



**Community Issues Committee Action Report
for the October 18th, 2016 meeting held in
the Council Chambers following Corporate Services Committee**

PRESENT: Mayor Antonakos, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	150 th Committee Tulip Fundraiser
BIA Board	Councillor Black	
MVCA	Councillor Doucett Deputy-Mayor Flynn	Drought beyond Level 3. Drought will continue through winter
Chamber of Commerce	Deputy-Mayor Flynn	Friday, Business Achievement Awards
Youth Centre Board	Councillor Trimble	Reschedule of meeting
Library Board	Councillor Doucett	Librarian to give presentation to Council
Daycare	Councillor Fritz	Meeting to be held next week

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 127374

Received from CUPW
Addressed to Paul Knowles, Chief Administrative Officer
Date September 29th, 2016
Topic Canada Post Review

SUMMARY

CUPW encourages municipalities to participate in the Canada Post Review. On online survey is available at parl.gc.ca/OGGO-e until October 21st, 2016.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and record

TO BE DISCUSSED

COMMUNICATION 127375

Received from Various Committees
Addressed to Community Issues Committee
Date October 13th, 2016
Topic Action Reports/Minutes

SUMMARY

Minutes of the September 12th, 2016 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- Meeting with Paul Knowles, Chief Administrative Officer;
- Request from Grade 7 teacher at CPHS.

127375 Continued

Action Report for the October 3rd, 2016 meeting of the Parks and Recreation Committee is attached. Noteworthy items include:

127358	Stones at Market Square
127359	Canada Day Fireworks
127361	Cancellation of Ice Time

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

THAT Council accept Committees' decisions



**Community Issues Committee Agenda
for the October 18th, 2016 meeting to be held in
the Council Chambers following Corporate Services Committee**

- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
- 2) PUBLIC MEETING – NONE THIS EVENING**
- 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	
BIA Board	Councillor Black	
MVCA	Councillor Doucett Deputy-Mayor Flynn	
Chamber of Commerce	Deputy-Mayor Flynn	
Youth Centre Board	Councillor Trimble	
Library Board	Councillor Doucett	
Daycare	Councillor Fritz	

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 127374

Received from CUPW
Addressed to Paul Knowles, Chief Administrative Officer
Date September 29th, 2016
Topic Canada Post Review

SUMMARY

CUPW encourages municipalities to participate in the Canada Post Review. On line survey is available at parl.gc.ca/OGGO-e until October 21st, 2016.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

TO BE DISCUSSED

COMMUNICATION 127375

Received from Various Committees
Addressed to Community Issues Committee
Date October 13th, 2016
Topic Action Reports/Minutes

SUMMARY

Minutes of the September 12th, 2016 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- Meeting with Paul Knowles, Chief Administrative Officer;
- Request from Grade 7 teacher at CPHS.

127375 Continued

Action Report for the October 3rd, 2016 meeting of the Parks and Recreation Committee is attached. Noteworthy items include:

127358	Stones at Market Square
127359	Canada Day Fireworks
127361	Cancellation of Ice Time

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
September 12, 2016

Present: Bill Slade, Randy Martin, Claudia Wutherich, Margo Willmot and Robin Janfield,

Absent: Gregory Nixon, Louis Antonakos and Michael Villeneuve

Guests: None

Approval of the June 6, 2016 Minutes:

Moved by: Randy Martin Seconded by: Robin Janfield

Additions to the Agenda

Request from a Grade 7 teacher at CPHS to involve her class in a CPEAC project

Approval of the Agenda:

Moved by: Bill Slade Seconded by: Mike Villeneuve

1; Meeting this summer with Paul Knowles. Margo and Bill gave an update of a meeting they had this summer with Paul Knowles CAO of Carleton Place. Mentioned was the resource commitment to assist in preparing the CPEAP and staff involvement in the final product. Both felt it was an excellent meeting with Paul. Paul expressed a very good understanding of the goals of the CPEAC in creating a CPEAP.

2: Joint Meeting with the MMEAC. Bill is to contact the MMEAC with regards to a joint meeting to discuss common issues and share ideas. (Note: the day after our meeting the MMEAC invited the CPEAC to a joint meeting in December)

3) Carleton Place Environmental Action Plan (CPEAP) The overall current status of the plan was discussed. The next CPEAC meeting will be devoted to completing our portion of the CPEAP by December. The framework is completed; we need to fill in some details.

4: Roy Brown SWMP Issue: The committee was disappointed that Town Council did not seek input from us on this issue. The mandate of the CPEAC is to advise on such matters by helping Council to make informed decisions. This item is being brought forward for further discussion.

5: Wild Parsnip Update: Bill discussed the Lanark County 'Adopt a Road' initiative and his correspondence with Terry McCann from Lanark County. Information purposes only.

