

# Town of Carleton Place Development Fee Schedule 2021

## FROM SCHEDULE 'A' OF BY-LAW 114-2020

<b>PLANNING DEVELOPMENT-RELATED FEES</b>	
• Official Plan Amendment (OPA)	• ..... \$5,500.00
• Development Permit Amendment (DPA)	• ..... \$5,500.00
• Combined OPA/DPA	• ..... \$8,500.00
• Modifications to OPA/DPA requiring a subsequent public meeting	• ..... \$2,000.00
<b>DEVELOPMENT PERMIT (DP) APPLICATIONS</b>	
• Class 1	• ..... \$350.00
• Class 1 – New Residential Builds within a Plan of Subdivision	• ..... \$1,000.00
• Class 1A	• ..... \$2,500.00
• Class 2	• ..... \$3,000.00
• Class 3	• ..... \$5,000.00
• File reactivation (inactive for more than 12 months)	• ..... 50% of the current activation fee
• Minor Revision During Development Permit Application Process (1 minor amendment permitted at no charge)	• ..... 25% of the applicable DP application fee
• Major Revision During Development Permit Application Process	• ..... 75% of the applicable DP application fee
<b>CONDOMINIUM &amp; SUBDIVISIONS</b>	
• Condominium Exemption fee	• ..... \$1,000.00

• Extension of Draft Conditions for Subdivisions/Condominiums	• ..... \$1,500.00
• Subdivision Approval and Agreement	• ..... \$5,000.00
• Condominium Approval and Agreement	• ..... \$5,000.00
• Major Amendment (>10% change in unit count) to Subdivision/Condominium requiring a public meeting	• ..... \$7,500.00
• Minor Amendment (<10% change in unit count) to Subdivision/Condominium Agreements	• ..... \$3,000.00
• Execution of Subdivision or Condominium Agreement	• ..... \$5,000 + 1% value of works
• Lifting One Foot Reserve	• ..... \$2,500.00
• Amendment to Subdivision or Condominium Agreement	• ..... \$2,500.00
• Amendment to Condominium Agreement	• ..... \$2,500.00
<b>GENERAL</b>	
• Consent Applications	• ..... \$1,500.00
• Part Lot Control <ul style="list-style-type: none"> <li>○ Minor (creating individual housing ownerships)</li> <li>○ Major (revisions to signed subdivision plans)</li> </ul>	• ..... \$1,000.00 • ..... \$4,000.00
• Encroachment Agreement with Town	• ..... \$1,000.00
• Compliance Report (Minor)	• ..... \$100.00
• Compliance Report (Major) More than 1 property or commercial, industrial or residential properties with multiple units	• ..... \$500.00
• Additional consultation meetings (in person, email)	• ..... \$50.00/hour; Minimum ½ hour fee per employee

<ul style="list-style-type: none"> <li>or phone) <ul style="list-style-type: none"> <li>○ Pre-consult Stage</li> <li>○ Application Circulation Stage</li> <li>○ Drafting of Agreement Stage</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Two (2) pre-consults; charges begin after second pre-consult <ul style="list-style-type: none"> <li>• Four (4) consultation; charges begin after fourth consult</li> </ul> </li> <li>• Two (2) consultations; charges begin after second consult</li> </ul>
<ul style="list-style-type: none"> <li>• Cash in lieu of parking</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$3,500.00/parking space</li> </ul>

**ENGINEERING DEVELOPMENT-RELATED FEES**

<ul style="list-style-type: none"> <li>• Subdivision Approval Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• ..... 1% value of works</li> </ul>
<ul style="list-style-type: none"> <li>• Condominium Approval and Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$1,000.00 + \$1,500.00 deposit for costs</li> </ul>
<ul style="list-style-type: none"> <li>• Development Permit Class 2 Application (DP2)</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$1,000.00 + \$1,500.00 deposit for costs</li> </ul>
<ul style="list-style-type: none"> <li>• Development Permit Class 3 Application (DP3)</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$1,000.00 + \$1,500.00 deposit for costs</li> </ul>
<ul style="list-style-type: none"> <li>• Additional pre-consultation meetings (additional meetings after the second in person, email or phone meetings)</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$50.00/hour; Minimum ½ hour fee per employee</li> </ul>
<ul style="list-style-type: none"> <li>• Third Party Peer Reviews</li> </ul>	<ul style="list-style-type: none"> <li>• ..... Cost to be borne 100% by Developer</li> </ul>
<ul style="list-style-type: none"> <li>• Project Administration Fee</li> </ul>	<ul style="list-style-type: none"> <li>• ..... 2% value of works</li> </ul>
<ul style="list-style-type: none"> <li>• Pre-Servicing Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• ..... \$3,000.00</li> </ul>

**Notes:**

- In addition to these fees, legal fees regarding registration of agreement will apply.
- The Engineering Manager shall have the delegated authority to waive respective Engineering Fees if no engineering work is associated with a development application.
- Should a Subdivision application require more than three design submissions, the developer may be required at the discretion of the Engineering Manager to pay an additional lump sum fee of \$1,000 for each subsequent submission.
- The Project Administration Fee shall apply to development related construction projects that are administered by the Town.
- Processing of planning applications occurs on a cost-recovery basis. Expenses incurred by the Town in reviewing the application including but not limited to those related to legal and professional fees will be invoiced to the applicant at 100% of the value. These expenses may also include legal fees associated with the defense of an application at the Local Planning Appeal Tribunal.