

**Town of Carleton Place  
Water Treatment Plant Capacity  
Expansion Master Plan**

1634-00725

Prepared by:

**Stantec Consulting Ltd.**  
100 – 1505 Laperriere Avenue  
Ottawa, Ontario K1Z 7T1

Prepared for:

**The Town of Carleton Place**  
175 Bridge Street  
Carleton Place, Ontario K7C 2V8



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**Stantec**

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## Executive Summary

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The Town of Carleton Place is experiencing a continued growth in population. Growth in the commercial and institutional realms has occurred as well. As the size of the Town grows, the amount of water required to meet the needs of the population is approaching the current production capacity of the Water Treatment Plant (WTP). This report represents a portion of the planning process to increase the capacity of the WTP in order to sustain continued growth in the Town of Carleton Place.

This Water Treatment Plant Capacity Expansion Master Plan was initiated as a Municipal Class Environmental Assessment (EA). As such it has followed the planning process set out in a document published by the Municipal Engineers Association entitled "Municipal Class Environmental Assessment" dated October 2000, as amended in 2007, and is intended to satisfy the legislative requirements of the Environmental Assessment Act (EAA).

Since the initiation of the study in 2007, several major leaks in the water distribution system have been located and repaired. This has resulted in a significant decrease in water demand. Consequently, the Town is not as close to a WTP capacity expansion as was anticipated at the initiation of the study. For this reason, the decision was made to finalize the study as a Master Plan. A Master Plan is a long range plan which integrates infrastructure requirements for existing and future land use with environmental assessment principles.

Two alternative solutions for addressing the aforementioned problem were advanced to the final evaluation. They were Alternative 1: Increase WTP Capacity in One Stage / Increase Water Storage in One Stage, and Alternative 2: Increase WTP Capacity in One Stage / Increase Water Storage in Two Stages. The criteria for evaluation are the net impacts on the environments that could be affected by the work. These environments have been grouped into three categories: Natural Environment, Social Environment, and Economic / Technical Environment.

Based upon the above analysis, the recommended alternative is *Alternative 2: Increase WTP Capacity in One Stage / Increase Water Storage Capacity in Two Stages*.

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## **1.0 Introduction**

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### **1.1 BACKGROUND**

The Town of Carleton Place is situated in Lanark County (west of the City of Ottawa) and accessed by Provincial Highways #7 and #15 (see Figure 1). Carleton Place has a population of 9,453 with 3,832 private dwellings on 8.83 sq. km of land (Canada Census 2006). The community provides for development on full municipal water and sewer services. The Mississippi River runs through the center of town and serves as both the source of water for municipal use, as well as the receiving stream for ultimate disposal of the treated sewage effluent.

The Town of Carleton Place is experiencing a continued growth in population. Growth in the commercial and institutional realms has occurred as well. As the size of the Town grows, the amount of water required is approaching the current production capacity of the Water Treatment Plant (WTP). This report is part of the planning process to increase the capacity of the WTP in order to sustain continued growth in the Town of Carleton Place.

This Water Treatment Plant Capacity Expansion Master Plan was initiated as a Municipal Class Environmental Assessment (EA). As such it has followed the planning process set out in a document published by the Municipal Engineers Association entitled "Municipal Class Environmental Assessment" dated October 2000, as amended in 2007, and is intended to satisfy the legislative requirements of the Environmental Assessment Act (EAA).

Since the initiation of the study in 2007, several major leaks in the water distribution system have been located and repaired. This has resulted in a significant decrease in water demand. Consequently, the Town is not as close to a WTP capacity expansion as was anticipated at the initiation of the study. For this reason, the decision was made to finalize the study as a Master Plan. The Municipal Class EA process and the purpose of a Master Plan are further explained in Section 1.4 of this report.

### **1.2 STUDY AREA**

The study area, for the purposes of this alternative evaluation, is defined as the existing WTP site and any area that could reasonably be expected to be impacted by the work contemplated in this document. The WTP site is located south of the Mississippi River off John Street north of Lake Avenue West (see Figure 2). The study area is not limited to land area but is inclusive of water bodies and the atmosphere as well as areas defined by social and economic boundaries. Section 2.0 "Description of the Environment" provides a complete catalogue of the environments considered in the course of this study.

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**1.3 PROJECT ORGANIZATION**

The Town of Carleton Place retained Stantec Consulting Ltd. to complete the environmental planning for a study related to the WTP Capacity Expansion. The primary contacts for the project are:

Mr. Paul Knowles  
Chief Administrative Officer, Town of Carleton Place

Mr. Fernand Dicaire  
Senior Associate, Stantec Consulting Ltd.

The responsibilities of each of the parties involved in the study are briefly described below.

Ministry of the Environment	<ul style="list-style-type: none"> <li>• Provides technical input during document review</li> </ul>
Town of Carleton Place	<ul style="list-style-type: none"> <li>• Proponent of the study</li> <li>• Responsibility for overall conduct of the study</li> <li>• Provides background information on existing system and review comments</li> </ul>
OCWA (Operator)	<ul style="list-style-type: none"> <li>• Provides operational input during entire process</li> </ul>
Public	<ul style="list-style-type: none"> <li>• Provides input at meetings and review comments on published reports</li> </ul>
Agencies	<ul style="list-style-type: none"> <li>• Provides input during document review</li> </ul>
Stantec Consulting Ltd	<ul style="list-style-type: none"> <li>• Consultant responsible for completing the study</li> </ul>

**1.4 CLASS ENVIRONMENTAL ASSESSMENT PROCESS****1.4.1 General**

In Ontario, the EAA provides for the protection, conservation and wise management of the environment by providing a responsible and accountable process of decision-making.

There is a cost effective and streamlined process available to municipalities, referred to as the Municipal Class EA, or just Class EA, under which projects can be evaluated based on their

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“Class” while still meeting the requirements of the EAA. For projects to be evaluated under the Class EA process, they must meet the following conditions:

- Be recurring,
- Usually similar in nature,
- Usually limited in scale,
- Have a predictable range of environmental effects, and
- Be responsive to mitigative measures.

The Class EA provides for the implementation of five key principles of successful planning. These are:

1. Early consultation with affected parties (includes public, landowners, etc).
2. Consideration of a reasonable range of alternatives.
3. Identification and consideration of the effects of each alternative on all aspects of the environment.
4. Evaluation of alternatives to determine their net environmental effect.
5. A clear and complete documentation of the planning process to allow "traceability" of the decision-making.

The Class EA process provides for the planning and implementation of municipal projects also referred to as "Undertakings". Since these projects undertaken by municipalities vary in their environmental impact, such projects (or Undertakings) are classified in terms of schedules. In brief, these schedules are summarized below.

**Schedule A:** Projects in this classification are limited in scale, have minimal adverse environmental effects, and include a number of municipal maintenance and operational activities. These projects are pre-approved and may proceed to implementation without following the full Class EA planning process.

**Schedule A+:** Projects in this schedule are pre-approved, however, the public is to be advised prior to project implementation. The manner in which the public is advised is determined by the proponent. In this way, the public can provide comment to the municipality about projects that will be undertaken in their local area.

**Schedule B:** These projects have the potential for some adverse environmental effects. The proponent is required to undertake a screening process, involving mandatory contact with the directly affected public and with relevant government agencies, to ensure that they are aware of

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the project and that their concerns are addressed. If there are no outstanding concerns, then the proponent may proceed to implementation. Schedule B projects generally include improvements and minor expansions to existing facilities.

**Schedule C:** Projects in this schedule have the potential for significant environmental effects and must proceed under the full planning and documentation procedures specified in the Class EA document. Such projects may include the construction or expansion of treatment facilities beyond their rated capacity.

Figure 3 illustrates the process followed in the planning and design of projects covered by the Class EA. The steps considered essential for compliance with the requirements of the Act are summarized as follows:

- Phase 1** This stage consists of identifying the problems or deficiencies with the current municipal water and/or sewage systems.
- Phase 2** This stage consists of identifying alternative solutions to the problems and establishing the preferred solution, taking into account public and review agency input. At this point, identify the approval requirements and determine the appropriate schedule for the Undertaking.
- Phase 3** For projects classified as Schedule C activities, this stage consists of examining alternative methods of implementing the preferred solution in accordance with the Class EA requirements.
- Phase 4** For projects classified as Schedule C activities, this stage consists of documenting in an environmental study report (ESR) a summary of the rationale, planning, design and consultation process of the project as established through the preceding phases. This document is subject to scrutiny by review agencies and the public.
- Phase 5** Once the above phases have been successfully completed, this stage consists of completing the contract documents and proceeding to construction, operation and monitoring of the Undertaking.

The consultation process is a key element of EA planning. The principal aim of the consultation process is to promote public participation and to achieve resolution of differences in points of view, thus reducing or avoiding controversy and, ultimately, avoiding the use of the Part II Order provision. Section 5.0 of this report describes how the proponent initiated consultation and responded to feedback from the public during the initial stages of this study. These steps, accomplished with a well-documented process, will ensure that concerns are met and impacts are well understood.

**Master Plans**

The Municipal Class EA document explains that Master Plans are a beneficial way to begin the planning process by considering a group of related projects, or an overall system, prior to dealing with project specific issues. It goes on to state:

By planning in this way, the need and justification for individual projects and the associated broader context, are better defined. Master Plans are long range plans which integrate infrastructure requirements for existing and future land use with environmental assessment planning principles. These plans examine an infrastructure system(s) or group of related projects in order to outline a framework for planning for subsequent projects and/or developments. At a minimum, Master Plans address Phases 1 and 2 of the Municipal Class EA process.

**1.4.2 Determination of Class EA Category / Master Plan**

The WTP Capacity Expansion was initially being planned as a “Schedule C” activity according to the categories defined by the Municipal Class EA (see Section 1.4.1). Schedule C was selected based upon the fact that the contemplated work will expand the existing WTP beyond the existing rated capacity. A Phases 1 and 2 Municipal Class EA Report was published and circulated for comment. However, during Phase 3 of the process it was determined that a Master Plan would be a more appropriate format for finalization of the study. This decision was made because the planning process was long-range in nature and no specific projects were proposed for implementation in the next five years.

**1.4.3 Study Schedule**

A Notice of Study Commencement was distributed to review agencies in June and July of 2007 to inform them of the planning process. Phases 1 & 2 were completed in the fall of 2007. The Master Plan will be finalized in 2011. It is expected that the Master Plan would be re-visited in five years. A Phase 3 EA Report will need to be completed for each individual project proposed by this Master Plan. Phase 4, the Environmental Study Report (ESR), would be completed at the end of the planning process for each project. Phase 5, Design and Construction, would not commence until population growth triggers a requirement for expansion.

**1.5 PROBLEM OVERVIEW**

The Town administration foresees continued growth in the population of Carleton Place, and desires to plan for capacity expansion at the WTP to adequately service future capacity needs. In order to properly plan for future needs and proactively evaluate the possible courses of action

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and their respective impacts on the environment, the Town has begun the environmental planning process well in advance of the requirement for expansion. It is the intent of the Town to develop an efficient strategy for implementing upgrades to the WTP for the purpose of expanding capacity in a logically staged approach, thereby matching increasing levels of demand with increasing levels of capacity. This will allow for a gradual implementation of construction upgrades as needed.

## **2.0 Description of the Environment**

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The “Description of the Environment” section of this report is divided into three primary groupings: Natural Environment, Social Environment and Economic / Technical Environment. These divisions are intended to group related environments for ease of understanding. The descriptions are intended to provide an overview of the individual environments, highlighting the significant features which could be impacted by the project. Muncaster Environmental Planning Inc. was assigned the task of assessing the Natural Environment at the WTP site. Excerpts from Muncaster’s report have been used in the following sections, while the entire report is included in Appendix A.

