



Planning and Protection Committee Action Report  
for the January 5<sup>th</sup>, 2016 meeting held in  
the Council Chambers following Physical Environment Committee

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**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Dave Young, Director of Public Works, Paul Knowles, Chief Administrative Officer,

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
  - 2) **PUBLIC MEETING – NONE THIS EVENING**
  - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
  - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
  - 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**
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**TO BE DISCUSSED**

**COMMUNICATION 126473**

Received from       Jane Almond Acting Director of Planning and Development  
Addressed            Planning and Protection Committee  
Date                  November 24<sup>th</sup>, 2015  
Topic                 Downloading of Subdivision and Consent Approvals

**SUMMARY** On December 20, 2007, Mr. Knowles requested that the County download the responsibility of Subdivision and Consent approvals to the Town. This item was discussed at the Committee level on December the 18, 2007. (Communication number 119024).

**COMMENT** By requesting that the approval be downloaded to the Town, staff would be responsible for circulation of any applications received for consent, subdivision and part lot control. At present the town is a commenting body on all these applications and the county makes the decision. There would be an increase in administrative duties within the Planning Department if the approval to make decisions on these type of applications is granted. Possibly timelines to approval may be shortened if one level of review was removed.

**126473 Continued**

**UPDATE – January 5<sup>th</sup>, 2016**

At a recent meeting of CAOs from the municipalities in the County there was general agreement that downloading planning approvals to the local municipalities could be worthwhile and improve the process for applicants. The extra administrative work for the local municipalities could be funded by fees currently charged by the County. There would also be clear responsibility for defending decisions at the OMB.

**STAFF RECOMMENDATION**

THAT the Town ask the County to download the consent, subdivision and part lot control applications to the Town of Carleton Place.

**COMMITTEE DECISION**

THAT the Town ask the County to download the consent, subdivision and part lot control applications to the Town of Carleton Place.

**COMMUNICATION 127020**

|               |   |
|---------------|---|
| Received from | Joanna Bowes, Manager of Development Services |
| Addressed to  | Planning and Protection Committee             |
| Date          | December 22 <sup>nd</sup> , 2015              |
| Topic         | Correction to By-law 56-2015                  |

**SUMMARY**

Upon attempting to register by-law 56-2015 in regard to the removal of a 1 foot reserve on Morris Street, an error was noticed which is required to be corrected prior to the registration of the by-law.

**STAFF RECOMMENDATION**

That the correction to by-law 56-2015 be approved and that the revised by-law be forwarded to Council to dedicate Block 56, Plan 66 as part of Morris Street.

**COMMITTEE DECISION**

That the correction to by-law 56-2015 be approved and that the revised by-law be forwarded to Council to dedicate Block 56, Plan 66 as part of Morris Street.

## **COMMUNICATION 127021**

Received from        Gerald Hastie  
Addressed to        Planning and Protection Committee  
Date                    January 5<sup>th</sup>, 2016  
Topic                  Parking on Mill Street

### **SUMMARY**

Resident suggest prohibiting parking on Mill Street from Judson Street to the underpass, particularly in the winter, to ensure there is adequate space for access by emergency vehicles.

### **STAFF RECOMMENDATION**

THAT the Director of Protective Services investigate and report. Bring forward.

### **COMMITTEE DECISION**

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