

MEETINGS OF COUNCIL

Tuesday, April 9th, 2019

7:00 p.m Council Followed by: Committee of the Whole

PART-TIME BY-LAW ENFORCEMENT OFFICER

The Town of Carleton Place is seeking an individual to fill the **Part-time position of By-Law Enforcement Officer**. The regular hours of work are 25 per week, however, from the date of hire to December 31, 2019 the hours of work will be 36.25 per week.

Summary: Reporting to the Director of Emergency & Protective Services/Fire Chief, the incumbent will be responsible for the consistent enforcement of the Town's Property Standards and other Municipal by-laws.

Qualification/Experience:

- Community College Diploma in Law Enforcement, Municipal Law Enforcement Officer Course I or equivalent combination of education and working experience in the municipal by-law or law enforcement field;
- Previous experience as a By-Law Enforcement officer or related experience in municipal by-law or law enforcement including the understanding of Municipal licencing by-laws;
- Working knowledge of the Municipal Act, Provincial Offences Act, Building Code (property standards), and other regulations is essential;
- Ability to communicate clearly and tactfully, verbally and in writing;
- Working knowledge of Microsoft Office (word, excel, email) is required and FirePro 2 is an asset; and
- Possess and maintain a valid Class "G" driver's licence and drivers abstract in good standing.

The 2019 rate of pay for this position is \$23.04 – \$28.54 per hour.

Detailed Job Description

Interested applicants are invited to apply in confidence by Monday, April 15, 2019 at 1:00 PM quoting "Part-time By-Law Enforcement Officer" Attention Human Resources by:

Mail: Town of Carleton Place

Attn: Human Resources

175 Bridge Street

Carleton Place, ON K7C 2V8

Email: hr@carletonplace.ca

Facsimile: 613 257 8170

We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

Toronto ON M7A 2T5

Toronto ON M4V 1P5

E-mail: Minister.mecp@ontario.ca

E-mail: enviropermissions@ontario.ca

A copy of your written Part II Order request should also be copied to the Town of Carleton Place by mail or e-mail. **This Notice issued March 14, 2019.**

SUMMER STUDENTS - PARKS AND RECREATION

The Town of Carleton Place is seeking summer students to fill the following positions:

- RECREATIONAL LABOURER (HORTICULTURE)
- FACILITIES LABOURER

Interested applicants are invited to submit an application in confidence by 2:00 PM Wednesday, April 10th, 2019 quoting the position(s) being applied for Attention Human Resources by:

Mail: Town of Carleton Place

Email: hr@carletonplace.ca

Attn: Human Resources

Facsimile: 613 257 8170.

175 Bridge Street

Carleton Place, ON K7C 2V8

NOTICE OF APPLICATION FOR APPROVAL TO EXPROPRIATE LAND

Expropriations Act, R.S.O. 1990, c. E.26.

IN THE MATTER OF an application by the Town of Carleton Place for approval to expropriate an easement in lands described in Schedule "A" attached hereto for the purposes of storm water management and drainage, including the construction, use, maintenance, repair and replacement of all swales, ditches, catch basins, pipes, conduits, habitat improvements and other works, infrastructure and appurtenances ancillary thereto. The drawings referred to in Schedule "A" forming part of this Notice are available for viewing during regular business hours at the Town Hall, Town of Carleton Place, 175 Bridge Street, Carleton Place, ON.

NOTICE IS HEREBY GIVEN that an application has been made for approval to expropriate an easement in lands described in Schedule "A" attached hereto.

Any owner of lands in respect of which notice is given who desires an inquiry into whether the taking of an easement in such land is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority shall so notify the approving authority in writing,

(a) in the case of a registered owner, served personally or by registered mail within thirty (30) days after the registered owner is served with the notice, or, when the registered owner is served by publication, within thirty (30) days after the first publication of the notice;

(b) in the case of an owner who is not a registered owner, within thirty (30) days after the first publication of the notice.

The approving authority is:

Dated at Carleton Place this 13th day of March, 2019.

The approving authority is:
The Council of the Town of Carleton Place
175 Bridge Street,
Carleton Place, ON, K7C 2V8

The expropriating authority is:
Town of Carleton Place
175 Bridge Street,
Carleton Place, ON, K7C 2V8

TOWN OF CARLETON PLACE

Diane Smithson
Chief Administrative Officer

Doug Black
Mayor

Schedule "A"
Description of Lands

Those lands in the Town of Carleton Place described as follows:

A permanent easement in the following lands:

1. Part of PIN 05113-0546 (LT), PT LT 17 CON 11 BECKWITH PT 4; BECKWITH TOWNSHIP, designated as Part 6 on the drawing prepared by Fairhall Moffatt & Woodland, drawing Reference No. 231 – 11 BECKWITH; and
2. Part of PIN 05113-0567 (LT), PT LT 18 CON 11 BECKWITH, BECKWITH TOWNSHIP, designated as Part 8 on the drawing prepared by Fairhall Moffatt & Woodland, drawing Reference No. 231 – 11 BECKWITH.