



Physical Environment Committee Action Report  
for the December 6<sup>th</sup>, 2016 meeting held in  
the Council Chambers at 7:00 p.m.

---

**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Joanna Bowes, Manager of Development Services, Les Reynolds, Director of Protective Services, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

**TO BE DISCUSSED**

**COMMUNICATION 127123**

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	March 30 <sup>th</sup> , 2016
Topic	Winter Sidewalk Maintenance

**SUMMARY**

Staff have received two requests to amend the Town's Sidewalk Winter Maintenance Policy to include sidewalks in residential areas.

**COMMENT**

Currently, the Public Works Department follows a policy of sidewalks that are winter maintained are on arterial or collector streets, and/or on streets that lead to public institutions.

In the past the Town had attempted to undertake winter maintenance on all sidewalks in Town. This pilot project was discontinued very early in the winter season due to consecutive snowfall events that negated the opportunity to open up sidewalks where removals would be required.

## 127123 Continued

Although no further attempts were made, staff feel that a review of sidewalks that fall under the current policy is warranted.

### UPDATE – October 4<sup>th</sup>, 2016

Staff have been reviewing Winter Sidewalk Maintenance practices and policy and feel that service levels may be increased with minimal financial implications if different levels of priority can be established.

Staff feel that the existing guideline of winter maintenance of sidewalks on arterial, collector and those leading to public institutions become identified as Priority 1. Then a new category would be established that would include sidewalks on local streets that are adjacent to the roadway and can be plowed with the wing. More time for completion would be required for this category should the situation arise that storage capacity is reduced to the point where removal operations are required.

Staff are still working on details for this type of strategy and it is suggested that the 2016-2017 season could be used as a trial and this plan be evaluated at the conclusion of the season.

### UPDATE – November 1<sup>st</sup>, 2016

Staff have reviewed a number of policies that are in place in other municipalities and have found that there is a very wide range in levels of services. Some municipalities simply winter maintain municipal sidewalks with no variation in service levels to the other end of the spectrum where municipalities require property owners to winter maintain municipal sidewalks. The majority of municipalities winter maintain municipal sidewalks, but have varying service levels depending on certain criteria.

Staff are suggesting the following policy be implemented for the 2016/2017 winter season:

- 1) THAT the Town of Carleton Place winter maintain sidewalks adjacent to arterial, collector streets, and streets leading to public institutions. (Current) **(Priority 1)**  
To be cleared within 24 hours after the end of winter storm event.
- 2) THAT the Town of Carleton Place develop linkage routes within residential areas that provide access and egress and these routes will be cleared within 48 hours after the end of a winter storm event. **(Priority 2)**
- 3) All other sidewalks, adjacent to local/residential streets that can be plowed without the requirement to undertake removal operations cleared within 72 hours after winter storm event. **(Priority 3)**

Heavy snowfalls or successive storm events can sometimes extend these periods.

Timeframes will need to be extended when there is no longer storage capacity and blowers and/or removal operations are required to provide adequate service width.

**127123 Continued**

**STAFF RECOMMENDATION**

THAT Public Works staff move forward with the revised Sidewalk Winter Maintenance Policy on a trial basis for 2016/2017 Winter Season.

**COMMITTEE DECISION**

THAT Public Works staff move forward with the revised Sidewalk Winter Maintenance Policy on a trial basis for 2016/2017 Winter Season.

**COMMUNICATION 127357**

Received from	June Kenny
Addressed to	Dave Young, Director of Public Works
Date	September 27 <sup>th</sup> , 2016
Topic	Traffic on Crampton Drive

**SUMMARY**

Ms. Kenny is concerned about the speed and volume of traffic on Crampton Drive, in particular south of Stonewater Bay. She feels that residents in the north section of Mississippi Quays Subdivision are using Crampton Drive instead of accessing McNeely Ave. at Stonewater Bay. She would like to see a local traffic only designation or speed humps placed on Crampton.

