



Physical Environment Committee Action Report
for the October 4th, 2016, meeting held in the
Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

TO BE DISCUSSED

COMMUNICATION 127123

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	March 30 th , 2016
Topic	Winter Sidewalk Maintenance

SUMMARY

Staff have received two requests to amend the Town's Sidewalk Winter Maintenance Policy to include sidewalks in residential areas.

COMMENT

Currently, the Public Works Department follows a policy of sidewalks that are winter maintained are on arterial or collector streets, and/or on streets that lead to public institutions.

In the past the Town had attempted to undertake winter maintenance on all sidewalks in Town. This pilot project was discontinued very early in the winter season due to consecutive snowfall events that negated the opportunity to open up sidewalks where removals would be required.

Although no further attempts were made, staff feel that a review of sidewalks that fall under the current policy is warranted.

127123 Continued

UPDATE – October 4th, 2016

Staff have been reviewing Winter Sidewalk Maintenance practices and policy and feel that service level can possibly be increased with minimal financial implications if different levels of priority can be established.

Staff feel that the existing guideline of winter maintenance of sidewalks on arterial, collector and those leading to public institutions become identified as Priority 1. Then a new category would be established that would include sidewalks on local streets that are adjacent to the roadway and can be plowed with the wing. More time for completion would be required for this category should the situation arise that storage capacity is reduced to the point where removal operations are required.

Staff are still working on details for this type of strategy and it is suggested that the 2016-2017 season could be used as a trial and this plan be evaluated at the conclusion of the season.

STAFF RECOMMENDATION

THAT staff continue to work on a revised winter sidewalk maintenance strategy for a trial implementation in 2016-2017 and present a detailed plan to Committee. Bring forward.

COMMITTEE DECISION

THAT staff continue to work on a revised winter sidewalk maintenance strategy for a trial implementation in 2016-2017 and present a detailed plan to Committee. Bring forward.

COMMUNICATION 127298

Received from OMAFRA
Addressed to Town of Carleton Place
Date July 13th, 2016
Topic Expanded OCIF

SUMMARY

Earlier the Province announced that the formula based funding for infrastructure will increase. For Carleton Place this will mean

OCIF FUNDING		
2015	\$144,352	
2016	\$144,352	No Change
2017	\$256,486	+\$112,134
2018	\$362,918	+\$218,566
2019	\$553,877	+\$409,525

127198 Continued

COMMENT

This extra funding will be very helpful to assist with road construction. In addition, the Town will pursue the application based funding for selected projects. For Council's Information

UPDATE – October 4th, 2016

The province requires the Town to pass a by-law authorizing municipal representatives to enter into this Agreement with the Province.

STAFF RECOMMENDATION

THAT by-law be forwarded to Council for approval.

COMMITTEE DECISION

THAT by-law be forwarded to Council for approval.

COMMUNICATION 127341

Received from	Clean Water and Wastewater Fund (CWWF)
Addressed to	Paul Knowles, Chief Administrative Officer
Date	September 14 th , 2016
Topic	Infrastructure Funding

SUMMARY

The 2016 Federal budget announced the establishment of CWWF that proposed to invest up to \$569.6 million in the province of Ontario for immediate improvements to water distribution and treatment infrastructure starting in 2016-2017.

CWWF will provide municipalities with vital infrastructure funding to help accelerate short term investments to support the rehabilitation and modernization of drinking water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems.

The Town of Carleton Place will be eligible to receive a maximum federal allocation of \$689,184 and a maximum provincial allocation of \$344,592. The local share will be \$344,592 for a total project cost of \$1,378,368.

UPDATE – October 4th, 2016

The project(s) must be completed by March 31st, 2018. The following are the projects eligible for this funding:

127341 Continued

Incrementality:

- the project would not otherwise have taken place in 2016/17 or 2017/18; and/or
- the project would not have been undertaken without federal funding.

