



Policy Review Committee Action Report September 11th, 2018, immediately following Council Carleton Place Town Hall

PRESENT

Council: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Fritz, Councillor Redmond, Councillor Trimble

Staff: Diane Smithson, CAO, Stacey Blair, Deputy Clerk, Amanda Charania, Communications Coordinator, Pascal Meunier, Director of Protective Services

1) CALL TO ORDER

The meeting was called to order at 7:17 p.m.

2) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

None.

3) REGISTRATION OF PUBLIC WISHING TO SPEAK

Those who spoke at the meeting registered with the Chair prior to or at the meeting.

4) COMMUNICATIONS (REPORTS)

i. Marketing Strategy Presentation (Communication 129307)

Amanda Charania, Communications Coordinator

Representatives from Cat's Cove Communications gave a Powerpoint presentation to the Committee regarding the draft marketing strategy including branding and logo redesign.

Moved by Councillor Black

Seconded by Mayor Antonakos

THAT the first draft of the marketing strategy prepared by Cat's Cove Communications be received as information; and

THAT a final draft of the strategy be presented at the September 18th Community Issues Committee meeting incorporating feedback received.

CARRIED

Comments received by Council members for the preparation of the final draft included the following:

- The element of water as part of the Carleton Place identity and is not shown in proposed logo; would it be possible to integrate water into the logo?
- Request for more community input into the logo, specifically comments from the public
- Adding more focus on the historical aspect of Carleton Place into the strategy

**ii. Lifting of One (1) Foot Reserves
(Communication 129308)**

Joanna Bowes, Manager of Development Services

Moved by Councillor Black

Seconded by Deputy Mayor Flynn

THAT a revised subdivision agreement be entered into with respect to modifications to securities for the Miller's Crossing Subdivision; and

THAT any outstanding securities for Phase 3 be paid by Cardel Homes prior to the registration of the lifting of the 1 foot reserves.

CARRIED – CONSENT AND BY-LAW PREPARED

**iii. Committee Structure/Procedural By-law
(Communication 129285)**

Stacey Blair, Deputy Clerk

Moved by Councillor Black

Seconded by Councillor Redmond

THAT Council provide direction to staff to prepare a revised Procedural By-law based on a Committee of the Whole system; and

THAT the Committee of the Whole system commence with the new term of Council; and

THAT the Striking Committee Report be amended to remove any procedural By-law type elements.

At the request of Mayor Antonakos, a recorded vote was taken.

Mayor Antonakos – No

Councillor Black – Yes

Councillor Doucett – Absent

Deputy Mayor Flynn – Yes

Councillor Fritz – Yes

Councillor Redmond – Yes

Councillor Trimble – Yes

The vote was declared CARRIED with a vote of 5 yeas and 1 nays.

CARRIED – CONSENT AND BY-LAW PREPARED

iv. **Policies Relating to *Bill 68 Modernizing Ontario's Municipal Legislation Act (Communication 129309)***

Stacey Blair, Deputy Clerk

Moved by Councillor Trimble

Seconded by Councillor Black

THAT Council approve the Council Code of Conduct, Employee Code of Conduct, and Council Staff Relations Policy; and

THAT the Clerk be authorized to prepare the necessary By-law.

At the request of Mayor Antonakos, a recorded vote was taken.

Mayor Antonakos – No

Councillor Black – Yes

Councillor Doucett – Absent

Deputy Mayor Flynn – Yes

Councillor Fritz – Yes

Councillor Redmond – Yes

Councillor Trimble – Yes

The vote was declared CARRIED with a vote of 5 yeas and 1 nays.

CARRIED – CONSENT AND BY-LAW PREPARED

Staff was asked to seek clarification in three areas:

- Reimbursement of fees;
- Credit card rewards; and
- Timeframe for bringing forward complaints.

5) CLOSED MEETING

Moved by Mayor Antonakos

Seconded by Councillor Black

THAT the Committee move into closed session at 8:55 p.m. to discuss a matter subject to:

- o Section 239 (2)(b) personal matters about an identifiable individual (IC 129309); and

THAT Diane Smithson, CAO, Stacey Blair, Deputy Clerk and Pascal Meunier, Director of Protective Services, remain in the room.

i. By-law Enforcement Matter (IC 129310)

Pascal Meunier, Director of Protective Services

CARRIED

Moved by Councillor Redmond

Seconded by Councillor Trimble

THAT the committee return to regular session at 9:15 p.m.

CARRIED

Mayor Antonakos left the meeting at 9:09 p.m. and returned at 9:15 p.m.

Rise and Report

The Director of Protective Services provided the Committee with a review of the item.

6) ADJOURNMENT

Moved by Councillor Redmond

Seconded by Councillor Trimble

THAT the meeting be adjourned at 9:19 p.m.

CARRIED