



Planning and Protection Committee Action Report September 18, 2018, following Community Issues Committee Carleton Place Town Hall, Council Chambers

PRESENT: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Trimble, Councillor Fritz

Staff: Diane Smithson, CAO, Stacey Blair, Deputy-Clerk, Pascal Meunier, Director of Protective Services, Joanna Bowes, Manager of Development Services, Brian Gass, Chief Building Official, Dee Dee Scissons, Planning Assistant

1) CALL TO ORDER

The meeting was called to order at 7:24 p.m.

2) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

None declared.

3) REGISTRATION OF PUBLIC WISHING TO SPEAK

Those who spoke at the meeting registered with the Chair prior to or at the meeting.

4) DELEGATIONS

5) COMMUNICATIONS (REPORTS)

**I. Purchase of Fire Helmets
(Communication 129320)**

Pascal Meunier, Director of Protective Services

Moved by Mayor Antonakos

Seconded by Councillor Fritz

THAT Council approve the purchase of new helmets for the Ocean Wave Fire Company at the discounted cost of \$10,125 plus HST; and

THAT the cost remain unfunded at the end of 2018 and included in the Department's 2019 capital budget and funded at that time.

CARRIED – MOTION PREPARED

**II. Extension of Approval for 17 Albert Street Development
(Communication 129321)**

Joanna Bowes, Manager of Development Services

Moved by Mayor Antonakos

Seconded by Councillor Fritz

THAT Committee grants a six (6) month extension to DP3-06-07 for the proposed development at 17 Albert Street.

CARRIED

**III. Supplemental Report on Tiny Homes
(Communication 129322)**

Joanna Bowes, Manager of Development Services

Terrilee Kelford, of Kelford Youth Services, addressed the Committee regarding Tiny Homes as an affordable housing option.

**Moved by Mayor Antonakos
Seconded by Councillor Fritz**

THAT Council receive both the preliminary and supplemental reports from the Manager of Development Services and the Chief Building Official on the topic of Tiny Homes dates September 4 and September 18, 2018 as information; and

THAT Staff work with other Municipal Planners and Chief Building Officials to continue to explore how tiny homes can be accommodated in areas through the County from planning policy, Ontario Building Code and logistical perspectives; and

THAT in the interim, any applications received be reviewed on an as required and site-specific basis.

CARRIED - CONSENT

**IV. Nu Globe/Cavanagh Construction - Revised Subdivision and Parking Plan for Phase 1 of the Nu Globe Subdivision
(Communication 129323)**

Joanna Bowes, Manager of Development Services

Ben Clare, Planner, for McIntosh Perry, addressed the Committee with respect to the proposed red-line changes for this development.

Mr. Mark Smith provided comments pertaining to the development's storm water management.

**Moved by Councillor Fritz
Seconded by Councillor Trimble**

THAT the September 18, 2018 Report by the Manager of Development Services regarding a revised subdivision and parking plan for Phase 1 of the Nu Globe Subdivision be received for information and input.

CARRIED - CONSENT

5) CLOSED MEETING

**Moved by Councillor Trimble
Seconded by Councillor Black**

THAT the Committee move into closed session at 8:17 p.m. to discuss a matter subject to:

- Section 239 (2)(b) personal matters about an identifiable individual; and
- Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

THAT Diane Smithson, CAO, Stacey Blair, Deputy Clerk, Pascal Meunier, Director of Protective Services, Joanna Bowes, Manager of Development Services and Brian Gass, Chief Building Official, remain in the room.

i. By-law Questions regarding local property (IC 129324)

Pascal Meunier, Director of Protective Services
Joanna Bowes, Manager of Development Services
Brian Gass, Chief Building Official

CARRIED

Moved by Councillor Fritz

Seconded by Councillor Black

THAT the committee return to regular session at 9:16 p.m.

CARRIED

Rise and Report

The Deputy Clerk reported that staff provided the Committee with an update on a By-law enforcement matter and will continue with their investigation.

6) ADJOURNMENT

Moved by Councillor Black

Seconded by Councillor Fritz

THAT the meeting be adjourned at 9:17 p.m.

CARRIED