carried.

Reports

President (Shane Edwards)

Shane reported on the activities of the Municipal Heritage Committee meetings held in December and again in January. The next meeting is scheduled for February 18.

He reported on the presentation made to Beckwith Council this past Monday.

The Nevada ticket sales are on pace – still looking for volunteers to work the table.

Vice-President (Tim Campbell)

No report

Secretary (Bob McDonald)

Preparing membership cards for the 2016 year.

Brought a suggestion (which had been made by one of our members) to BOD - the suggestion being that we email copies our minutes to members.



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

Gave the BOD a plaque bearing the Carleton Place coat of arms. This plaque was a proto type of one that Brian Costello had worked on. The plaque had been given to Barbara Ann McDonald from a mutual friend.

Treasurer (Mike Rathier)

Income statement through December 2015

Stressed the need to clarify how much and when consultant fees (Jennifer's time) will be processed.

A motion for ***the Board to accept the 2016 Projected Budget as presented in October, 2015*** was made by Tim Campbell, Seconded by Barbara Ann McDonald. Motion was passed.

A motion for ***the Board to accept financial report 'as of December 31, 2015' as presented*** was made by Wendy LeBlanc, Seconded by Tim Campbell. Motion was passed.

C.P. Horticultural Society

No Report

C.P. Council Rep (Sean Redmond)

No report

Beckwith Township Rep (Tim Campbell)

Tim reported on:

- The Gas & Oil sign from Lake Park Lodge
- Potential boat donation – not in very good condition
- 'Then And Now' book sales going very well.
- Conserving the 'Wallings' Map
- The barn has been completed at the Beckwith Park
- Talk of a one room school house being built at the Beckwith Park
- Spoke of the 2017 Bicentennial Anniversary celebrations being planned
- A 'Historic Walk', from Prospect to Gillis Corner is being looked at



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

Museum Report (Jennifer Irwin)

Jennifer's report included:

- Number of visitors for the month of January
- Outreach activities
 - Annie Duff display at Beckwith Book Launch Event
 - Provided historical timeline for 230 Bridge St. to Mayor for Chamber
 - Provided display for Chamber Breakfast meeting
- Foss Room usage (Anniversary Committee, LCMN, Mural Committee, Municipal Heritage Committee)
- Work being done in cooperation with the Roy Brown Society (permanent display for Foss Room, Community Memories Program Grant Proposal)
- Work being done with the Carleton Place Library on Documentary Heritage Communities Program Grant proposal.
- Tourism Committee – promotion of heritage – providing images for merchandise
- Wrote an article on history of Mississippi Lake for upcoming summer edition of "Mississippi Belle magazine"

New Business

- CMOG Grant – almost completed
- Quilt Raffle tickets being printed (2500) 2- quilts; 1 throw
- Garage Sale at 346 Moffat St
- Fundraising – Fashion show – Vicky Racey has vintage clothing for show (some for sale – silent auction)

A motion was made by Mike Rathier **for the board to order two (2) high resolution files of two (2) Annie Duff painting**. Seconded by Barbara Ann McDonald. Motion was passed.

Tim Campbell thanked Wendy and Jennifer for their time and effort in working on CMOG Grant Application

Priority Items

None

Motion to adjourn meeting was by Robert McDonald, seconded by Barbara Ann McDonald – motion was carried

*** Next meeting will be held on February 25, 2016 ****



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

Minutes of February 25, 2016 meeting

Attendees: Shane Edwards, Bob McDonald, Barbara Ann McDonald, Tim Campbell, Wendy LeBlanc

Regrets: Sean Redmond, Jennifer Irwin

Meeting

Meeting called to order by Shane. Enquiry to any conflict of interest was made.

Motion to approve agenda (as amended) was made by Barbara Ann McDonald and seconded by Wendy LeBlanc – motion was carried

Motion to approve previous minutes (as amended) was made by Mike Rathier, Seconded by Barbara Ann McDonald. Motion carried.

Reports

President (Shane Edwards)

Shane reported on meetings being held for the 150th Anniversary Committee for Canada and the 200th Anniversary Committee for Carleton Place

Vice-President (Tim Campbell)

No report

Secretary (Bob McDonald)

Robert reported that as of January, 2016 all approved minutes of the BoD will be forwarded to Duncan Rogers. January's minutes have been sent.

Treasurer (Mike Rathier)

Mike reported on a \$940.00 donation which was received from the United Way. He mentioned that no tax receipt was necessary.