6. Request from a Grade 7 teacher at CPHS: We received correspondence from a Grade 7 teacher at CPHS to involve her students with one of CPEAC's projects. If our collaboration is successful, CPEAC will approach Town Council to allow the students to present their findings at a Council meeting. Involvement of our youth and the recognition of their ideas is a welcome step

towards the future of Carleton Place. While CPEAC cannot dictate Town Council agenda, allowing such a delegation would be of benefit to both CPEAC and Town Council.

7. New Membership Recruitment: Bill will approach Duncan Rogers about placing an invitation for new members in the Town's Municipal Matters section of The Canadian Gazette. In addition, CPEAC is looking at placing a formal ad in the paper to attract new members. All applications will be sent to and vetted for approval by the Town beforehand.

Motion to Adjourn: Moved by: Bill Slade Seconded by: Randy Martin

Next Meeting will be on Monday, October 3rd, 6:30 in Carleton Place Library Boardroom.



Parks and Recreation Committee Action Report
for the October 3, 2016 meeting held in
the Bob Rintoul Hall at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, Jan Ferguson,
Paul Pillsworth, Tom Marshall, John Andrews, Serge Robichaud,
Bill Levesque, Joanne Henderson, Manager of Recreation and
Culture
Absent: Deputy-Mayor Jerry Flynn

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
 - 2) **PUBLIC MEETING – NONE THIS EVENING**
 - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
 - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
 - 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**
-

TO BE DISCUSSED

COMMUNICATION 127358

Received from	Councillor Ross Trimble
Addressed to	Parks and Recreation Committee
Date	September 30, 2016
Topic	Stones at Market Square

SUMMARY

Councillor Trimble would like permission to proceed with having the previous Citizens of the Year's names engraved in the stones at the Market Square.

COMMENT

All costs for this project will be funded by Councillor Trimble.

127538 Continued

STAFF RECOMMENDATION

That Councillor Trimble be permitted to have the stones engraved at the Market Square with the names of the previous Citizens of the Year.

COMMITTEE DECISION

That Councillor Trimble be permitted to have the stones engraved at the Market Square with the names of the previous Citizens of the Year.

COMMUNICATION 127359

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date July 13, 2016
Topic Royal Fireworks

SUMMARY

Royal Fireworks have submitted a proposal for a three year contract to provide fireworks for Canada Day. By signing on to a three year contract, the Town of Carleton Place will receive 2% added value in free pyrotechnic parts in 2016, 4% added value in free pyrotechnic parts in 2017, 6% added value in free pyrotechnic parts in 2018.

COMMENT

The Town of Carleton Place does not have to commit to a dollar value for the show.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That the Town of Carleton Place enter into an agreement with Royal Fireworks for a three year term to provide fireworks for Canada Day with no financial commitment.

COMMUNICATION 127360

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date September 30, 2016
Topic Dog Park Memberships

SUMMARY

The current dog park is well used by residents and non-residents. Should the dog park be treated as other recreational facilities and be subject to a user fee?

COMMENT

The user fees would help to offset the costs to maintain the dog park.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That memberships not be implemented at this time but users must have a valid Carleton Place dog tag.

COMMUNICATION 127361

Received from	Carleton Place Figure Skating Club
Addressed to	Parks and Recreation Committee
Date	September 20, 2016
Topic	Cancellation of ice

SUMMARY

The Figure Skating Club is requesting to cancel hours on Thursdays from 4pm-6pm. The Figure Skating Club has committed to these hours for the season. The Ice Allocation Policy states that any ice time that is returned by an organization must be prime time. Figure Skating have requested that they be permitted to cancel at least the 4pm-5pm with no penalty because they picked up an additional hour on Mondays this season from 3:30-4:30pm.

COMMENT

The Figure Skating Club have already cancelled three hours of their regular ice on Sunday mornings from 8:30am-11:30am in late July. This cancellation was completed in the appropriate time. Staff have been working on selling the Sunday morning ice since Figure Skating cancelled it and have been unsuccessful in renting the ice until recently. Staff have now found someone to commit to 9:30am-11:30am on Sundays for the remainder of the season. Staff feel that they will have difficulty renting the Thursday evenings.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That the Figure Skating Club be permitted to cancel the hours from 4pm-6pm for the remainder of this season and that the ice allocated to the Figure Skating Club be re-evaluated for the 2017/2018 season.

COMMUNICATION 127370

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date September 30, 2016
Topic Westview Soccer Field/Devcore

SUMMARY

A general concept plan of the parkland at Boyd and Woodward streets has been completed. This plan shows the re-configuration of the parkland. The parkland will include the existing soccer field, a small play structure, benches and a pathway along Boyd Street from the Jackson Ridge subdivision.

COMMENT

The Town exchanged land with Devcore to create a rectangular shaped property. The previous lot was L-shaped.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

Receive and Record.

COMMUNICATION 127371

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date September 30, 2016
Topic Cardel parkland

SUMMARY

Staff presented a proposed concept plan of the parkland in the Cardel subdivision.

COMMENT

Some of the work, such as the trail system, is expected to be completed in 2017.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That the drawings include the words "Proposed Community Space".