### **2.1 NATURAL ENVIRONMENT**

#### **2.1.1 Air Environment and Birds**

The study area experiences a cold, continental-type climate. According to Environment Canada meteorological data, as recorded at the Ottawa, Ontario weather station, the average daily temperature ranges from –10.8 degrees Celsius in January to +20.9 degrees Celsius in July. Below freezing temperatures (as defined by the daily minimum) are usually experienced for five months out of the year (November through March). The average annual total precipitation is 943.5 mm. During the average year, measurable precipitation occurs on 163 days.

Documented precipitation extremes are as follows:

- Extreme daily rainfall = 80 mm
- Extreme daily snowfall = 40.6 cm
- Extreme snow depth = 135 cm

The annual average wind speed for this area is 12.9 km/hr. The predominant wind direction is west from November to April and south from May to October. Annual average number of days with wind speed exceeding 52 km/hr is 7.7. The maximum hourly wind speed (80 km/hr) occurred on October 15, 1954. The maximum gust speed (135 km/hr) occurred on May 11, 1959.

Birds observed among the parkland adjacent to the WTP included blue jay, American robin, and ring-billed gull.

The Natural Heritage Information Centre database, maintained by the Ontario Ministry of Natural Resources, identified one rare bird species in the general area of Carleton Place. The

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red-shouldered hawk (*Buteo lineatus*) is a species of special concern, defined as wildlife species that may become a threatened or an endangered species because of a combination of biological characteristics and identified threats. The red-shouldered hawk would generally be found in denser forests, with a greater coniferous component, than that in the proximity of the WTP site.

### **2.1.2 Water Environment and Aquatic Animals**

The Mississippi River is the dominant water environment in proximity to the WTP. Mississippi Lake is upstream of Carleton Place. The Mississippi River meanders to the east of the WPCP, around Glen Isle and northeast towards Appleton. Wetlands are present in reaches along the Mississippi River, with the closest provincially significant wetland, the Appleton Marsh, well downstream of Carleton Place between Appleton and Almonte. No designated natural areas, Areas of Natural and Scientific Interest or Conservation Areas are reported in proximity to the study area.

The shoreline of the Mississippi River is within about twenty-five metres of the WTP building. Some of the branches of a crack willow overhang the river and provide some aquatic habitat benefit. However, the habitat of the Mississippi River along the shoreline north of the WTP is impaired by hardened shoreline, manicured parkland to the edge of water and general lack of stream cover.

The warm water aquatic habitat of the Mississippi River in the general area is diverse and productive. Good spawning, nursery, resting and feeding habitat is present along the Mississippi River in the vicinity of Carleton Place. Several species of sportfish and coarse fish have been documented along this reach of the river including northern pike, smallmouth bass, largemouth bass, yellow perch, walleye, white sucker, yellow bullhead, brown bullhead, channel catfish, several redhorse sucker species, American eel, rock bass and pumpkin seed. Forage fish include bluntnose minnow, longnose dace, logperch, mimic shiner, blackchin shiner and golden shiner. Mississippi Lake upstream provides important northern pike, walleye and bass spawning areas. A public access point to the River and Lake is upstream of the Water Treatment Plant at the west end of Lake Avenue West. Additionally, historical beaver cuttings are common adjacent to the Mississippi River shoreline.

The Natural Heritage Information Centre database, maintained by the Ontario Ministry of Natural Resources, identified two rare aquatic species in the general area of Carleton Place. Blanding's turtle (*Emydoidea blandingii*) is considered threatened, defined as a species likely to become endangered if limiting factors are not reversed. This species would be found along the Mississippi River corridor, as would another identified rare species, the Halloween Pennant (*Celithemis eponina*). This dragonfly species is considered vulnerable in the Province due to relatively few populations or other factors making it vulnerable to extirpation.

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**2.1.3 Land Environment and Terrestrial Animals**

The WTP is located among manicured parkland at the west end of John Street in the west portion of Carleton Place. Carleton Place High School is to the south of the WTP, with the Carleton Place Canoe Club, a canteen and parkland to the east. The Mississippi River is to the north and west.

There are several mature deciduous trees among the grassed parkland. The majority of the trees are sugar maples. Many of the maples are in poor condition, with decaying trunks, broken limbs, reduced leaf-out and/or pruned branches. The maples vary in size between 23cm and 70cm dbh. The maples are particularly common between the WTP and the Mississippi River, and to the east of the WTP. The largest tree in the study area is a 130cm dbh eastern cottonwood to the southeast of the Canoe Club. Eighty cm and 100cm eastern cottonwoods are on the west side of the access road, west of the WTP. Scot's pine up to 36cm dbh and a 36cm dbh white spruce southeast of the WTP, along with a 28cm dbh white cedar to the north represent the only conifers in this study area.

In addition to many sugar maples, silver maples up to 55cm dbh, a 70cm dbh white ash and an 88cm dbh crack willow are along the south shoreline of the Mississippi River, north of the access road north of the WTP. Newer plantings of red oak, red maple and red ash are scattered to the south of the Canoe Club. The trunks of many of the plantings are badly damaged although wood chips are now placed around the trunks of the trees. Smaller woody vegetation is adjacent to the WTP building including three regenerating white elm stems up to 6cm dbh on the northwest side, a coppice red maple to the south and spirea and yew shrubs along the entrance to the building.

Common dandelion, white clover, brome grass and common plantain are found among the manicured bluegrass parkland.

Terrestrial wildlife observed among the parkland and adjacent to the WTP was limited to the grey squirrel.

**2.2 SOCIAL ENVIRONMENT****2.2.1 Community / Development**

According to the "Official Plan of the Town of Carleton Place" (OP), Carleton Place is largely urbanized, with some areas designated to accommodate future development. A sufficient supply of land is available for residential, commercial/industrial, recreational, open space and institutional uses. This will allow for a range of employment opportunities and housing types to

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accommodate future growth and development. Key employers are the high tech sector, health and social services, and light manufacturing. A significant portion of the workforce commutes into the City of Ottawa on a daily basis for employment.

In the discussion on “Housing”, the OP states that the recent historical average has been 80 new homes constructed annually in the Town. It goes on to explain that there is at least a 10-year supply of land to meet future residential needs and that Council will strive to maintain the future supply of residential land at its current level.

The Town of Carleton Place has a population of 9,453 (Canada Census 2006) with 3,832 private dwellings on 8.83 sq. km of land. The community provides for development on full municipal water and sewer services. The Mississippi River runs through the center of town and serves as both the source of water for municipal use, as well as the receiving stream for ultimate disposal of the treated sewage effluent.

The WTP is located among manicured parkland at the west end of John Street in the west portion of Carleton Place. This parkland is an important community gathering area and contributes significantly to this social environment. Carleton Place High School is to the south of the WTP, with the Carleton Place Canoe Club, a canteen and parkland to the east. All of these venues contribute to the unique social environment around the WTP.

### **2.2.2 Heritage / Culture / Historical Significance**

In May 2007, McSweeney & Associates issued a report entitled “The Town of Carleton Place Community Strategic Plan”. This report documented community thoughts, feelings and ideas about the current state of the Town and where it should be going. One of the greatest strengths of Carleton Place was documented to be the heritage assets and the historic appeal of the built environment. The local heritage is seen as a key to promoting Carleton Place and the historical and heritage assets are considered to be a cornerstone for revitalizing the downtown.

The Canadian Register of Historic Places ([www.historicplaces.ca](http://www.historicplaces.ca)) is a searchable database containing information about recognized historic places of local, provincial, territorial and national significance. On June 6, 2007, a search of the database was performed for the study area with a result of no registered historic places.

The Ontario Heritage Properties Database ([www.culture.gov.on.ca](http://www.culture.gov.on.ca)) is a searchable database containing information on over 5,000 heritage properties in Ontario. On June 6, 2007, a search of the database was performed for the study area with a result of no registered heritage properties.

Based upon these database searches, it is assumed that there are no significant historic, cultural or heritage sites in the study area.

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**2.2.3 Aesthetics / Health / Safety**

The aesthetic environment of the study area would include visual impact, sounds, vibrations and odours. There are no known complaints with respect to the aesthetic environment of the WTP site.

The surrounding parkland adjacent to the WTP building is a primary feature contributing the aesthetic environment. The Mississippi River is also a major component with respect to the environment of aesthetic, health and safety.

The health and safety aspects of this environment also include truck traffic necessary for operating the WTP. The site is considered to be a safe environment with a safety program in place to regulate the day-to-day operation of the facility. The building is locked when not in use, in order to limit access to the facility.

**2.3 ECONOMIC / TECHNICAL ENVIRONMENT****2.3.1 Economic**

According to the OP, Carleton Place has a diversified and relatively strong economic base with occupations primarily in the manufacturing, retailing and health and social services, followed by business services and government. A recent study indicates that there is a large and well educated labour force for professional, and trades and services job needs in the area (*Economic Promotion Study: Town of Carleton Place*, Market Research Corporation, May 2001).

Current regulations ensure that water and sewer services are provided on a “user pay” basis. The costs of constructing, operating and maintaining the facilities to provide these services are to be entirely subsidized by those who use them. Development charges are assessed when someone applies for a building permit, and can be used to cover the costs of expansion of municipal services. Water and sewer rates are charged at regular intervals for on-going service.

**2.3.2 Physical Constraints**

The physical constraints environment includes the potential barriers to expansion. This environment is linked to the economic environment (since with enough money most barriers can be overcome), but it warrants its own category because of the time, difficulty and risk that these constraints often represent. The natural feature of the Mississippi River is one physical constraint. Existing development surrounding the WTP would also be considered as part of the environment of physical constraints.

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### **2.3.3 Land Ownership / Legal**

The land ownership and legal environment relates to the availability of land and the requirements of obtaining and using that land for the WTP expansion. The Town owns the land currently housing the WTP. The Town also owns land adjacent to the facility that should be sufficient for expansion.

## **3.0 Identification of Design Alternatives**

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### **3.1 BACKGROUND**

It is the purpose of this report to take the preferred solution from Phases 1 and 2 of this project and look at design alternatives for implementing that solution. Some design alternatives may be touched upon briefly, but not considered as options to be evaluated for one reason or another. The criteria that was used in the determination of the alternatives to be evaluated was based upon generally accepted principles and previous experience. The criteria included the following:

- application of current engineering practices and standards,
- adherence to applicable laws and regulations,
- economic considerations,
- operation and maintenance issues,
- acceptability to concerned stakeholders, and
- feasibility of implementation.

#### **3.1.1 Major Process Changes**

The possibility exists to implement treatment processes other than the processes that are already in place at the WTP. This possibility was considered in the preliminary evaluation and it was determined that wholesale changes to any of the major processes would not meet the criteria listed above, specifically with respect to feasibility of implementation and economic considerations. This does not however, eliminate the possibility of minor process modifications during detailed design. Generally, the major components of the process will be evaluated with respect to capacity, and alternatives for capacity expansion of the WTP will be presented with respect to these major components.

#### **3.1.2 Leak Repairs Impact on Demand**

In 2007, the Town of Carleton Place retained the services of a leak detection specialist and performed a thorough leak inspection of the potable water distribution network. Two major leaks were detected in the system. One of the leaks was repaired in the late summer of 2007 and the other was repaired in late 2008. The repairs have had a major impact on water demand and, consequently, the design criteria presented in this report are based upon measured flows occurring after the leak repairs. Historical demand for the most recent full calendar years is summarized below.

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- Year 2007 – 2.18 million cubic meters
- Year 2008 – 1.73 million cubic meters
- Year 2009 – 1.66 million cubic meters
- Year 2010 – 1.83 million cubic meters

**3.1.3 Current Capacity of WTP Components**

The Certificate of Approval for the WTP indicates a rated capacity for the maximum flow rate into the treatment system of 8,333 L/min. Converted into a daily rate, this would be approximately 12,000 m<sup>3</sup>/d. This is the limit for water taken into the plant. During the treatment process, some of the water is wasted and the net production rate of the plant is slightly less than this amount. The following is a tabulation of the major process components and their respective capacity limitations.

