



# MUNICIPAL MATTERS

February 4th, 2021

## Council and Committee of the Whole Meetings

Please Note: The next regular meetings of Council and Committee of the Whole will take place on February 9th, 2021.

**Virtual Council and Committee of the Whole Meetings** - The Town of Carleton Place Council will hold its Council and Committee of the Whole meeting via Zoom on February 9th, 2021. Please see the Town's website at [www.carletonplace.ca](http://www.carletonplace.ca) for start time and associated documents. Members of the public can view the meetings online via Zoom or a live stream to the Town Hall Facebook page.

**Amendment to Procedural Bylaw** - Take notice that [on February 9th, 2021](#), the Council of the Town of Carleton Place, will consider amendments to its Procedural By-law [117-2018](#) as follows:

1. amend Section 5.6 to abolish the Striking Committee and to transfer its responsibilities to the Committee of the Whole comprised of all members of Council; and
2. amend Section 9.1.2 to permit Part Lot Control By-laws to be dispensed with in a single motion.

## Notice of Decision – By-law 24-2021

### In accordance with Section 34 and 70.2 of the Planning Act for the Amendment of the Development Permit By-law

**TAKE NOTICE** that the Council of the Corporation of the Town of Carleton Place passed By-law 24-2021 on the 26<sup>th</sup> day of January 2021, under Sections 34 and 70.2 of the Planning Act, R.S.O., 1990.

**THE SUBJECT LANDS** of By-law 24-2021 are general in nature and apply to all lands within the Town of Carleton Place.

**THE PURPOSE AND EFFECT** of the amendment is to conduct a "housekeeping" update, and have amended a number of different sections of By-law 15-2015, pertaining but not limited to the following items:

- General changes including typographical errors, grammar, omissions and wording;
- Clarify administration, interpretation, enforcement, application class, application requirements, application process and agreement/permit requirements;
- Expand on and further detail key issues of concern respecting outdoor storage, parking, permitted projections, secondary suites, increasing permitted uses in designations, additional provisions in greenfield and infill development;
- Clarification and addition to definitions.

A track-change copy of the proposed amendments is available to view on the Town's [website](#).

**TAKE NOTICE** that any person or public body may appeal to the Local Planning Appeal Tribunal in respect of the by-law by filing with the Clerk of the Town of Carleton Place not later than the 18<sup>th</sup> day of February, 2021. An appeal must be accompanied by the fee required by the Local Planning Appeal Tribunal.

## Provincial COVID-19 Stay-at-home Order

**Town Hall Closure** – To comply with the Provincial Stay-at-home Order, the Town Hall will be closed to the public until at least February 11<sup>th</sup>. Even though the facility will be closed to the public, all departments are open for business. Please contact staff by phone or email. A phone/email directory is available on the Town's website at [www.carletonplace.ca/contactus](http://www.carletonplace.ca/contactus).

**Payments Owing to the Town** - For any payments owing to the Town, options include online or telephone banking, mailing a cheque to the Town Hall or dropping a payment off in the mail slot at the Police Station located at 15 Coleman Street. We encourage residents to use these means of payment if at all possible. Town Hall does offer payment via credit card, however there is a 3% service charge on the value of the payment to recover costs. Please call 613-257-6200 to use this service.

With respect to parking tickets already issued, the timelines for payment and/or options to address the infraction can be found on the back of the ticket. These timelines are mandated by the Province.

With respect to amounts owing for taxes and water, we encourage payment by the means noted above if at all possible.

**Recreation Facilities Remain Closed Due to Provincewide Shutdown** - Due to the Provincially mandated COVID-19 shutdown, the following facilities remain closed:

- Carleton Place Arena;
- Carleton Place Pool;
- Carleton Place Canoe Club;
- The Station Active Living Centre.

**Carleton Place Public Library Curbside Service** - The Library will continue to offer contactless curbside pickup services. Holds can be placed at [www.carletonplacelibrary.ca](http://www.carletonplacelibrary.ca) or by calling the library at 613-257-2702. Book bundles, interlibrary loans, and digital services such as Libby and Hoopla will continue uninterrupted. Information about how to use curbside pickup services can be found at [www.carletonplacelibrary.ca/curbside-pickup-services/](http://www.carletonplacelibrary.ca/curbside-pickup-services/).

## Additional Bag of Waste Extended

Due to the announcement of the Provincewide COVID-19 shutdown, Council has made the decision to extend the allowance of two (2) unstickered bags of waste per week, per household to one week beyond the end of the Provincial shutdown period. Any additional bags will require a sticker. Residents can continue to use previously issued green stickers.