**COMMENT**

For a traffic perspective, local traffic would include all internal subdivision traffic flow. In order to address Ms. Kenny's concerns, staff would need to obtain data as per the Town's Speed Management and Traffic Calming Policy.

**UPDATE – December 6<sup>th</sup>, 2016**

Staff have undertaken traffic counts on both Stonewater Bay and Crampton Drive. Traffic volumes are significantly higher on Stonewater Bay than Crampton Drive. Although staff don't dispute that there may be some vehicles using Crampton as a through street, the data obtained does not warrant action at this point in time.

**STAFF RECOMMENDATION**

Receive and record

**COMMITTEE DECISION**

Receive and Record

## **COMMUNICATION 128001**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Physical Environment Committee  
Date November 27<sup>th</sup>, 2016  
Topic New Provincial Waste Management Framework Legislation

### **SUMMARY**

The Province is proposing Bill 151 – Waste Free Ontario Act that would establish a full Extended Producer Responsibility (EPR) system and enable development of a circular economy to increase resource recovery and waste reduction. The Act also includes provisions to transition from the current waste system (in which municipalities collect, process and seek funding) to the new EPR system (in which producers collect and process at their expense). The Minister also introduced an accompanying Strategy that establishes the goals to achieve zero waste and zero greenhouse gas emissions from the waste sector in Ontario.

### **COMMENT**

If enacted, this legislation would require significant changes to the current municipal waste management system.

### **STAFF RECOMMENDATION**

THAT the progress and implications of Bill 151 be monitored.

### **COMMITTEE DECISION**

THAT the progress and implications of Bill 151 be monitored. Receive and Record

## **COMMUNICATION 128002**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Policy Review Committee  
Date November 30<sup>th</sup>, 2016  
Topic Liquor Event

### **SUMMARY**

The Mississippi Mudds are planning a Murder Mystery and would like permission to serve alcohol. The event is planned for January 27<sup>th</sup> – 28<sup>th</sup>, 2017.

### **STAFF RECOMMENDATION**

THAT the Mississippi Mudds be given to serve alcohol at their event in January 2017.

### **COMMITTEE DECISION**

THAT the Mississippi Mudds be given to serve alcohol at their event in January 2017.



Physical Environment Committee Agenda  
for the December 6<sup>th</sup>, 2016 meeting held in  
the Council Chambers at 7:00 p.m.

---

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

**TO BE DISCUSSED**

**COMMUNICATION 127123**

Received from        Dave Young, Director of Public Works  
Addressed to        Physical Environment Committee  
Date                    March 30<sup>th</sup>, 2016  
Topic                  Winter Sidewalk Maintenance

**SUMMARY**

Staff have received two requests to amend the Town's Sidewalk Winter Maintenance Policy to include sidewalks in residential areas.

**COMMENT**

Currently, the Public Works Department follows a policy of sidewalks that are winter maintained are on arterial or collector streets, and/or on streets that lead to public institutions.

In the past the Town had attempted to undertake winter maintenance on all sidewalks in Town. This pilot project was discontinued very early in the winter season due to consecutive snowfall events that negated the opportunity to open up sidewalks where removals would be required.

Although no further attempts were made, staff feel that a review of sidewalks that fall under the current policy is warranted.

## 127123 Continued

### UPDATE – October 4<sup>th</sup>, 2016

Staff have been reviewing Winter Sidewalk Maintenance practices and policy and feel that service levels may be increased with minimal financial implications if different levels of priority can be established.

Staff feel that the existing guideline of winter maintenance of sidewalks on arterial, collector and those leading to public institutions become identified as Priority 1. Then a new category would be established that would include sidewalks on local streets that are adjacent to the roadway and can be plowed with the wing. More time for completion would be required for this category should the situation arise that storage capacity is reduced to the point where removal operations are required.

Staff are still working on details for this type of strategy and it is suggested that the 2016-2017 season could be used as a trial and this plan be evaluated at the conclusion of the season.