<b>Component</b>	<b>Capacity</b>
Raw Water Intake	16,000 m <sup>3</sup> /d
Low Lift Pumps	12,900 m <sup>3</sup> /d (with largest pump off)
Enhanced Coagulation / Flocculation / Sedimentation	16,000 m <sup>3</sup> /d (as per field testing report)
Dual Media Sand Filters	12,000 m <sup>3</sup> /d
Backwash Water Treatment System	13,700 m <sup>3</sup> /d
Lime Feed System	23,300 m <sup>3</sup> /d
Coagulant Feed System	
- Storage	11,000 m <sup>3</sup> /d
- Pumping	16,200 m <sup>3</sup> /d
Polymer Feed System	18,000 m <sup>3</sup> /d

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Chlorine Disinfection Facility	26,700 m <sup>3</sup> /d
Ammonia Feed System	16,600 m <sup>3</sup> /d
Fluoride Feed System	50,000 m <sup>3</sup> /d
High Lift Pumps	16,800 m <sup>3</sup> /d (with largest pump off)

**3.1.4 Current Capacity of Water Reserve**

Overall water reserve (i.e. storage) to service the Town is designed to comply with several criteria. These are described below:

- Fire flow rate, duration and service population determines the fire reserve requirements in compliance with MOE Guidelines.
- Operational reserve can provide additional available volumes under peak hour flow conditions (i.e. maximum day flow generated by the high lift pumps). This volume is equivalent to 25% of the maximum day demand (or 25% of net WTP production capacity).
- Emergency reserve consists of 25% of the total combined volumes of the two previous types of storage (i.e. fire flow and operational reserve).
- Chlorine contact volume is a function of the pumped flow rate, storage tank configuration, water temperature and pH. Sufficient storage must be available to allow adequate chlorine contact time between filtered water and chlorine to achieve provincial disinfection standards. This reserve requirement follows the discharge of the filtered water and must be located between the disinfection chemical injection point and the first water consumer within the water distribution system. The minimum required volume for chlorine contact is 636 m<sup>3</sup>.

The total available water reserve in Carleton Place is stored at two locations:

- Some 3,150 m<sup>3</sup> of storage is provided at the WTP's clearwell. The storage capacity of the clearwell provides the mandatory chlorine contact time, therefore only 2,514 m<sup>3</sup> is available to provide a portion of the operational and emergency volumes;
- Some 3,200 m<sup>3</sup> storage is available at the elevated storage tank.

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Identification of Design Alternatives  
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Based upon the aforementioned criteria, the total available reserve capacity of the existing storage reservoirs (5,714 m<sup>3</sup>) is capable of servicing 12,020 people.

### **3.1.5 Long Range Planning**

The Town undertook a study in 2010 to determine the long-term potential of the current WTP site. The scope of the study included a review of the ability of the existing site to meet the needs of a future population of 43,000 people. Also included was a review of two other options: (1) leaving the existing WTP as is and constructing a second WTP at another site, and (2) decommissioning the existing WTP and constructing a new WTP to accommodate all of the Town demand. The end result of the study was that the existing site of the WTP can accommodate expansion to a population of 43,000 people, and that this was the preferred option of the three options considered. The study is included in Appendix B.

## **3.2 DEVELOPMENT OF ALTERNATIVE SOLUTIONS**

In developing alternative solutions, several assumptions have been made in order to determine when upgrades would be required. The Town of Carleton Place has provided the consultant with the following assumptions: the population for 2008 was assumed to be 9700 people, and the expected growth rate is 145 people per year. The average day demand is 465 lcd and maximum day factor is 1.65 based upon actual data gathered since the Town made major leak repairs in 2008. This results in 767 lcd maximum day demand. Following implementation of upgrades approved in the latest Certificate of Approval, the net WTP production capacity is expected to be 11,250 m<sup>3</sup>/d.

Upgrading of the WTP is expected to take place on an “as needed” basis. There are three different measuring sticks that could be used to communicate when an upgrade would be required. The easiest to understand, but least accurate, would be to give a year in the future when upgrades will be needed. Estimated upgrade years are provided but are based upon the assumptions of population growth rate and per capita (per person) demand. The estimated population at upgrade could also be used as a measuring stick (and will be provided for reference), but it is also limited by the assumption of a stable per capita demand. The most accurate indicator of when the upgrade will be required is at a given flow. The WTP has been designed to accommodate a given demand (as previously indicated). As a rule of thumb, when the water demand is around 90% of WTP capacity (depending on growth rate), it is advisable to begin the process of implementing the upgrades needed to increase the capacity of the plant. Water storage design and construction is less complicated than water treatment, therefore it is recommended that the process of upgrading begin at 95% of capacity. Below is a table summarizing timing for the next major upgrade at the WTP with respect to the factors noted above.

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Identification of Design Alternatives  
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**Water Storage**

<u>Criteria</u>	<u>95% of Capacity</u>	<u>100% of Capacity</u>
Demand	5,428 m <sup>3</sup>	5,714 m <sup>3</sup>
Population	11,295 people	12,020 people
Year	2019	2024

**Water Treatment Plant**

<u>Criteria</u>	<u>90% of Net Capacity</u>	<u>100% of Net Capacity</u>
Flow	10,125 m <sup>3</sup> /d	11,250 m <sup>3</sup> /d
Population	13,200 people	14,667 people
Year	2032	2042

**3.3 IDENTIFICATION OF DESIGN ALTERNATIVES FOR EVALUATION**

**3.3.1 Alternative Design 1: Increase WTP Capacity in One Stage, Increase Storage in One Stage**

This alternative involves upgrades to the WTP in order to achieve an increase in the rated capacity of the works from 12,000 m<sup>3</sup>/d to 16,000 m<sup>3</sup>/d. Additionally, the water storage would be increased from 6,350 m<sup>3</sup> to 9,130 m<sup>3</sup>. With these upgrades, the potable water system would be able to service a population of approximately 14,900 people. Given the assumptions of this report, the upgrades would take place in 2019 for water storage and 2032 for the rest of the WTP. These upgrades would entail work at the existing WTP site as shown in Figure 4. An opinion of probable cost of the upgrades is presented in Appendix C. The primary upgrades include:

- One water reservoir compartment adjacent to existing reservoir (2,780 m<sup>3</sup>) complete with additional piping and pumping facilities

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- Low lift pumping
- Add fourth dual media filter
- Add backwash water treatment capacity
- Add capacity to chemical feed systems

**3.3.2 Alternative Design 2: Increase WTP Capacity in One Stage, Increase Storage in Two Stages**

This alternative would break up the construction of the water storage upgrade into two stages of approximately equal magnitude. The second stage would be delayed until the WTP upgrade, thus minimizing the cost premium for breaking the project into two stages (Contractor would already be on site for WTP). The same upgrades would be needed at each of the major process components. Given the assumptions of this report, the upgrades would take place in 2019 for Stage 1 of water storage and 2032 for Stage 2 of water storage and the rest of the WTP. These upgrades would entail work at the existing WTP site as shown in Figure 5. An opinion of probable cost of the upgrades is presented in Appendix C. The primary upgrades would ultimately be the same as those listed above with the exception of the water reservoir being installed in two relatively equal sized compartments instead of one larger compartment.

## **4.0 Evaluation Criteria and Review Process**

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This section of the report will detail the evaluation criteria and explain the process that was used to review each option in relation to those criteria. Some of the criteria are subjective and, as such, the evaluation process is affected by the opinions of those who participate in the evaluation process. This is generally considered to be a beneficial component of the report since it then compiles many views on the issues presented.

### **4.1 SCREENING CRITERIA**

The criteria for evaluation are the net impacts to the environments that could be affected by the work. These environments have been grouped into three categories: Natural Environment, Social Environment, and Economic / Technical Environment. The individual criteria for each of these environment groups are as follows:

#### Natural Environment

- Air Environment and Birds
- Water Environment and Aquatic Animals
- Land Environment and Terrestrial Animals

#### Social Environment

- Community / Development
- Heritage / Culture / Historical Significance
- Aesthetics / Health / Safety

#### Economic Technical Environment

- Economic
- Physical Constraints
- Land Ownership / Legal

Detailed descriptions of the above criteria as they will be used in the assessment of the alternative solutions are compiled in Table 1.

## 4.2 ESTABLISHMENT OF RATING SYSTEM

Each alternative solution will be assigned a level of impact for each of the criteria identified in Table 1. The rating system used for evaluation establishes seven levels of impact. The levels of impact are:

- Major Positive Impact (+3)
- Moderate Positive Impact (+2)
- Minor Positive Impact (+1)
- Neutral or Inconsequential Impact (0)
- Minor Negative Impact (-1)
- Moderate Negative Impact (-2)
- Major Negative Impact (-3)

Corresponding explanations of the impact levels and the methodology of the rating system are explained in Table 2.

## 4.3 EVALUATION OF ALTERNATIVE SOLUTIONS

The summary of the evaluation for the alternative solutions is presented in Table 3. An explanation of the reasoning for the ratings given is provided below.

### 4.3.1 Alternative Design 1: Increase WTP Capacity in One Stage, Increase Storage in One Stage

#### Natural Environment

Air Environment and Birds – *Neutral or Inconsequential Impact (0)* No impacts are expected for this environment once proper mitigating measures are implemented. Mitigating measures will include taking care not to remove trees used for nesting during the breeding season.

Water Environment and Aquatic Animals – *Neutral or Inconsequential Impact (0)* No impacts are expected for this environment once proper mitigating measures are implemented. Potential

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impacts of construction near waterbodies could include sedimentation, turbidity, and contamination. Mitigating measures will include erosion control measures, buffers, setbacks, and spill control facilities.

Land Environment and Terrestrial Animals – *Neutral or Inconsequential Impact (0)* The areas where construction is anticipated have been previously disturbed by development.

**Social Environment**

Community / Development – *Moderate Positive Impact (+2)* This alternative would provide the ability for the Town of Carleton Place to continue growing. Continued development of the residential / commercial / institutional areas could proceed at a pace determined by the Town Council. Construction activities could impact driving/access routes for local residents and institutions.

Heritage / Culture / Historical Significance – *Neutral or Inconsequential Impact (0)* Due to the lack of identifiable heritage, cultural or historical features, no impact is expected on this environment.

Aesthetics / Health / Safety – *Neutral or Inconsequential Impact (0)* There should be few impacts to aesthetics. Construction activities could potentially affect health and safety, but proper implementation of mitigating measures will minimize impacts. Mitigating measures include strict adherence to applicable legislation, proper signage for vehicular traffic approaching the work site, and diligent clean-up and site security (temporary fencing of open trenches and other potential hazards).

**Economic / Technical Environment**

Economic – *Moderate Negative Impact (-2)* There will be a moderate economic impact as the Town of Carleton Place will need to determine how to pay for the expansion. Present worth of capital costs for this alternative are higher than for Alternative 2.

Physical Constraints – *Neutral or Inconsequential Impact (0)* Since construction of the expansion would be on adjacent vacant property, inconsequential impact is expected for this environment.

Land Ownership / Legal – *Neutral or Inconsequential Impact (0)* Since construction of the expansion will be on Town owned land, inconsequential impact is expected for this environment.

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**4.3.2 Alternative Design 2: Increase WTP Capacity in One Stage, Increase Storage in Two Stages****Natural Environment**

Air Environment and Birds – *Neutral or Inconsequential Impact (0)* No impacts are expected for this environment once proper mitigating measures are implemented. Mitigating measures will include taking care not to remove trees used for nesting during the breeding season.

