

Town of Carleton Place

Development Fee Schedule

FROM SCHEDULE 'A' OF BY-LAW 120-2021

<u>Application Type</u>	<u>Fee</u>	<u>Rational for Fee or Charge</u>
O.P. / D.P. Amendment		
Official Plan Amendment (OPA)	\$5,500.00	Administration time, stationary supplies, postage and office supplies
Development Permit Amendment (DPA)	\$5,500.00	
Combined OPA/DPA	\$8,500.00	
Development Permit Agreements		
Development Permit Applications		Administration time, stationary supplies, postage and office supplies
Class 1	\$350.00	
Class 1 – New Residential Builds within a Plan of Subdivision	\$1,000.00	
Class 1A	\$2,500.00 plus legal fees	
Class 2	\$4,500.00 plus legal fees	
Class 3	\$6,500.00 plus legal fees	
File reactivation (inactive for more than 6 months)	50% of the current activation fee	Recovery of Administrative Costs
Lifting a holding	\$2,500.00	Recovery of Administrative Costs
Revision during Development Permit Application process (where new circulation is required)	50% of the applicable DP application fee	Administration time, stationary supplies, postage and office supplies
Condominiums and Subdivisions		
Condominium Exemption Fee	\$1,000.00	Administration time, stationary supplies, postage and office supplies
Extension of Draft Conditions for Subdivisions / Condominiums	\$1,500.00 plus legal fees	
Subdivision Draft Approval	\$5,500.00	
Condominium Draft Approval	\$7,500.00	
Major Amendment (>10% change) after Draft Approval	\$7,500.00 plus legal fees	
Minor Amendment (<10% change) after Draft Approval	\$3,000.00 plus legal fees	

Execution of Subdivision or Condominium Agreement	\$5,00.00 + 1% value of works	Recovery of Administrative Costs
Lifting of one foot reserves (per reserve)	\$2,500.00 plus legal fees	
Amendment to Subdivision / Condominium or Development Agreement	\$2,500.00	
General Planning Fees		
Consent Applications	\$1,500.00	Administration time, stationary supplies, postage and office supplies
Consent Mail List / Council Report	\$200.00	
Part Lot Control (per block) <ul style="list-style-type: none"> Minor (creating individual housing ownerships) Major (revisions to signed subdivision plans) 	\$1,000.00 plus legal fees \$4,000.00 plus legal fees	Administration time, stationary supplies, postage and office supplies
Encroachment Agreement with Town	\$3,00.00 plus legal fees	Recovery of Administrative Costs
Compliance Report	\$200.00	Administration time, stationary supplies, postage and office supplies
Additional consultation meetings (in person, email or phone) following: <ul style="list-style-type: none"> Pre-consultation stage – Two (2) pre-consults Application circulation stage – Four (4) consultations Draft agreement stage – Two (2) consultations 	\$50.00 per hour; Minimum ½ hour fee	Recovery of Administrative Costs
Cash-in-lieu of Parking	\$3,500.00 per parking space	
Engineering Development Related Fees		
Subdivision Approval and Agreement	1% value of works	Recovery of Administrative Costs
Condominium Approval and Agreement	\$1,000.00 + \$1,500.00 deposit for costs	
Additional pre-consultation meetings (additional meetings after the second in person, email or phone meetings)	\$50.00 per hour; Minimum ½ hour fee	
Third Party Peer Reviews	Cost to be borne 100% by Developer	
Project Administration Fee	2% value of works	Administration time, stationary supplies, postage and office supplies
Pre-Servicing Agreement	\$3,000.00	

NOTE:

In addition to these fees, legal fees regarding registration of agreement will apply.

The Engineering Manager shall have the delegated authority to waive respective Engineering Fees if no engineering work is associated with a development application.

Should a Subdivision application require more than three design submissions, the developer may be required at the discretion of the Engineering Manager to pay an additional lump sum fee of \$1,000 for each subsequent submission.

The Project Administration Fee shall apply to development related construction projects that are administered by the Town.

Processing of planning applications occurs on a cost-recovery basis. Expenses incurred by the Town in reviewing the application including but not limited to those related to legal and professional fees will be invoiced to the applicant at 100% of the value. These expenses may also include legal fees associated with the defense of an application at the Local Planning Appeal Tribunal.