



**Policy Review Committee Action Report
June 26th, 2018, at 7:00 p.m.
Carleton Place Town Hall, Council Chambers**

PRESENT:

Council: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Trimble, Councillor Fritz

Staff: Diane Smithson, CAO, Duncan Rogers, Clerk, Stacey Blair, Deputy Clerk, Les Reynolds, Director of Protective Services

1) CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

None.

3) ADDITIONS TO THE AGENDA

**Moved by Deputy Mayor Flynn
Seconded by Councillor Redmond**

THAT the following items be added to the agenda:

- A presentation by Ron Goebel – Legion Honour Roll
- A motion of support regarding NAFTA from AMO
- Recent agenda format changes

CARRIED

4) REGISTRATION OF PUBLIC WISHING TO SPEAK

Those who spoke at the meeting registered with the Chair prior to or at the meeting.

5) PRESENTATION

Ron Goebel, Royal Canadian Legion, Branch 192 – Honour Roll

Mr. Ron Goebel of the Royal Canadian Legion, Branch 192, provided a brief history of the Honour Roll, which was an initiative started in Carleton Place. The newest Honour Roll recognizes both veterans and civilians who have served in any recognized military theatre since 1953. Names will now be added to the

Town's Honour Roll annually during Legion Week.

The new inductees to this year's Honour Roll were named and those in attendance were congratulated before Council while the new Honour Roll was unveiled.

6) COMMUNICATIONS (REPORTS)

**i. County-Wide Business Retention and Expansion (BR+E) Project
(Communication 129266)**

Amanda Charania, Communications Coordinator

**Moved by Mayor Antonakos
Seconded by Councillor Trimble**

THAT Council supports Option 2 - work with the Chamber of Commerce and the Downtown Carleton Place BIA to determine if volunteers can be recruited to conduct additional business surveys within the community as part of the County's Business Retention and Expansion (BR+E) project; and

THAT should volunteers be able to be recruited, the Town proceed with the additional study component specific to Carleton Place in the amount of \$10,000 which would be funded from Economic Development Reserves.

CARRIED – MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

**ii. Seniors' Centre – Former Train Station Facility
(Communication 129267)**

Duncan Rogers, Clerk

**Moved by Mayor Antonakos
Seconded by Deputy Mayor Flynn**

THAT a staff report on the development of a Seniors' Centre in the former Train Station be prepared and presented at the next meeting of the Policy Review Committee.

CARRIED – MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

**iii. Request for Town Support of the Mississippi Valley Conservation
Authority's Grant Application for the Preparation of a Watershed Plan
(Communication 129268)**

Diane Smithson, CAO

**Moved by Deputy Mayor Flynn
Seconded by Councillor Black**

THAT the Chief Administrative Officer be directed to provide a letter of support to the Mississippi Valley Conservation Authority for its application

under the Federation of Canadian Municipalities' Climate Innovation Program to develop a Watershed Plan for the Mississippi River.

CARRIED – MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

- iv. **Compliance Audit Committee – Appointments
(Communication 129269)**
Stacey Blair, Deputy Clerk

Moved by Councillor Trimble

Seconded by Councillor Redmond

THAT Phil Hogan, Paul Howard and Al Lunney be appointed to the Joint Lanark County Compliance Audit Committee for the term December 1, 2018 to November 14, 2022 to deal with applications from the 2018 Election and any by-elections during the next Council term.

CARRIED – MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

- v. **Discussion Regarding New Agenda Format**
Mayor Antonakos

This item was discussed with no motions being passed following the discussion on this matter. Mark Smith presented the concerns he had regarding the new Action Report format. Staff direction was given to provide paper copies of Committee Agendas being dealt with at Council meetings to members of the public for use as reference materials.

- vi. **AMO Motion of Support – NAFTA
(Communication 129274)**
Diane Smithson, CAO

Moved by Deputy Mayor Flynn

Seconded by Councillor Black

THAT the AMO board approve the proposed NAFTA resolution to be shared with members, the Federal Government, the Provincial Government, and Federation of Canadian Municipalities (FCM).