Water Environment and Aquatic Animals – *Neutral or Inconsequential Impact (0)* No impacts are expected for this environment once proper mitigating measures are implemented. Potential impacts of construction near waterbodies could include sedimentation, turbidity, and contamination. Mitigating measures will include erosion control measures, buffers, setbacks, and spill control facilities.

Land Environment and Terrestrial Animals – *Neutral or Inconsequential Impact (0)* The areas where construction is anticipated have been previously disturbed by development.

**Social Environment**

Community / Development – *Moderate Positive Impact (+2)* This alternative would provide the ability for the Town of Carleton Place to continue growing. Continued development of the residential / commercial / institutional areas could proceed at a pace determined by the Town Council. Construction activities could impact driving/access routes for local residents and institutions.

Heritage / Culture / Historical Significance – *Neutral or Inconsequential Impact (0)* Due to the lack of identifiable heritage, cultural or historical features, no impact is expected on this environment.

Aesthetics / Health / Safety – *Neutral or Inconsequential Impact (0)* There should be few impacts to aesthetics. Construction activities could potentially affect health and safety, but proper implementation of mitigating measures will minimize impacts. Mitigating measures include strict adherence to applicable legislation, proper signage for vehicular traffic approaching the work site, and diligent clean-up and site security (temporary fencing of open trenches and other potential hazards).

**Economic / Technical Environment**

Economic – *Minor Negative Impact (-1)* There will be a minor economic impact as the Town of Carleton Place will need to determine how to pay for the expansion. Present worth of capital costs for this alternative are lower than for Alternative 1.

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Physical Constraints – *Neutral or Inconsequential Impact (0)* Since construction of the expansion would be on adjacent vacant property, inconsequential impact is expected for this environment.

Land Ownership / Legal – *Neutral or Inconsequential Impact (0)* Since construction of the expansion will be on Town owned land, inconsequential impact is expected for this environment.

#### **4.4 IDENTIFICATION OF RECOMMENDED ALTERNATIVE**

Based upon the above analysis, the recommended alternative is *Alternative 2: Increase WTP Capacity in One Stage, Increase Water Storage Capacity in Two Stages*. This alternative is described in detail earlier in the report (Section 3.3.2). Appendix D presents a breakdown of the planned projects under the recommended alternative, as well as the opinion of probable cost and the approximate timeframe for implementation.

## **5.0 Consultation**

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In June 2007, a Notice of Study Commencement was distributed to review agencies and published in the local newspaper. The list of the review agencies used for distribution is included in Table 4.

A public meeting was held on June 21, 2007 to review Phases 1 and 2 of the undertaking. Stantec Consulting Ltd. presented the problem definition, alternative solutions, and recommended solution. Comments were encouraged and comment sheets were made available. Public notices and written comments are included in Appendix E.

A public meeting was held on June 17, 2008 to review Phase 3 of the undertaking. Stantec Consulting Ltd. presented the alternative designs and the recommended design. Public notices and written comments are included in Appendix E.

A public meeting was held on June 24, 2010 to inform the public of changes to Phase 3 of the undertaking and to inform the public of the results of the long-term planning study which had been completed. Public notices and written comments are included in Appendix E.

It was decided by the proponent to finalize the reporting in the form of a Master Plan instead of as an Environmental Study Report. The Master Plan will be placed on the public record and the Town will publish the Master Plan Notice of Completion (included in Appendix E) in 2011.

## **6.0 References**

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Market Research Corporation, Economic Promotion Study: Town of Carleton Place, May 2001

McSweeney & Associates, The Town of Carleton Place Community Strategic Plan, May 15, 2007

Muncaster Environmental Planning, Town of Carleton Place Report, June 2007

Municipal Engineers Association, Municipal Class Environmental Assessment, June 2000

Stantec, Carleton Place WTP & WWTP Upgrade Study, January 2007

Town of Carleton Place, Official Plan of the Town of Carleton Place, 2005

**Table 1: Description of Screening Criteria**

<b>Criteria Groupings</b>	<b>Criteria Descriptions for the Assessment of the Alternative Solutions</b>
<b>Natural Environment</b>	
Air Environment and Birds	Assess the potential for impacts to the natural environment of the air and birds. Potential impacts could be related to dust or other air-borne contaminants, odours, noise pollution, heat generation or physical “aerial” structures which could be hazardous to birds (i.e. wind turbines). The scope of impacts would include current usage by individuals or groups.
Water Environment and Aquatic Animals	Assess the potential for impacts to the natural environments primarily associated with water. This would include waterbodies, aquatic flora and fauna and groundwater. The scope of impacts would include both quality and quantity of water and habitat, as well as current usage by individuals or groups.
Land Environment and Terrestrial Animals	Assess the potential for impacts to the natural environment of terrestrial flora and fauna. This would include soils, vegetation and primarily land-dwelling animals. The scope of impacts would include current usage by individuals and groups.
<b>Social Environment</b>	
Community / Development	Assess the potential for impacts to the social environments in which people operate (community) and the development of those environments. These would include government, education, business, housing, man-made recreational facilities, transportation and access to facilities and services.
Heritage / Culture / Historical Significance	Assess the potential for impacts to the social environments related to the preservation of physical locations or objects of historical significance. These would include heritage sites or important cultural aspects of a society, archaeological or paleontological sites, and other sites of natural historic significance.
Aesthetics / Health / Safety	Assess the potential for impacts to the social environments related to aesthetics, health and safety. These will include impacts to the visual aspects of a site and the level of exposure to harmful substances or conditions. The scope of impacts would include night-time illumination, drinking water quality, fire protection, and the potential release of hazardous substances due to accidents.
<b>Economic / Technical Environment</b>	
Economic	Assess the potential for impacts to the economic environments. These would include capital costs of the project, operations and maintenance costs, and any other financial implications of the works. The scope of the impacts would include the level of uncertainty associated with the cost estimate and the risk factors that could affect the costs.
Physical Constraints	Assess the potential for impacts of/to the environments related to technical feasibility and existing physical constraints. These would include operational constraints, bedrock/geological constraints, existing manmade features (utilities), water related constraints and known risk factors of a physical nature (flood, hurricane, ice storm, etc.).
Land Ownership / Legal	Assess the potential for impacts of/to the environments related to land ownership and applicable laws. The scope of impacts would include availability of land, planned uses of land, and legislative/administrative constraints to implementation and operation of the works.

**Table 2: Description of Impact Rating System**

The following table explains the seven levels of impact that are used in rating the alternatives with respect to each environment. Each level of impact has a corresponding rationale that describes the reasoning used to assign the level of impact. The rating level is based upon the net impact of all factors related to an environment including mitigation measures. The numbers should not be added cumulatively to produce a single “score” for the alternative unless it is determined that all of the environments should be weighted equally (i.e., all are valued the same in importance).

<b>Level of Impact</b>	<b>Rationale</b>
Major Positive Impact (+3)	The alternative has the potential to produce a major positive impact on the environment. The alternative is able to meet all applicable requirements for the long-term that affect the planning, design, construction, operations, maintenance and decommissioning.
Moderate Positive Impact (+2)	The alternative has the potential to produce a moderate positive impact on the environment. This rating level would typically indicate long-term noticeable impacts. Net impact for this rating level generally fall within the limits of federal, provincial and municipal policies and guidelines over the long-term, but may exceed them in the short-term.
Minor Positive Impact (+1)	The alternative has the potential to produce a minor positive impact on the environment. This rating level would typically indicate limited long-term impacts and/or noticeable short-term impacts.
Neutral or Inconsequential Impact (0)	This rating represents an evaluation where positive impacts balance out negative impacts, or the impacts are so small (e.g., disruptions during construction) as to be of no consequence in the scope of the evaluation.
Minor Negative Impact (-1)	The alternative has the potential to produce a minor negative impact on the environment. This rating level would typically indicate limited long-term impacts and/or noticeable short-term impacts.
Moderate Negative Impact (-2)	The alternative has the potential to produce a moderate negative impact on the environment. This rating level would typically indicate long-term noticeable impacts. Net impact for this rating level generally fall within the limits of federal, provincial and municipal policies and guidelines over the long-term, but may exceed them in the short-term.
Major Negative Impact (-3)	The alternative has the potential to produce a major negative impact on the environment. The alternative is not able to meet all applicable requirements for the long-term that affect the planning, design, construction, operations, maintenance and decommissioning.

**WATER TREATMENT PLANT CAPACITY EXPANSION**  
**Phase 3 Class Environmental Assessment Report**  
**Table 3: Alternative Evaluation**

	Alternative 1	Alternative 2
<b>Natural Environment</b>		
Air Environment and Birds	0	0
Water Environment and Aquatic Animals	0	0
Land Environment and Terrestrial Animals	0	0
<b>Social Environment</b>		
Community / Development	+2	+2
Heritage / Culture / Historical Significance	0	0
Aesthetics / Health / Safety	0	0
<b>Economic / Technical Environment</b>		
Economic	-2	-1
Physical Constraints	0	0
Land Ownership / Legal	0	0

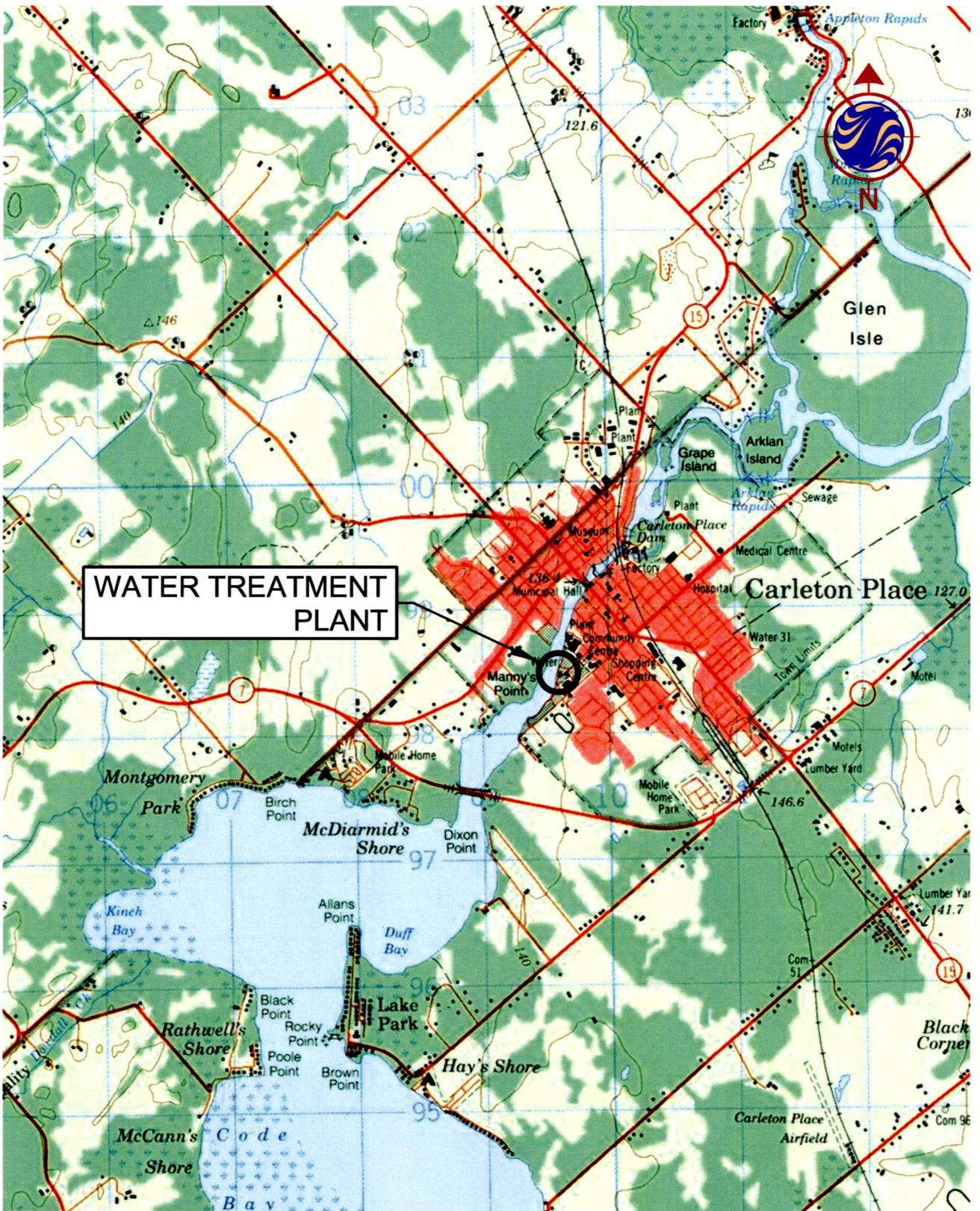
LEGEND FOR EVALUATION CRITERIA

- 3 Major Negative Impact
- 2 Moderate Negative Impact
- 1 Minor Negative Impact
- 0 Neutral or Inconsequential Impact
- +1 Minor Positive Impact
- +2 Moderate Positive Impact
- +3 Major Positive Impact