Category	Sub-category	Nature
Wastewater Water or Stormwater	<ul style="list-style-type: none"> • Treatment • Collection & Conveyance 	<ul style="list-style-type: none"> • Rehabilitation of asset • New construction of asset, including: <ul style="list-style-type: none"> ○ expansion to accommodate existing infrastructure pressures or; ○ new construction to accommodate future growth pressures • Optimization of asset • Planning and design work (i.e. feasibility study and/or detailed design) that support system optimization and and/or improved asset management. • Design and planning for upgrades to wastewater treatment infrastructure to meet federal regulatory requirements.

STAFF RECOMMENDATION

THAT staff submit an application to the Clean Water and Wastewater Fund for \$1,378,368 (total cost) minimum to:

- line the watermain under the river at Flora Street;
- line sanitary sewers on Antrim Street and in the Industrial Park North;
- rehabilitate piping in sanitary pumping stations and replace control panels in pumping stations and at the Wastewater Plant;
- design and construct improvements to the stormwater system from Arthur Street to Moore Street; and
- replace roofs at the water and wastewater treatment plants.

COMMITTEE DECISION

THAT staff submit an application to the Clean Water and Wastewater Fund for \$1,378,368 (total cost) minimum to:

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127341 Continued

- rehabilitate piping in sanitary pumping stations and replace control panels in pumping stations and at the Wastewater Plant;
- design and construct improvements to the stormwater system from Arthur Street to Moore Street; and
- replace roofs at the water and wastewater treatment plants.

COMMUNICATION 127353

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date September 26th, 2016
Topic OCIF Top Up Funding

SUMMARY

Applications for OCIF top-up funding from the province must be submitted by October 21st, 2016. The Town is eligible for a maximum of \$1,380,596 that can be used to fund up to 90% of the cost of a project. Only one application (with one project) can be submitted and the project must address a health and safety issue in the community. The following projects are eligible;

Road Projects

Health and/or safety issues related to road infrastructure will be assessed primarily in terms of accident risk.

Bridge Projects

Health and/or safety issues related to bridges will be assessed primarily on the condition of the structure, which must be determined through an inspection carried out in accordance with the Ontario Structure Inspection Manual (OSIM) or equivalent. Submission of an inspection form is a requirement for all bridge projects or projects that contain bridges as one of their components.

Water and/or wastewater projects

Human health and/or safety issues related to water and wastewater systems will be assessed within the framework of the standards, policies and requirements of the Ministry of the Environment and Climate Change.

COMMENT

Consultant has recently completed OSIM Bridge Inspections of the Town's three bridges and recommends the following work:

Gillies Bridge

Urgent Repairs	\$ 36,500	2016
Engineering	\$ 60,000	2017
Repairs	\$366,225	2018

127353 Continued

Central Bridge

Engineering	\$ 145,000	2017
Repairs	\$1,388,996	2017

Rosamond Bridge

Repairs	\$27,500	2017
	\$ 8,000	2018

STAFF RECOMMENDATION

THAT staff engage McIntosh Perry on an hourly basis to arrange to complete the urgent repairs to the Gillies Bridge in 2016.

THAT staff submit an application for OCIF Top-Up funding for the Central Bridge repairs.

THAT repairs to the Gillies Bridge and Rosamond Bridge in 2017 and 2018 be incorporated into the appropriate budget.

COMMITTEE DECISION

THAT staff engage McIntosh Perry on an hourly basis to arrange to complete the urgent repairs to the Gillies Bridge in 2016.

THAT staff submit an application for OCIF Top-Up funding for the Central Bridge repairs.

THAT repairs to the Gillies Bridge and Rosamond Bridge in 2017 and 2018 be incorporated into the appropriate budget.

COMMUNICATION 127354

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 28 th , 2016
Topic	OGRA Annual Conference

SUMMARY

The Annual OGRA Conference will be held in Toronto February 26th, 2017 – March 1st, 2017. Conference Housing opens on October 18th, 2016. It is imperative that members of Council inform staff if they wish staff to book them a room.

STAFF RECOMMENDATION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 17th, 2016 if they are planning to attend the OGRA Annual Conference.

