



**Policy Review Committee Agenda  
for the February 13<sup>th</sup>, 2018 held at 7:00 p.m. in  
the Council Chambers**

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- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
  - 2) **PUBLIC MEETING – NONE AT THIS TIME**
  - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
  - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
  - 5) **COMMUNICATION 129089 IS A CLOSED MEETING**
  - 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM**
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**TO BE DISCUSSED**

**COMMUNICATION 129057**

Received From: Paul Knowles, CAO  
Addressed To: Corporate Services Committee  
Date: January 18, 2018  
Topic: Appreciation Night

**SUMMARY**

Last year only one caterer was available to submit a proposal for Appreciation Night.

**UPDATE – February 8, 2018**

Staff have contacted neighbouring municipalities and collected the following information. Appreciation Night in Beckwith is scheduled for Saturday, December 1<sup>st</sup>, Light Up the Night in Almonte is scheduled for Friday, December 7<sup>th</sup> and Mississippi Mills Appreciation Night is scheduled for December 15<sup>th</sup>.

Staff have confirmed that following dates available for Carleton Place's Appreciation Night: Friday, Nov. 30<sup>th</sup>, Saturday, Dec. 1<sup>st</sup>, Friday the 7<sup>th</sup> and Saturday, the 8<sup>th</sup>. The 8<sup>th</sup> is the recommended night as it does not conflict with events in adjacent communities.

**STAFF RECOMMENDATION**

THAT Appreciation Night be scheduled for Saturday, December 8<sup>th</sup>, 2018.

**COMMITTEE DECISION**

**COMMUNICATION 129088**

Received From: Communications Coordinator  
Date Received: February 2, 2018  
Addressed To: Policy Review Committee  
Topic: Mayor's 2018 Progress Edition

**SUMMARY**

The Mayor has requested his Progress Edition 2018 report be placed on the Town's website as a news article. As per the Digital Communications Policy, posting material from any member of Council requires the express permission of the remaining members of Council. If approved it would remain in the News module for 30 days.

**STAFF RECOMMENDATION**

THAT Council authorize the Communications Coordinator to post the Mayor's Progress Report on the news module of the Town's website for a period of 30 days.

**COMMITTEE DECISION**

**COMMUNICATION 129089**

Received From: Clerk's Department  
Addressed To: Policy Review Committee  
Date: January 30, 2018  
Topic: Closed Meetings

**SUMMARY**

As authorized by the Municipal Act, Council should review selected items in closed session.

**STAFF RECOMMENDATION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

**AGENDA**

- 2018-02-13-1 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – Integrity Commissioner Report/Penalties
  
- 2018-02-13-2 Sale of Property Disposition of Land

**COMMITTEE DECISION**