Town of Carleton Place  
Phase 3 Class Environmental Assessment Report

**Table 4 - Review Agency List**

- Mississippi Valley Conservation Authority
- Leeds, Grenville & Lanark District Health Unit
- Ontario Ministry of the Environment
- Ontario Ministry of Natural Resources
- Ontario Ministry of Public Infrastructure Renewal
- Ontario Ministry of Municipal Affairs and Housing
- Ontario Ministry of Transportation
- Ontario Ministry of Agriculture, Food and Rural Affairs
- Ontario Ministry of Health and Long-Term Care
- Ontario Ministry of Community and Social Services
- Ontario Ministries of Citizenship and Immigration, Culture, Tourism and Recreation
- Ontario Ministry of Education
- Ontario Ministry of Economic Development and Trade
- Catholic District School Board of Eastern Ontario
- Upper Canada District School Board
- Conseil des ecoles publiques de l'Est de l'Ontario
- Conseil scolaire de district catholique de l'Est ontarien
- Enbridge
- Rogers
- Bell
- Hydro One
- Carleton Place Urban Forest / River Corridor Committee
- Carleton Place Heritage Committee



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**Stantec**

Stantec Consulting Ltd.  
 1505 Laperriere Avenue  
 Ottawa ON Canada  
 K1Z 7T1  
 Tel. 613.722.4420  
 Fax. 613.722.2799  
 www.stantec.com

Client/Project

TOWN OF CARLETON PLACE  
 WATER TREATMENT PLANT  
 CAPACITY EXPANSION  
 PHASE 3 CLASS EA REPORT

Figure No.

1

Title

LOCATION PLAN



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**Stantec**

Stantec Consulting Ltd.  
1505 Laperriere Avenue  
Ottawa ON Canada  
K1Z 7T1  
Tel. 613.722.4420  
Fax. 613.722.2799  
www.stantec.com

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TOWN OF CARLETON PLACE  
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CAPACITY EXPANSION  
PHASE 3 CLASS EA REPORT

Figure No.

2

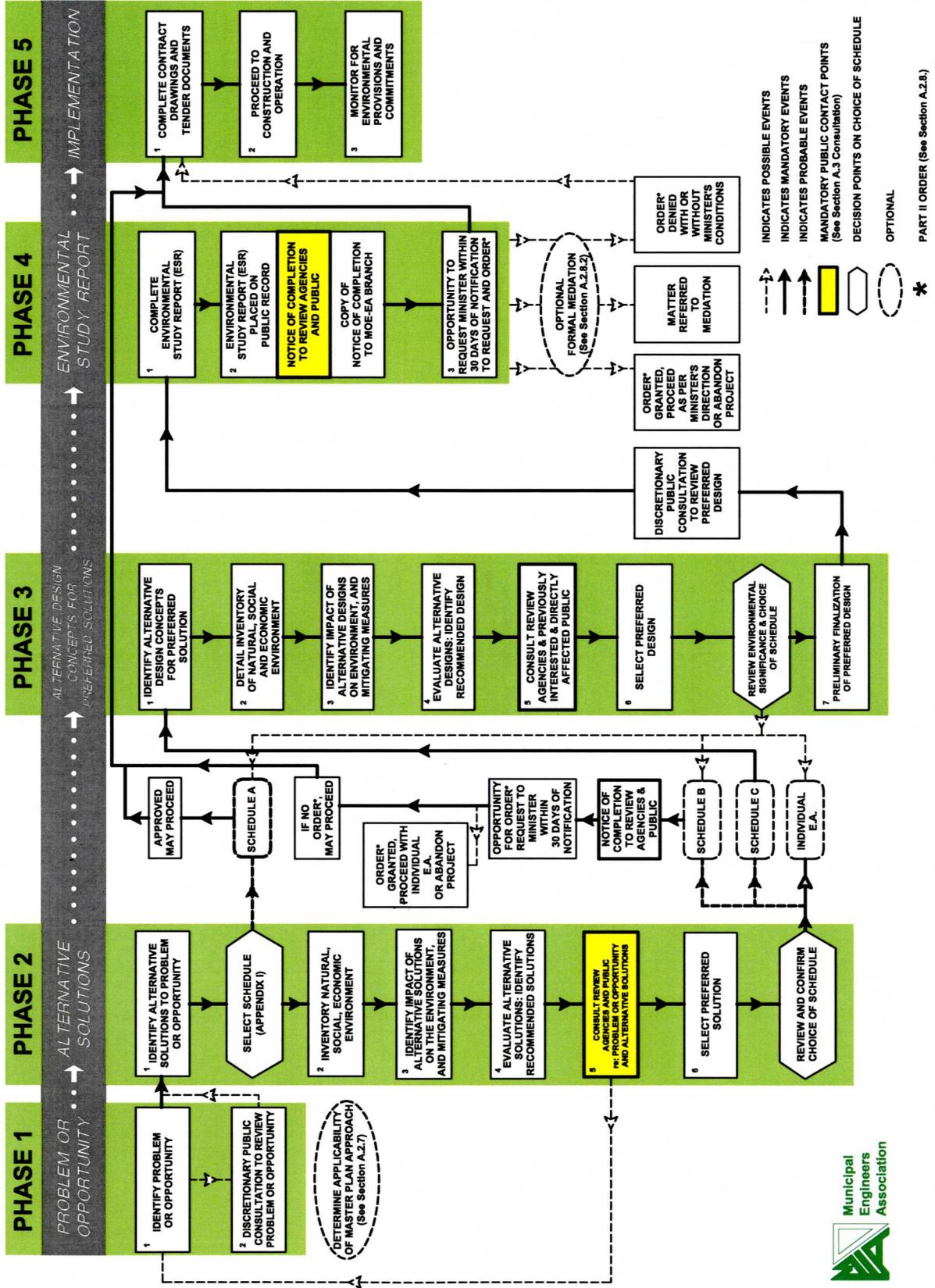
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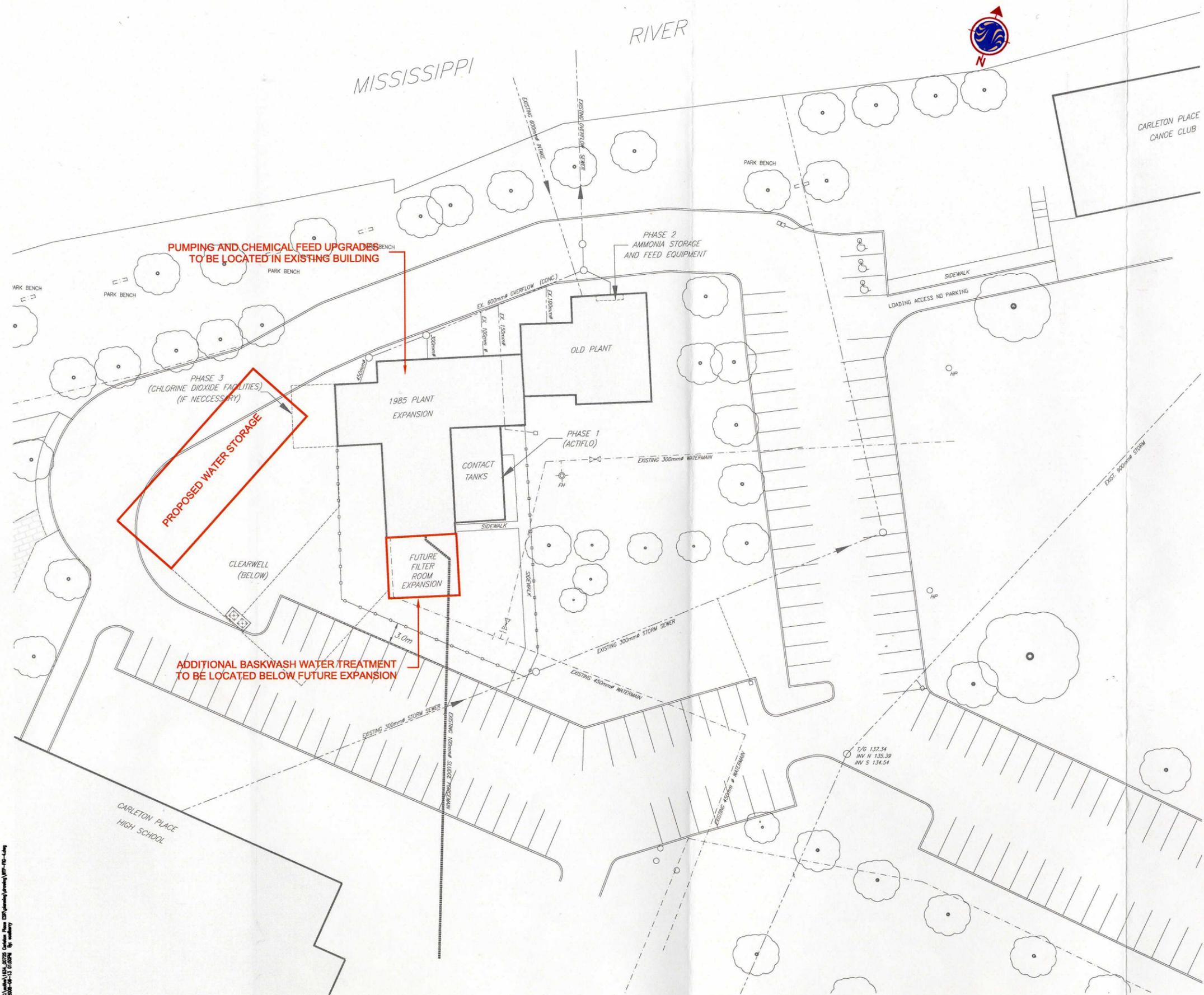
WTP SITE

**FIGURE 3**

**MUNICIPAL CLASS EA PLANNING AND DESIGN PROCESS**

NOTE: This flow chart is to be read in conjunction with Part A of the Municipal EA





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Stantec Consulting Ltd.  
 1505 Laperriere Avenue  
 Ottawa ON Canada  
 K1Z 7T1  
 Tel. 613.722.4420  
 Fax. 613.722.2799  
 www.stantec.com

**Stantec**

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Consultants

Legend

Notes

BASE PLAN PROVIDED BY J.L. RICHARDS &  
 ASSOCIATES LIMITED

Client/Project

TOWN OF CARLETON PLACE  
 WATER TREATMENT PLANT  
 CAPACITY EXPANSION  
 PHASE 3 CLASS EA REPORT

Carleton Place ON Canada

Title

ALTERNATIVE DESIGN 1:  
 INCREASE STORAGE IN ONE STAGE  
 AND WTP IN ONE STAGE

Project No.