127354 Continued

COMMITTEE DECISION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 17th, 2016 if they are planning to attend the OGRA Annual Conference.

COMMUNICATION 127355

Received from Dave Young, Director of Public Works
 Addressed to Physical Environment Committee
 Date September 28th, 2016
 Topic Winter Maintenance Quotations

SUMMARY

Public Works Staff received quotations relating to Winter Maintenance Services up until 10:00 a.m. on September 28th, 2016. The following bids were received:

Snow Plowing – Arena & Wastewater Treatment Plant

Company	Bid per Event
Winston Miller Construction	\$330.00
803836 Ontario Inc	\$390.00
The Lawn Salon	\$340.00
CDL	\$455.00
Neil Bros	\$1,000.00

Winter Maintenance - Carambeck

Company	Bid per Event
Winston Miller Construction	\$200.00
803836 Ontario Inc	\$305.00
CDL	\$395.00
Neil Bros	\$540.00

Truck Rentals, Grader Rental, Loader with Plow & Wing

Bids were received from:

803836 OntarioInc
 Provincial Paving
 LBL Contracting
 Neil Bros.

Thomas Cavanagh Construction
 Reid Landscaping
 The Lawn Salon

CDL
 Countryside Contracting
 TWD Construction
 Scott McGuire Enterprises
 ELM Enterprises
 Edwards Custom Service

127355 Continued

COMMENT

All bidders for truck rental have been notified of their standing in call priority and that Public Works staff will fill needs for trucks starting with the low bidder and work in ascending order until needs are met.

Low bidders for the following services are:

Motor Grader Rental – Thomas Cavanagh Construction

Loader with Plow & Wing – The Lawn Salon

STAFF RECOMMENDATION

THAT staff proceed with winter maintenance operations with assigning work to qualified low bidders.

COMMITTEE DECISION

THAT staff proceed with winter maintenance operations with assigning work to qualified low bidders.

COMMUNICATION 127356

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Physical Environment Committee
Date	September 30 th , 2016
Topic	CPR Rail Line

SUMMARY

The County is in the process of acquiring the abandoned CPR right-of-way through the Town and a trail will likely be developed along the length of the right-of-way. The County is expected to begin discussions this winter to determine the detailed plans for this corridor.

COMMENT

This presents a unique opportunity for the Town to partner with the County and, particularly in the downtown area, create unique urban park space along the trail. To prepare for the anticipated discussion, detailed information of this section of the right-of-way should be gathered and preliminary conceptual plans prepared. Staff have asked the Urban Forest/River Corridor Advisory Committee to evaluate the trees along the corridor and provide comments. Staff have also obtained the following prices to survey the area from Coleman Street to Market Square.

G A Smith	\$32,000 + HST
McIntosh Perry	\$29,500 + HST

STAFF RECOMMENDATION

THAT staff engage McIntosh Perry to complete a topographical survey along the CPR right-of-way for \$29,500 + HST.

127356 Continued

COMMITTEE DECISION

THAT staff engage McIntosh Perry to complete a topographical survey along the CPR right-of-way for \$29,500 + HST.

COMMUNICATION 127357

Received from June Kenny
Addressed to Dave Young, Director of Public Works
Date September 27th, 2016
Topic Traffic on Crampton Drive

SUMMARY

Ms. Kenny is concerned about the speed and volume of traffic on Crampton Drive, in particular south of Stonewater Bay. She feels that residents in the north section of Mississippi Quays Subdivision are using Crampton Drive instead of accessing McNeely Ave. at Stonewater Bay. She would like to see a local traffic only designation or speed humps placed on Crampton.

COMMENT

For a traffic perspective, local traffic would include all internal subdivision traffic flow. In order to address Ms. Kenny's concerns, staff would need to obtain data as per the Town's Speed Management and Traffic Calming Policy.

STAFF RECOMMENDATION

THAT staff obtain traffic data relating to resident's concerns.

COMMITTEE DECISION

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Physical Environment Committee Agenda
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COMMITTEE DECISION