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

C.P. Horticultural Society

No Report

C.P. Council Rep (Sean Redmond)

No report

Beckwith Township Rep (Tim Campbell)

Tim reported on:

- Monies for the Museum which have been included in the budget by Beckwith Council – 2016 Budget \$2750.00; 2017 Budget - \$3000.00
- Online mapping project
- The May 14 Jock River Paddle (from Franktown to Ashton) - a bi-centennial brew will available in Ashton afterwards
- The March 20 Heritage Speaker event – Jim Lowery

Museum Report (Jennifer Irwin)

Jennifer's report included:

- Virtual Museum of Canada grant application (Roy Brown Story) was sent in yesterday, February 24, 2016. The grant is worth \$10,000.00
- Newspaper digitization grant application will be sent out February 26, 2016. It is worth \$35,000.00
- Had a display at Winter Carnival about Roy Brown
- Reminder of March 19, 2016 'Wingnuts' Model Airplane Club session.
- Vintage Clothing Sale to be held here April 22nd – 24th
- Will be contributing photos and artifacts to Railway Museum's Summer display on CPR stations
- Suggestion made by Jessica Smith re: table at Home Show promoting Anniversary Celebration events.

A motion for *to provide JPEG images to Larry Cotton for his book on the Military Settlements* was made by Wendy LeBlanc, Seconded by Tim Campbell. Motion was passed.

New Business

- Date for this year's AGM is tentatively set for Monday, May 02, 2016
- Pres. And Treas. Positions are up for elections.



Carleton Place and Beckwith Historical Society

267 Edmund Street, Carleton Place ON K7C 3E8

- Membership recruitment via
 - FaceBook
 - Website
 - Newspaper
 - Instagram
- Engage someone to come in a couple of hrs. a week to perform 'General' cleanup (Vacuuming, toilets, dusting)
- CMOG Grant –
 - Removed reference to Janitorial services – not for Jennifer to do
 - Review 'Plausibility' of financial statements is needed to be done by a Public Accountant – not an audit.
 - Very minor changes had to be made to our application (wording) re: fundraising.
- Thanks to Jennifer and Mike for their help with auction of Wendy's mother's items - \$1561.00 raised.

Priority Items

A motion for *to hold an in-camera session to deal with personnel issues* was made by Wendy LeBlanc, Seconded by Tim Campbell. Motion was passed.

A motion for *to move out of in-camera session* was made by Tim Campbell, Seconded by Wendy LeBlanc. Motion was passed.

Motion to adjourn meeting was by Robert McDonald, seconded by Barbara Ann McDonald – motion was carried

***** Next meeting will be held on March 24, 2016 *****



Parks and Recreation Committee Action Report
for the March 7th, 2016 meeting held in
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, Paul Pillsworth,
Serge Robichaud, Jan Ferguson, Manager of Recreation and
Culture Joanne Henderson
Absent: Bill Levesque(regrets), John Andrews(regrets),
Tom Marshall(regrets), Deputy-Mayor Flynn

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
 - 2) **PUBLIC MEETING – NONE THIS EVENING**
 - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
 - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
 - 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**
-

TO BE DISCUSSED

COMMUNICATION 127097

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date March 4, 2016
Topic Spring and Summer Ice Rental Rates

SUMMARY

The following are the proposed 2016 Spring and Summer Ice Rental Rates:

	Prime Time:	Non-Prime Time:
Out of Town	\$156.64 + hst = \$177.00	\$134.07 + hst = \$151.50
Out of Town Minor	\$143.81 + hst = \$162.50	\$110.18 + hst = \$124.50
Resident Adult	\$143.81 + hst = \$162.50	\$134.07 + hst = \$151.50
Resident Minor	\$114.60 + hst = \$129.50	\$89.82 + hst = \$101.50

127097 Continued

COMMENT

The rates reflect an increase of approximately 3%.

STAFF RECOMMENDATION

That the proposed rates be approved.

COMMITTEE DECISION

That the proposed rates be approved.

COMMUNICATION 127098

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date March 4, 2016
Topic Summer Recreation Facility Fees

SUMMARY

Staff have attached the proposed changes to the various fees for summer recreation facilities.

COMMENT

The rates have not increased since 2013 and they reflect an approximate 3% increase.

STAFF RECOMMENDATION

That the attached proposed rates be approved.

COMMITTEE DECISION

That the attached proposed rates be approved.

COMMUNICATION 127099

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date March 7, 2016
Topic Compressor upgrade

SUMMARY

Cimco Refrigeration has provided a quote of \$20,000.00 plus tax to replace our 50hp compressor. This is a budgeted item. Cimco Refrigeration is also recommending to overhaul the 30hp compressor. The cost for the overhaul is \$7,000.00 plus tax.

COMMENT

The cost to overhaul the 30hp compressor could be funded from unused capital monies. The new compressor will improve energy efficiency.