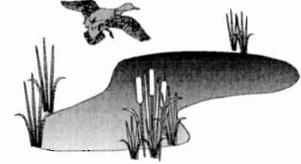
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163400725

4



# **APPENDIX A**



May 20, 2007

Mr. Marc Bezanson  
Project Manager  
Stantec Consulting  
1505 Laperriere Avenue  
Ottawa, Ontario  
K1Z 7T1

Dear Mr. Bezanson:

**RE: Carleton Place – WTP and WPCP Expansions  
Natural Environment Preliminary Input**

Following my proposal of April 18<sup>th</sup>, I reviewed expanded study areas for the Water Treatment Plant and the Water Pollution Control Plant in Carleton Place on May 17<sup>th</sup>, 2007 and offer the following preliminary input, including summaries of the existing natural environment conditions. Once alternatives for the expansions are prepared I can provide additional natural environment information for the Environmental Study Reports on evaluation of the alternatives, selection of preferred solutions and associated mitigation measures.

***Review of General Area***

The Mississippi River is the dominant natural environment feature in the general area. Mississippi Lake is upstream of the Water Treatment Plant and Carleton Place. The Mississippi River meanders to the east of the Water Pollution Control Plant and Carleton Place, around Glen Isle and northeast towards Appleton. Wetlands are present in reaches along the Mississippi River, with the closest Provincially significant wetland, the Appleton Marsh, well downstream of Carleton Place between Appleton and Almonte. No designated natural areas, Areas of Natural and Scientific Interest or Conservation Areas are reported in proximity to the study areas.

The warm water aquatic habitat of the Mississippi River in the general area is diverse and productive. Good spawning, nursery, resting and feeding habitat is present along the Mississippi River in the vicinity of Carleton Place. Several species of sportfish and coarse fish have been documented along this reach of the river including northern pike, smallmouth bass, largemouth bass, yellow perch, walleye, white sucker, yellow bullhead, brown bullhead, channel catfish, several redhorse sucker species, American eel, rock bass and pumpkinseed. Forage fish include

bluntnose minnow, longnose dace, logperch, mimic shiner, common shiner, blackchin shiner and golden shiner. Mississippi Lake upstream provides important northern pike, walleye and bass spawning areas. A public access point to the River and Lake is upstream of the Water Treatment Plant at the west end of Lake Avenue West.

The Natural Heritage Information Centre database, maintained by the Ontario Ministry of Natural Resources, identified three rare species in the general area of Carleton Place. Blanding's turtle (*Emydoidea blandingii*) is considered threatened, defined as a species likely to become endangered if limiting factors are not reversed. This species would be found along the Mississippi River corridor, as would another identified rare species, the Halloween Pennant (*Celithemis eponina*). This dragonfly species is considered vulnerable in the province due to relatively few populations or other factors making it vulnerable to extirpation. The red-shouldered hawk (*Buteo lineatus*) is a species of special concern, defined as wildlife species that may become a threatened or an endangered species because of a combination of biological characteristics and identified threats. The red-shouldered hawk would generally be found in denser forests, with a greater coniferous component, than those in proximity to the two study areas. No rare vegetation communities are reported in the general area.

### ***Water Pollution Control Plant***

The Water Pollution Control Plant site is located south of the Mississippi River off Patterson Crescent, west of McNeely Avenue. The Carleton Place Curling Club and associated parking lots are south of the existing Water Pollution Control Plant, with a remnant deciduous forest to the southwest, the Mississippi River to the west and north, and a yard and hazardous waste drop off and storage area to the east.

The study area for the survey of the Water Pollution Control Plant and adjacent lands generally included up to 100 metres beyond the existing perimeter fencing of the Plant.

Natural environment features are limited inside the existing fencing. Three red pine trees, in generally good condition, are on a grassed area between the Control and Digester Buildings. The largest of these conifers is 28cm diameter at breast height (dbh). A row of white pines, also in good condition, is along the west side of the Control Building and the aeration tanks. The pines are up to 22cm dbh. A dense row of smaller white cedars is adjacent to the northeast perimeter of the existing fencing.

The lands to the south are grassed between the Water Pollution Control Plant and the Carleton Place Curling Club. In addition to bluegrass, white clover, lower hop clover and common dandelion are common. A coppice (multi-stemmed) white elm is to the south of the fencing with several tree plantings along the north side of the Curling Club parking. An 18cm dbh sugar maple is the largest of these plantings, with smaller ash, maple and white spruce stems.

Most of the lands to the north of the existing Water Pollution Control Plant are open, with fields of cypress spurge, common burdock, brome grass, common plantain, wild carrot, common dandelion, bull thistle, alsike clover, yellow rocket, prickly ash and red raspberry. The invasive tartarian honeysuckle is very common among intermittent hedgerows, with Manitoba maple, sugar maple, red maple, white poplar, hawthorn, serviceberry, chokecherry, red ash and white elm represented. The largest trees in the deciduous hedgerows are sugar maples up to 38cm dbh, with white elms up to 28cm dbh.

A few planted tamaracks are north of the row of white cedar along the perimeter fencing. The largest cedars are in the range of 13cm dbh. Manitoba maple, white elm and tartarian honeysuckle are among the east portion of the white cedar row.

Wildlife observed among the generally open area north of the Water Pollution Control Plant included woodchuck, Baltimore oriole, grey catbird, American crow, ring-billed gull, European starling, yellow warbler, song sparrow and American robin.

### Deciduous Forest

A remnant deciduous forest is to the southwest of the Water Pollution Control Plant, with a paved recreational pathway spur between the forest and the perimeter fencing. Young deciduous trees are along the pathway including Manitoba maple, white elm, red maple, red ash, white ash and sugar maple. The largest of these trees are up to 26cm dbh. Tartarian honeysuckle and hawthorn shrubs are also present.

The deciduous forest is generally scrubby, with broken limbs off many of the trees, although the canopy cover is generally good. Exposed bedrock is common. The more mature trees are generally further west of the existing Plant, including a 55cm dbh sugar maple approximately 45 metres southwest of the perimeter fence. Mature white poplars, up to 50cm dbh are much closer to the fencing, adjacent to the recreational pathway. These poplars appear to be in poorer condition with reduced leaf-out. A few white cedars, up to 24cm dbh, provide some coniferous component. The ground flora of the forest is dominated by non-native species, a reflection of the disturbed nature of the area. Garlic mustard is abundant in areas, along with ground ivy and common dandelion. Poison ivy, herb robert and bloodroot were also observed. The invasive and non-native common buckthorn is abundant in portions of the understory. Sugar maple regeneration is good in many areas.

The deciduous forest continues to the west, between the main recreational pathway running along the Mississippi River and the River itself. The influence of non-native ground flora remains high. Garlic mustard, common burdock, rough cinquefoil, wormseed mustard are widely distributed along with Virginia creeper. Common buckthorn, black current and tartarian honeysuckle are common in the understory. Silver maple, red maple, crack willow, white elm and red ash are the dominant tree species, with 75cm over-mature crack willow and 25cm dbh silver maple representing the largest trees. Many of the willows have major broken limbs, with

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willows closer to the shoreline of the Mississippi River in generally better condition. Fill material appears present, with exposed bedrock in other areas.

The shoreline of the River is within about five metres of the existing northwest section of the perimeter fencing. Coppice silver and red maple trees provide good stream cover along the shoreline. The aquatic habitat of the Mississippi River in proximity to the Water Pollution Control Plant possesses a diverse sequence of run and riffle habitat. The substrate is a combination of fines, rubble, cobble and exposed bedrock. Aquatic vegetation, both emergent and submergent, and woody debris add to the diversity of in-stream structure. Aquatic and shoreline vegetation include rice-cut grass, pondweeds, hard-stem bulrush, water horehound, boneset, spotted jewelweed and broad-leaved cattail. Side channels add to the diversity of available aquatic habitat.

The recreational pathway continues along the shoreline. Vegetation between the pathway and the fencing includes planted hackberry stems, along with red raspberry, cypress spurge, garlic mustard, brome grass, yellow rocket, spreading dogbane, red-osier dogwood and Manitoba maple.

Wildlife observed in and adjacent to the forest included grey squirrel, American robin, common grackle, yellow warbler, red-winged blackbird, warbling vireo, white-breasted nuthatch and American redstart, the latter likely still in migration on May 17<sup>th</sup>. Historical beaver cuttings are common adjacent to the Mississippi River shoreline.

### ***Water Treatment Plant***

The Water Treatment Plant is located among manicured parkland at the west end of John Street in the west portion of Carleton Place. Carleton Place High School is to the south of the Water Treatment Plant, with the Carleton Place Canoe Club, a canteen and parkland to the east. The Mississippi River is to the north and west.

There are several mature deciduous trees among the grassed parkland. The majority of the trees are sugar maples. Many of the maples are in poor condition, with decaying trunks, broken limbs, reduced leaf-out and/or pruned branches. The maples vary in size between 23cm and 70cm dbh. The maples are particularly common between the Water Treatment Plant and the Mississippi River, and to the east of the Plant. The largest tree in the study area is a 130cm dbh eastern cottonwood to the southeast of the Canoe Club. Eighty cm and 100cm eastern cottonwoods are on the west side of the access road west of the Water Treatment Plant. Scot's pine up to 36cm dbh and a 36cm dbh white spruce southeast of the Plant, along with a 28cm dbh white cedar to the north represent the only conifers in this study area.

In addition to many sugar maples, silver maples up to 55cm dbh, a 70cm dbh white ash and an 88cm dbh crack willow are along the south shoreline of the Mississippi River, north of the access road north of the Water Treatment Plant. Some of the branches of the crack willow overhang the

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river and provide some aquatic habitat benefit. However the habitat of the Mississippi River along the shoreline north of the Plant is impaired by the hardened shoreline, manicured parkland to the edge of water and general lack of stream cover.

Newer plantings of red oak, red maple and red ash are scattered to the south of the Canoe Club. The trunks of many of the plantings are badly damaged although wood chips are now placed around the trunks of the trees.

Smaller woody vegetation is adjacent to the Water Treatment Plant buildings including three regenerating white elm stems up to 6cm dbh on the northwest side, a coppice red maple to the south and spirea and yew shrubs along the entrance to the building.

Common dandelion, white clover, brome grass and common plantain are found among the manicured bluegrass parkland.

Wildlife observed among the parkland adjacent the Water Treatment Plant included grey squirrel, blue jay, American robin and ring-billed gull.

### ***Summary***

There are limited natural environment features and functions to the north, east and south of the Water Pollution Control Plant. These areas are generally open grassed areas, with scattered shrubs and deciduous trees. Any woody vegetation removal can be compensated for with a generous planting of native trees and shrubs. A deciduous forest is to the southwest of the Water Pollution Control Plant. This forest should be considered in the design of the expansion works, although a dominance of non-native vegetation in the understory and ground flora, and broken limbs on many of the trees reduce the functions of this wooded area. The Mississippi River is to the west of the Water Pollution Control Plant. In areas the distance between the existing perimeter fencing and the shoreline of the River is in the range of five metres. If at all possible Plant expansion should not occur any closer to the shoreline habitat than the existing conditions along the west side of the Plant.

The natural environment features and functions at the Water Treatment Plant are greatly reduced by the manicured parkland, which extends to the south shoreline of the Mississippi River, and the hardened shoreline along the River. There is a mix of mature deciduous trees and recent plantings, many in poor condition. Although tree removal should be limited as much as possible, the features and functions of any removed trees can be replaced by a diverse planting of native deciduous and coniferous trees, particularly those existing trees that are in poor condition. Other than the Mississippi River itself, there are no natural environment factors that would influence design of the expansion works provided mitigation measures such as plantings for removed trees is undertaken.

