



# Municipal Matters October 31st, 2019

## MEETINGS OF COUNCIL

**Tuesday, November 12<sup>th</sup>, 2019**

7:00 p.m Council

Followed by: Committee of the Whole

## 2019 Citizen of the Year

Do you know any exceptional volunteers? Someone who selflessly works to make our community a better place?

Nominate them for this year's Citizen of the Year award!

Nomination packages can be picked up at the Carleton Place Town Hall, Public Library, Pool, and Arena.

Completed applications must be submitted and marked 'Confidential' to:

Carleton Place Citizen of the Year Committee

c/o Bobbi McCann

175 Bridge St., Carleton Place, ON, K7C2V8

Nominations are due by Wednesday, November 13th at 4pm

## Fall Leaf Collection

The curb side collection of leaves begins on Monday November 4<sup>th</sup>. The collection period is limited and will end November 15<sup>th</sup>. Leaves placed at the curb prior to November 4<sup>th</sup> will NOT be collected.

Leaves must be placed in paper bags.

If you have any questions, please contact the Public Works Department at 613-257-2253.

## Employment Opportunity

Public Works Department is seeking an individual to fill the position of Public Works Seasonal Machine Operator II.

Summary: Reporting to the Public Works Superintendent, the incumbent will be responsible for performing the maintenance of the Town's infrastructure and operation of the Public Works department equipment.

Qualification/Experience:

- Class DZ Ontario Drivers Licence (will be required to provide abstract and provide on-going confirmation of appropriate licence).
- The ability to operate all light town owned equipment.
- General knowledge of municipal maintenance and construction techniques.

- Three to five years direct related experience as per duties #1-4 in the job description.
- Ability to respond to emergencies, when designated, within 20 minutes experience.
- Education requirement is O.S.S.D. or G.E.D.

The 2019 rate of pay is \$23.29 - \$26.85 per hour. A detailed job description for this position can be accessed at [www.carletonplace.ca](http://www.carletonplace.ca)

Interested applicants are invited to submit an application in confidence by 11:30 AM Tuesday, November 12, 2019 quoting "Seasonal Public Works Machine Operator II" Attention Human Resources by:

**Mail:** Town of Carleton Place **Email:** [hr@carletonplace.ca](mailto:hr@carletonplace.ca)  
**Attn:** Human Resources **Facsimile:** 613-257-8170  
175 Bridge Street  
Carleton Place, ON K7C 2V8

The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.