127099 Continued

STAFF RECOMMENDATION

That staff proceed with the replacement of the 50hp compressor from Cimco Refrigeration for a price of \$20,000.00 plus tax and the overhaul of the 30hp compressor for a price of \$7,000.00 plus tax.

COMMITTEE DECISION

That staff proceed with the replacement of the 50hp compressor from Cimco Refrigeration for a price of \$20,000.00 plus tax and the overhaul of the 30hp compressor for a price of \$7,000.00 plus tax.

COMMUNICATION 127100

Received from	Jim Collins
Addressed to	Mayor, Council, Town Staff
Date	February 29, 2016
Topic	Amphitheatre

SUMMARY

Proposing that a permanent Amphitheater be included in the redevelopment of Riverside Park under a project for the Carleton Place 200th Anniversary. The amphitheatre would be capable of being a drawing card venue for many local events. A covered stage could have a program of free concerts featuring local talent, school bands, and various other events.

COMMENT

The Amphitheatre was removed from the 10 year Capital Plan as it was felt that it was not a priority for the Community. Staff feel that if this is an initiative that members of the community want, than those members need to complete their due diligence by speaking to community groups who might be potentially interested in using a venue of this nature. After an assessment is completed, a clearer picture will be provided on how often an amphitheatre might be used and whether the Town can justify spending tax dollars on this initiative.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That this project is not a priority of the Committee and that before funds are set aside for a facility of this nature; a pilot project needs to be established to determine if there is sufficient community interest in utilizing it on a regular basis.

COMMUNICATION 127101

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date March 1, 2016
Topic Town Hall Staging

SUMMARY

Staff have received pricing from Wenger to purchase stage extensions for the Town Hall Auditorium.

11 Decks with 50 Legs - \$22,725.00 + tax = \$25,394.00
13 Decks with Various size legs - \$30,026.00 + tax = \$33,652.00

Wenger is a company that has provided staging to the National Arts Centre.

COMMENT

A previous price for staging was received a number of years ago but the supplier was unable to provide a sample or provide a reference for staff to view the product. This supplier came and met with the Mudds and staff and brought a sample to view. This project has money set aside in the Auditorium Upgrade Reserve.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That staff proceed with the purchase of 13 Decks and Legs from Wenger for a price of \$30,062.00 plus tax.

Town of Carleton Place – 2016 User Fees for Facilities

- 1. Non-Resident:** Any individual or organization, minor or adult outside the Town of Carleton Place or the Townships of Beckwith or Ramsay.

FACILITY	HOURLY RATE	PROPOSED RATES
BALL DIAMONDS	\$29.65 + \$3.85 (HST) = \$33.50	\$34.50
SOCCER FIELDS	\$29.65 + \$3.85 (HST) = \$33.50	\$34.50
BATTING CAGE	N/A	
SUMMER ICE SLAB	\$39.38 + \$5.12 (HST) = \$44.50	\$45.75
BOAT LAUNCH – SEASON PASS	\$70.80 + \$9.20 (HST) = \$80.00	\$85.00

- 2. Resident – Adult:** Any individual or organization who is a resident of the Town of Carleton Place or the Townships of Beckwith or Ramsay where the age of the participant is mainly over 18.

FACILITY	HOURLY RATE	PROPOSED RATES
BALL DIAMONDS	\$19.25 + \$2.50 (HST) = \$21.75	\$22.50
SOCCER FIELDS	\$19.25 + \$2.50 (HST) = \$21.75	\$22.50
BATTING CAGE	\$9.74 + \$1.26 (HST) = \$11.00	\$11.50
SUMMER ICE SLAB	\$28.54 + \$3.71 (HST) = \$32.25	\$33.50
BOAT LAUNCH – SEASON PASS	\$35.40 + \$4.60 (HST) = \$40.00	\$45.00
BOAT LAUNCH – DAILY PASS	\$6.20 + \$0.80 (HST) = \$7.00	\$8.00

- 3. Minor/Charitable:** Any group of individuals where the age of the participants is mainly under the age of 18 years and are residents of the Town of Carleton Place or the Townships of Beckwith or Ramsay or any organization in the possession of a valid donation registration # issued by the Federal Government.