Please call if you have any questions on the above preliminary input.

Yours Sincerely,  
**MUNCASTER ENVIRONMENTAL PLANNING INC.**

Bernie Muncaster  
Principal

\mbwpcp

# **APPENDIX B**



**Stantec Consulting Ltd.**  
1505 Laperriere Avenue  
Ottawa ON K1Z 7T1  
Tel: (613) 722-4420  
Fax: (613) 722-2799

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**Stantec**

March 31, 2010  
File: 163400725

Town of Carleton Place  
175 Bridge Street  
Carleton Place ON  
K7C 2V8

**Attention: Mr. Paul Knowles, CAO**

Dear Mr. Knowles:

**Reference: Letter Report on the Water and Wastewater Treatment Plant Requirements of an Ultimate Served Population of 43,000 People**

As requested, we have developed this letter report as referenced above contemplating expansion to a maximum population of 43,000 people. A copy of the fee proposal letter is included in Appendix I for reference. No time horizon or rate of growth has been specified, so the evaluation has been based solely upon the requirements of the ultimate population. We have integrated comments from the Town and OCWA submitted on Friday March 26<sup>th</sup>, 2010.

The following three scenarios have been considered for both the water and the wastewater plants:

- Provide service from the existing treatment plant site, with appropriate capacity expansion
- Provide service from the existing treatment plant site in combination with a new site, and
- Provide service entirely from a new site (decommissioning the existing site).

The requirements with respect to land area and capital cost of construction have been examined for each of these scenarios. The ultimate size of the water and wastewater treatment plants and recommended set back distances are shown on drawings. For comparison purposes, the Consultant developed an aerial view of the proposed plants assuming that they would be located on vacant land within a few kilometers of the existing facilities. It is understood that site selection would be addressed only at the Environmental Assessment stage.

This letter report provides discussion of the costs/benefits of the three scenarios for each system. Only the capital costs (i.e. construction) for each scenario has been assessed. The cost of land acquisition, engineering, project management, contingency, conversion of existing facilities, operation and maintenance, sampling and reporting, asset management program, and infrastructure replacement funding program were excluded. Raw water taking availability, treated water distribution, sewage collection, and receiving stream assimilative capacity considerations are specifically excluded from this evaluation. Although operating and maintenance costs have not been evaluated for each option, the Consultant considered the impact of operating two plants versus operating a single plant in the overall evaluation.

**Reference: Letter Report on the Water and Wastewater Treatment Plant Requirements of an Ultimate Served Population of 43,000 People**

### **Water Treatment Plant**

Technical memo describing the proposed technology and three implementation scenarios is presented in Appendix II. The capacity upgrade considered implementing state of the art surface water technology, i.e. Magnetic Ion Exchange (MIEX™), followed by low pressure membrane filtration system. That process would generate extremely high quality potable water, with much less sludge production than the current Actiflo® process at the Water Treatment Plant. The MIEX™ finished water would require less chlorine reaction time than the current process in order to achieve the disinfection required by provincial standards. Overall water reserve calculations would involve the three basic reserve volumes (i.e. operation reserve, fire reserve and emergency reserve) but would not need additional volume for disinfection purpose.

Option 1 considered the implementation of a MIEX™ plant having a maximum day rated capacity of 26,700 m<sup>3</sup>/d, immediately beside the existing plant. Although the new facility would fit in theory within available land, minimum distance restrictions to heritage area, school and parking lot may affect the final setting. Upgrading underwater raw water line and low lift station, while keeping existing plant fully operational, would impose challenging construction and operation transition issues at existing plant. Since the current Actiflo® process and the proposed MIEX™ upgrading would have different low lift pumping requirements, the feasibility and life cycle cost of an independent raw water line and low lift station would be assessed at the EA stage.

Option 2 would consist of implementing a 26,700 m<sup>3</sup>/d MIEX™ plant at another site. Drawing W2 shows one potential site, about 1 km south-west of the existing plant. This Option would not experience all the construction and operation transition issues that would occur while modifying an existing plant, such as with Option 1. A separate site would also have much lower visual and social impact than Option 1. There is a substantial premium to pay for developing a new site, because of all non-process related facilities to duplicate (SCADA and laboratory).

Option 3 includes a 38,700 m<sup>3</sup>/d maximum day capacity MIEX™ plant at a remote site. Decommissioning of existing plant with Actiflo® process would represent a net loss of valuable assets to the Town; however, existing plant clearwell would be fully usable at peak hour, since there would be no more disinfection contact time minimum requirements at that site. Because of the replacement of current large asset, that Option is the most costly one. For that reason, it should not be retained.

Unaccounted for costs and implementation schedule delays associated with land acquisition, amendment to official plan and other legal considerations would affect Options 2 and 3.

OCWA indicated that having two parallel processes at the same site would cost less for operation, maintenance and management than the same processes located in separate sites. Therefore, Option 1 considering optimization of current site would have lower operations and maintenance (O&M) costs than Option 2.

At this stage, the Consultant recommends retaining Option 1 - 26,700 m<sup>3</sup>/d MIEX™ plant at current site, in part because of the benefits of optimizing a site that is already serviced by existing infrastructures, instead of developing a new site. Construction cost would be \$20 million.

### **Water Pollution Control Plant**

Appendix III includes the technical memo describing the three implementation scenarios. It was assumed that current technology (activated sludge process with anaerobic digestion) would be implemented. Ultimate

March 31, 2010  
Mr. Paul Knowles  
Page 3 of 4

**Reference: Letter Report on the Water and Wastewater Treatment Plant Requirements of an Ultimate Served Population of 43,000 People**

sewage flow calculations considered that the daily sewage flow rate per capita would be lower than the current one, as there would be less infiltration with newer gravity sewers. Average daily sewage flow rate to service 43,000 people has been established to be 23,030 m<sup>3</sup>/d.

As per MOE Design Guidelines for Sewage Works, the buffer distance between treatment facilities and nearest residence under all options is recommended to be 150 m. Should the Town plan to implement new infrastructures any closer than 150 m, then tanks would be covered and highly efficient odor control system would have to be constructed.

Option 1 would consist of maximizing the utilization of municipality owned land at current plant site. That would involve implementing new basins on the parcel of land just north of the existing plant, along the Mississippi River. That Option can meet the objectives (i.e. servicing up to 43,000 people) but would need covers and odor control system, as some of the basins would be located less than 150 m from nearest residence.

Option 2 considered implementing a new plant on another site, meeting the 150 m buffer criteria. A capital cost assessment demonstrated that it is more cost efficient to transfer all additional sewage flow (in excess of existing plant rated capacity) to a new plant, than to maximize current plant utilization and reduce the size of the new plant.

Option 3 involves decommissioning of the existing treatment facilities, preserving only the pumping capability at the present site, and implementing a single larger capacity plant. Because of the loss of valuable asset at existing plant site, this Option is by far the most expensive one.

Considering the available information, the Consultant recommends that the Town retain Option 1 - optimizing existing plant and implementing a new plant immediately beside to treat all additional flow. Construction cost would be in the order of \$49.8 million, excluding contingency.

Aerial views of the proposed plants are included in Appendix III for reference.

**Validity of the existing draft Environmental Study Reports**

The award of contract to Stantec for completing the two (Water and Wastewater) Environmental Study Reports (ESRs) occurred in April 2007. Subsequently, over the last three years, the majority of the work to complete the assignment has been performed and the project is nearing its final stage of publishing the formal ESRs. For the purpose of developing alternative solutions, the Town of Carleton Place provided the consultant with the following assumptions: the population for 2008 was assumed to be 9,700 people, and the expected growth rate was assumed to be 145 people per year. The provision of water and wastewater treatment services from alternate sites was never considered in the ESRs because the projected growth of the Town made it unfeasible

This current letter report indicates that even up to a population of 43,000 people, the expansion of the water and wastewater treatment plants at the existing sites continues to be the preferred option. If accepted by the Town, this conclusion supports the direction of the work done to date on the ESRs and indicates that they should be finalized. The ESRs should mention this letter report and further public consultation would be beneficial to update the public on this new information and to provide an avenue for public comment.

**Stantec**

March 31, 2010  
Mr. Paul Knowles  
Page 4 of 4

**Reference: Letter Report on the Water and Wastewater Treatment Plant Requirements of an Ultimate Served Population of 43,000 People**

Sincerely,

**STANTEC CONSULTING LTD.**

A handwritten signature in black ink, appearing to read "Fern Dicaire". The signature is fluid and cursive, with a large, prominent loop at the end.

Fern Dicaire, MPM, CET  
Senior Associate, Environmental Infrastructure  
Tel: (613) 724-4386  
Fax: (613) 722-2799  
fern.dicaire@stantec.com

# **APPENDIX C**

## Opinion of Probable Cost Water Treatment Plant Capacity Expansion Present Worth Analysis

	Capital Cost (2008 dollars)	Present Worth of Future Capital Cost (2008 dollars)	Anticipated Year of Construction
Alternative 1 - Storage	\$5,900,000	\$3,322,609	2016
Alternative 1 - WTP	\$4,320,000	\$3,433,481	2028
Alternative 1 - Total	\$10,200,000	\$6,756,090	
Alternative 2 - Storage Stage 1	\$3,500,000	\$2,781,755	2016
Alternative 2 - Storage Stage 2 & WTP	\$6,800,000	\$3,829,447	2028
Alternative 2 - Total	\$10,300,000	\$6,611,203	

This analysis assumes a 3% inflation rate to project 2008 construction values into the future. A 6% discount rate is then used to bring the future cost back into 2008 dollars and establish the Present Worth.

No guarantee or prediction of future rates is made or implied. Assumed rates are based upon historical averages and current conditions.

Opinion of Probable Cost  
Water Treatment Plant Capacity Expansion

Alternative 1: Increase WTP Capacity in One Stage, Increase  
Water Storage Capacity in One Stage

<u>Major Component</u>	<u>Cost</u>
New Filter and Building	\$3,000,000
Electrical Upgrades	\$800,000
Pumps and Chemical Systems	\$520,000
Add Water Reservoir Compartment	\$5,900,000
<b>TOTAL</b>	<b>\$10,200,000</b>

Alternative 2: Increase WTP Capacity in One Stage, Increase  
Water Storage Capacity in Two Stages

<u>Major Component</u>	<u>Stage 1 Cost</u>	<u>Stage 2 Cost</u>	<u>Total Cost</u>
New Filter and Building		\$3,000,000	\$3,000,000
Electrical Upgrades		\$800,000	\$800,000
Pumps and Chemical Systems		\$520,000	\$520,000
Add Water Reservoir Compartment	\$3,500,000	\$2,500,000	\$6,000,000
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>\$6,800,000</b>	<b>\$10,300,000</b>

Note: This opinion of probable cost (Class "D" Order of Magnitude estimate) is not intended to predict the future construction cost, but to give the client an idea of the relative size of the project. Costs for Alternative 2 factor in a small premium for breaking the work into two stages (one extra concrete wall with additional piping). All costs are based upon construction in 2008. Total costs have been rounded to the nearest \$100,000 to avoid confusion as to the accuracy. All prices shown are in 2008 dollars. Taxes have not been included.