### UPDATE – November 1<sup>st</sup>, 2016

Staff have reviewed a number of policies that are in place in other municipalities and have found that there is a very wide range in levels of services. Some municipalities simply winter maintain municipal sidewalks with no variation in service levels to the other end of the spectrum where municipalities require property owners to winter maintain municipal sidewalks. The majority of municipalities winter maintain municipal sidewalks, but have varying service levels depending on certain criteria.

Staff are suggesting the following policy be implemented for the 2016/2017 winter season:

- 1) THAT the Town of Carleton Place winter maintain sidewalks adjacent to arterial, collector streets, and streets leading to public institutions. (Current) **(Priority 1)**  
To be cleared within 24 hours after the end of winter storm event.
- 2) THAT the Town of Carleton Place develop linkage routes within residential areas that provide access and egress and these routes will be cleared within 48 hours after the end of a winter storm event. **(Priority 2)**
- 3) All other sidewalks, adjacent to local/residential streets that can be plowed without the requirement to undertake removal operations cleared within 72 hours after winter storm event. **(Priority 3)**

Heavy snowfalls or successive storm events can sometimes extend these periods.

Timeframes will need to be extended when there is no longer storage capacity and blowers and/or removal operations are required to provide adequate service width.

**127123 Continued**

**STAFF RECOMMENDATION**

THAT Public Works staff move forward with the revised Sidewalk Winter Maintenance Policy on a trial basis for 2016/2017 Winter Season.

**COMMITTEE DECISION**

**COMMUNICATION 127357**

Received from	June Kenny
Addressed to	Dave Young, Director of Public Works
Date	September 27 <sup>th</sup> , 2016
Topic	Traffic on Crampton Drive

**SUMMARY**

Ms. Kenny is concerned about the speed and volume of traffic on Crampton Drive, in particular south of Stonewater Bay. She feels that residents in the north section of Mississippi Quays Subdivision are using Crampton Drive instead of accessing McNeely Ave. at Stonewater Bay. She would like to see a local traffic only designation or speed humps placed on Crampton.

**COMMENT**

For a traffic perspective, local traffic would include all internal subdivision traffic flow. In order to address Ms. Kenny's concerns, staff would need to obtain data as per the Town's Speed Management and Traffic Calming Policy.

**UPDATE – December 6<sup>th</sup>, 2016**

Staff have undertaken traffic counts on both Stonewater Bay and Crampton Drive. Traffic volumes are significantly higher on Stonewater Bay than Crampton Drive. Although staff don't dispute that there may be some vehicles using Crampton as a through street, the data obtained does not warrant action at this point in time.

**STAFF RECOMMENDATION**

Receive and record

**COMMITTEE DECISION**

## **COMMUNICATION 128001**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Physical Environment Committee  
Date November 27<sup>th</sup>, 2016  
Topic New Provincial Waste Management Framework Legislation

### **SUMMARY**

The Province is proposing Bill 151 – Waste Free Ontario Act that would establish a full Extended Producer Responsibility (EPR) system and enable development of a circular economy to increase resource recovery and waste reduction. The Act also includes provisions to transition from the current waste system (in which municipalities collect, process and seek funding) to the new EPR system (in which producers collect and process at their expense). The Minister also introduced an accompanying Strategy that establishes the goals to achieve zero waste and zero greenhouse gas emissions from the waste sector in Ontario.

### **COMMENT**

If enacted, this legislation would require significant changes to the current municipal waste management system.

### **STAFF RECOMMENDATION**

THAT the progress and implications of Bill 151 be monitored.

### **COMMITTEE DECISION**

## **COMMUNICATION 128002**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Policy Review Committee  
Date November 30<sup>th</sup>, 2016  
Topic Liquor Event

### **SUMMARY**

The Mississippi Mudds are planning a Murder Mystery and would like permission to serve alcohol. The event is planned for January 27<sup>th</sup> – 28<sup>th</sup>, 2017.

### **STAFF RECOMMENDATION**

THAT the Mississippi Mudds be given to serve alcohol at their event in January 2017.

### **COMMITTEE DECISION**