FACILITY	HOURLY RATE	PROPOSED RATES
BALL DIAMONDS	\$11.95 + \$1.55 (HST) = \$13.50	\$14.00
SOCCER FIELDS	65% of operational costs	
BATTING CAGE	\$9.74 + \$1.26 (HST) = \$11.00	\$11.50
SUMMER ICE SLAB	\$18.58 + \$2.42 (HST) = \$21.00	\$22.00

*Resident adult tournament rate for the ball diamonds: \$125.00 + HST for the day

Adult Tournaments: \$128.76 + \$16.74 = \$145.50 for the day



Parks and Recreation Committee Action Report
for the April 11th, 2016 meeting held in
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Deputy-Mayor Jerry Flynn, Paul Pillsworth, Tom Marshall, Serge Robichaud, Jan Ferguson, John Andrews, Manager of Recreation and Culture Joanne Henderson, Facilities Clerk Steph Scollan
Absent: Reeve Richard Kidd(regrets), Bill Levesque(regrets)

-
- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
 - 2) **PUBLIC MEETING – NONE THIS EVENING**
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TO BE DISCUSSED

COMMUNICATION 127160

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date April 8, 2016
Topic Skateboard Park

SUMMARY

The capital budget includes funds to purchase skateboard park components. The capital monies are being funded through development charges, therefore, \$17,500.00 needs to be funded from others. Staff feel that it will be very difficult to raise \$17,500.00 before a permanent skateboard park is in place. The plan is that a temporary location will be set up in front of the arena.

127060 Continued

COMMENT

Staff are in the process of obtaining quotes for the skateboard park components.

STAFF RECOMMENDATION

That the remaining monies be funded from the parkland reserve.

COMMITTEE DECISION

That the remaining monies be funded from the parkland reserve.

COMMUNICATION 127161

Received from	Jerry Flynn
Addressed to	Joanne Henderson, Manager of Recreation and Culture
Date	April 8, 2016
Topic	Outdoor Concert

SUMMARY

Request to have Carolyn Gerbac address the committee regarding an outdoor concert in Riverside Park.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That Carolyn Gerbac contact Joanne Henderson to discuss this initiative further.

COMMUNICATION 127162

Received from	Jason Clarke, Carleton Place Canadians
Addressed to	Joanne Henderson, Manager of Recreation and Culture
Date	April 5, 2016
Topic	Ice Time for Junior B team

SUMMARY

Request for ice time for a Junior B team. Jason will attend the meeting to discuss.

COMMENT

In order to accommodate the request, some regular contract hours would need to be adjusted. Regular users would not lose any ice time but adjustments would need to be made to their existing hours.

STAFF RECOMMENDATION

To be discussed.

127162 Continued

COMMITTEE DECISION

That staff contact the affected user groups.

COMMUNICATION 127163

Received from Chris Quadling
Addressed to Steph Scollan
Date April 4, 2016
Topic Truck Show in Riverside Park

SUMMARY

Request to hold a truck show in July in Riverside Park. The truck show will include hot rods, classics, jacked up pick-ups, and new and old stock trucks.

COMMENT

Staff are concerned that the heavy trucks will damage the grounds.

STAFF RECOMMENDATION

That the truck show be permitted provided there are no heavy trucks.

COMMITTEE DECISION

That the truck show be permitted provided there are no heavy trucks.

COMMUNICATION 127164

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date April 8, 2016
Topic Fishing Tournaments

SUMMARY

There have been several requests for fishing tournaments this summer. Although the fishing tournaments are a great asset to our community; staff are concerned that too many tournaments will limit access for local residents.

COMMENT

Presently, there are tournaments confirmed for June, August and September and we have another request for a tournament in August and are expecting a few more requests.

STAFF RECOMMENDATION

To be discussed.

127164 Continued

COMMITTEE DECISION

That no restrictions be imposed.

COMMUNICATION 127165

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date April 7, 2016
Topic CF1 Card

SUMMARY

Request for a discount for serving and retired military and their families for the use of our recreational facilities.

COMMENT

We have received similar requests in the past and they have been denied.

STAFF RECOMMENDATION

That the request be denied.

COMMITTEE DECISION

That staff contact a representative to make a presentation at the next meeting. Bring Forward.

COMMUNICATION 127167

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date April 7, 2016
Topic Canada Day Fireworks

SUMMARY

Staff have received the following quotes for Canada Day fireworks.

Northstar Fireworks	- \$21, 793.00	Royal Fireworks	- \$22, 706.13
Discount	- <u>\$ 7,633.71</u>	Discount	- <u>\$ 8, 546.84</u>
Sub-total	\$14,159.29	Sub-total	- \$14,159.29
HST	<u>\$ 1,840.71</u>	HST	- <u>\$ 1,840.71</u>
TOTAL	- \$16,000.00	TOTAL	- \$16,000.00

127167 Continued

COMMENT

Royal provided an impressive presentation and have been responsible for several Canada Day shows in Ottawa as well as shows around the world. Royal's show will include music with some of the fireworks.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That Royal Fireworks be engaged to provide the firework show for Canada Day 2016.