WHEREAS, the North American Free Trade Agreement (NAFTA) governs nearly every aspect of Canada and the United States economic relationship including manufacturing, agriculture, resources industries, and services;

WHEREAS, about 80% of all of Ontario's exports go to the United States and Ontario is the top trading partner of half of all American States;

WHEREAS, even minor changes to the established trade relationship between Canada and the United States could have significant consequences for workers, consumers, and governments on both sides of the border;

WHEREAS, Canada's and Ontario's economic future and the continued well-being of communities and their local economies depend on free and fair-trading relationships based in current future trade agreements;

THEREFORE, BE IT:

RESOLVED that Ontario municipal governments, represented by the Association of Municipalities of Ontario (AMO), stand together with the Federal and Ontario governments in their efforts to protect Canadian jobs and local economies;

RESOLVED that AMO will work with the Province of Ontario to support the interests of municipalities and communities affected by trade disputes and during ongoing trade agreement negotiations;

RESOLVED that AMO will work with the Federation of Canadian Municipalities to ensure that Canada understands the municipal impacts affected by trade disputes and during ongoing trade agreement negotiations;

AND BE IT FURTHER RESOLVED that The Town of Carleton Place supports AMO's resolution.

CARRIED - MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

7) CLOSED MEETING

Moved by Deputy Mayor Flynn

Seconded by Councillor Redmond

THAT the Committee move into closed session at 8:07 p.m. to discuss matters subject to:

- Section 239 (2)(b) personal matters about an identifiable individual (IC 129270, IC 129271 and IC 129272) and
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (IC 129273)

THAT Diane Smithson, CAO (except for item IC 129270), Duncan Rogers, Clerk and Stacey Blair, Deputy Clerk, and Les Reynolds, Director of Protective Services (for item 129273), remain in the room.

At the request of Mayor Antonakos, a recorded vote was taken for moving into closed session.

Mayor Antonakos – No

Councillor Black – Yes

Councillor Doucett – Absent
Deputy Mayor Flynn – Yes
Councillor Fritz – Yes
Councillor Redmond – Yes
Councillor Trimble – Yes

The vote was declared CARRIED with a vote of 5 yeas and 1 nays.

CARRIED

Moved by Councillor Fritz

Seconded by Councillor Redmond

THAT the committee return to regular session at 9:10 p.m.

CARRIED

RISE AND REPORT

i. CAO Probationary Review (IC 129270)

Moved by Councillor Trimble

Seconded by Councillor Redmond

WHEREAS there is a strong likelihood that Council will be in a lame duck position in accordance with Section 275 of the Municipal Act effective nomination day; and

WHEREAS Council finds it expedient that the remaining probation period for Diane Smithson, CAO be waived;

NOW THEREFORE THAT Diane Smithson be appointed as a permanent full-time employee of the Town.

CARRIED - MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

ii. Appointment of New Member to Drug Strategy Committee (IC 129271)

Moved by Deputy Mayor Flynn

Seconded by Mayor Antonakos

THAT the Striking Committee Report be amended to appoint Mr. Kevin Clouthier to the Municipal Drug Strategy Committee.

CARRIED - MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

iii. Appointment of New Member to Environmental Advisory

Moved by Mayor Antonakos

Seconded by Councillor Trimble

THAT the Striking Committee Report be amended to appoint Patti Sharpe to the Carleton Place Environmental Advisory Committee.

CARRIED - MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

iv. Fire Station Mess Hall (IC 129273)

Moved by Councillor Redmond

Seconded by Councillor Black

THAT Council supports the Director of Protective Services and the CAO's direction regarding the changes to the OWFC mess hall in accordance with legal advice provided by law firm Cunningham Swan.

At the request of Mayor Antonakos, a recorded vote was taken for item IC 129273.

Mayor Antonakos – No
Councillor Black – Yes
Councillor Doucett – Absent
Deputy Mayor Flynn – Yes
Councillor Fritz – Yes
Councillor Redmond – Yes
Councillor Trimble – Yes

The vote was declared CARRIED with a vote of 5 yeas and 1 nays.

CARRIED - MOTION PREPARED

This item was dispensed with at the June 26th meeting of Council.

8) ADJOURNMENT

Moved by Councillor Redmond

Seconded by Councillor Black

That the Policy Review Committee meeting be adjourned at 9:11 p.m.