# **APPENDIX D**

Town of Carleton Place  
WTP Capacity Expansion Master Plan  
Prepared by Stantec Consulting Ltd.  
August 5, 2011

## Master Plan Recommendation of Future Projects

<u>Planned Project</u>	<u>Capital Cost (2008\$)</u>	<u>Anticipated Date</u>
Storage Stage 1	\$3,500,000	2019
Storage Stage 2 & WTP Upgrade	\$6,800,000	2032

# **APPENDIX E**

Town of Carleton Place  
WTP Master Plan  
Stantec Project #163400725  
Notice of Study Completion

**Town of Carleton Place  
Master Plan  
Water Treatment Plant Capacity Expansion  
Notice of Study Completion**

The Town of Carleton Place has prepared a Master Plan for capacity expansion for the Water Treatment Plant (WTP) and water storage facilities. Expansion will be required in the future to accommodate the growing population of the Town of Carleton Place. This study began as a Municipal Class Environmental Assessment, however, due to the long-range nature of the recommendations, it is being finalized as a Master Plan. The proposed expansion includes construction of facilities at the existing site of the Water Treatment Plant (199 John Street, Town of Carleton Place). The Master Plan identifies the recommended infrastructure to service the future growth of the Town while minimizing environmental impacts. The Master Plan incorporates the comments received from the public and review agencies during the course of the study.

**Master Plan Recommendation of Future Work**

<u>Planned Project</u>	<u>Capital Cost</u>	<u>Anticipated Date</u>
Water Storage Stage 1	\$3,500,000	2019
Water Storage Stage 2 and WTP Upgrade	\$6,800,000	2032

The Master Plan is available for review at the office of the Town Clerk. This study has met the requirements of Phases 1 and 2 of the Municipal Class Environmental Assessment. For further information on this project please contact Paul Knowles, Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario K7C 2V8 Telephone (613) 257-6200. Thereafter, the Master Plan will be reviewed and revised taking into consideration the comments which are received from the public. The recommended Master Plan will be presented to Town Council for approval.

Town of Carleton Place  
WTP/Water Storage/WPCP Environmental Study Reports  
Stantec Project #163400725  
Notice to Review Agencies

**Town of Carleton Place  
Class Environmental Assessment  
Water Treatment Plant and Water Storage Capacity Expansion  
Notice of Study Commencement**

The Town of Carleton Place is commencing with the study of capacity expansion for the Water Treatment Plant and water storage facilities. Expansion will be required in the future to accommodate the growing population of the Town of Carleton Place. The expansion is expected to include construction of facilities at the existing site of the Water Treatment Plant (199 John Street, Town of Carleton Place) and possibly at another site to be determined during the study.

This project is being planned under Schedule C of the Municipal Class Environmental Assessment. Public consultation is a key component of the planning process. For further information or to provide input/comments on this project please contact Dave Young, Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario K7C 2V8 Telephone (613) 257-6200.

**Town of Carleton Place  
Class Environmental Assessment  
Water Pollution Control Plant Capacity Expansion  
Notice of Study Commencement**

The Town of Carleton Place is commencing with the study of capacity expansion for the Water Pollution Control Plant. Expansion will be required in the future to accommodate the growing population of the Town of Carleton Place. The expansion is expected to include construction of facilities at the existing site of the Water Pollution Control Plant (122 Patterson Crescent, Town of Carleton Place).

This project is being planned under Schedule C of the Municipal Class Environmental Assessment. Public consultation is a key component of the planning process. For further information or to provide input/comments on this project please contact Dave Young, Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario K7C 2V8 Telephone (613) 257-6200.



## **Trans-Northern Pipelines Inc.**

45 VOGELL ROAD, SUITE 310  
RICHMOND HILL, ONTARIO L4B 3P6  
TEL: (905) 770-3353 FAX: (905) 770-8675

2007-07-17

Mr. Dave Young  
Town of Carleton Place  
175 Bridge Street  
Carleton Place  
Ontario K7C 2V8

Dear Mr. Young:

**Water Treatment Plant and Water Storage Capacity Expansion  
Water Pollution Control Plant Capacity Expansion  
Notice of Commencement of Class Environmental Assessment Studies**

Thank you for notice that the Town has initiated the subject studies.

As indicated on the enclosed map, Trans-Northern's Ottawa Lateral pipeline lies well to the east, mostly east of the Rideau River. As Trans-Northern has no facilities within the Town of Carleton Place, it need not participate further in the process.

Again, thank you for including Trans-Northern in your consultation. Please do not hesitate to call if I may be of assistance in a pipeline-related matter.

Yours very truly,

Walter H. Watt  
Property Administrator

WHW/ww

c.c. Mr. Marc Bezanson, Project Manager, Stantec Consulting Ltd.

**Ministry of the Environment**

P.O. Box 22032  
Kingston, Ontario  
K7M 8S5  
613/549-4000 or 1-800/267-0974  
Fax: 613/548-6908

**Ministère de l'Environnement**

C.P. 22032  
Kingston (Ontario)  
K7M 8S5  
613/549-4000 ou 1-800/267-0974  
Fax: 613/548-6908



July 27, 2007

Stantec Consulting Ltd.  
1505 Laperriere Avenue  
Ottawa, Ontario  
K1Z 7T1

Attention: Marc Bezanson  
Project Manager

Dear Mr. Bezanson:

Re: Town of Carleton Place Water and Wastewater Expansion

Thank you for your June 29, 2007 letter and the copy of the Notice of Commencement. Please continue to keep me informed of the progress of this project.

The proposed project includes water treatment plant and water storage capacity expansion, and water pollution control plant (WPCP) capacity expansion.

Barry Burns, Surface Water Evaluator, provided preliminary comments on effluent criteria in a December 12, 2006 email to Jean Hébert of Stantec. In the email, Mr. Burns indicated that the Ministry would require an effluent compliance limit of 0.3 mg/L for Total Phosphorus for any expansion of the Carleton WPCP; however, this does not preclude the imposition of a lower compliance limit that may be identified through a site specific receiving stream assessment. He also discussed the need for monitoring of lethality of the sewage effluent, and clarified a misunderstanding concerning the current Certificate of Approval.

Class Environmental Assessment Process

The Regional Office is a mandatory contact for projects carried out under the Municipal Class Environmental Assessment (Class EA). We would like the opportunity to review reports and documentation provided as part of the Class EA process, such as an interim Phase 1 and 2 Report, the Environmental Study Report, information bulletins, and technical reports such as receiving stream assessments. The Regional office circulates the information to reviewers within the Regional and District offices and coordinates the Ministry of the Environment (MOE) review of the Class Environmental Assessment project.

Technical studies in support of the project, such as a receiving stream assessment, should be submitted to this Ministry early in the Class EA process.

The Class EA process for schedule C projects includes: identification of the problem (phase 1); evaluation of alternative planning solutions and their impacts on the environment, and selection of the preferred planning solution (phase 2); evaluation of alternative designs to implement the preferred planning solution, their impacts on the environment, and selection of the preferred design alternative (phase 3); mandatory public and review agency consultation (phases 2, 3, 4); documentation of the planning/evaluation process, the public and review agency consultation, and rationale for selection of the preferred alternative solution and alternative design, in an Environmental Study Report (phase 4); and final design, construction, and implementation of mitigation measures (phase 5).

#### MOE Technical Review

This Ministry's technical review of the project would consider such issues as: problems identified during MOE inspections of the existing facilities; impacts to the receiving water body due to increase in the discharge of sewage treatment plant effluent; quality of the drinking water source; impacts to groundwater and surface water due to construction (i.e. dewatering of trenches during installation of sewers and water mains, control of erosion and sedimentation, construction and/or dredging at outfall or intake locations); noise and odour impacts to nearby residents from new infrastructure; and proposed water and sewage service areas.

To evaluate surface water impacts due to discharge of sewage effluent, appropriate site-specific receiving water assessments must be conducted to determine the effluent requirement based on the waste assimilative capacity of the receiver. The site-specific effluent requirements derived from the receiving water assessment must be compared to provincial guidelines for effluent discharge (i.e. MOE procedure F-5-1: Determination of Treatment Requirements for Municipal and Private Sewage Treatment Works Discharging to Surface Waters), and the most stringent criteria will apply. In the absence of available information the receiving stream assessment, including background water quality and flow data, must be provided to MOE by the proponent.

The Class EA study should consider the need for an adequate buffer area between the sewage treatment facility and residences, and should identify the separation distances between the facility and nearest residences. Adequate buffer area should be acquired for new facilities or enlargements of existing facilities. Alternatively, noise and odour control could be provided where expansion of the buffer area is not feasible. Please refer to this Ministry's Guideline D-2 Compatibility between Sewage Treatment and Sensitive Land Use.

Please send copies of technical reports, Environmental Study Reports and any other EA documentation to my attention. I will circulate copies of the reports to the appropriate reviewers and coordinate the response on behalf of this Ministry's Regional and District offices.

Yours truly,



V. Mitchell  
Environmental Assessment Coordinator  
Technical Support Section  
Eastern Region  
VM/gl

c: Town of Carleton Place, 175 Bridge Street, Carleton Place ON K7C 2V8  
Attn: Dave Young

## Bezanson, Marc

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**From:** Hebert, Jean  
**Sent:** Wednesday, November 21, 2007 3:44 PM  
**To:** Bezanson, Marc  
**Subject:** 634\_00426\_moe\_061102\_Carleton\_Place\_WWTP\_effluent\_criteria

**From:** Burns, Barry (ENE) [mailto:Barry.Burns@ontario.ca]  
**Sent:** Tuesday, December 12, 2006 12:57 PM  
**To:** Hebert, Jean  
**Cc:** Castro, Victor (ENE); Leavoy, Jena (ENE); Mitchell, Vicki (ENE)  
**Subject:** RE: 634\_00426\_moe\_061102\_Carleton\_Place\_WWTP\_effluent\_criteria

Hi Jean,

As a follow up to your e-mail of November 2, 2006 regarding effluent criteria for a potential expansion at the Carleton Place WWTP, I would like to provide the following.

As you know, effluent criteria are normally developed as part of the Municipal Class EA process through site specific receiving water assessments, the results of which are compared to the appropriate standard. The most stringent of those criteria are then applied. Usually, larger receiving streams will be subject to the standard secondary treatment requirements of 25 mg/l for CBOD5 and Suspended Solids, 1.0 mg/l for Total Phosphorus (TP) as well as meeting whole effluent non-toxicity.

In the case of the Mississippi River downstream from Mississippi Lake, significant reductions in TP concentrations and a corresponding increase in water quality have been realized over the last 10 – 15 years, raising the river's status from policy 2 to Policy 1 for TP. The overall reductions in TP are attributable to a number of factors, and would certainly include the substantially lower (in comparison to that allowed) phosphorus loading from the Carleton Place WWTP. A review of plant operating data for the years 2002 through 2006 has shown that this plant is very well operated, and despite a current TP compliance level of 1.0 mg/l, there have in fact been very few occasions where the plant effluent has exceeded 0.3 mg/l TP as a monthly average.

Maintaining these improvements to water quality in the Mississippi River needs to be a key component of any proposed upgrade to the Carleton Place WWTP, and to that end the ministry will require compliance criteria of 0.3 mg/l TP for any expansion of the Carleton Place WWTP. This requirement however, does not preclude the imposition of lower compliance value for TP that may be identified through a receiving water assessment.

Compliance criteria of 0.3 mg/l TP for an expansion of the Carleton Place sewage works is consistent with that required for the recently proposed expansion of the sewage works at Almonte, where effluent compliance criteria of 0.3 mg/l TP will apply for 9 months of the year from September through May, and is reduced to 0.2 mg/l for the months of June, July and August.

Additionally, in order to verify the acute non-lethality of sewage effluents, there will be a condition on the Certificates of Approval requiring the operator to perform lethality testing for rainbow trout and *Daphnia magna*, in accordance with the most current procedures published by Environment Canada. For plants with design flows in excess of 5000 m<sup>3</sup>/day, the testing is carried out on a monthly basis, and can be reduced to quarterly testing following 12 consecutive months of successfully demonstrating non-lethality. For plants less than 5000 m<sup>3</sup>/day, testing is carried out on a quarterly basis. In the event of failure of any test, the owner would be required to investigate possible causes of the toxicity based on sampling data and monitoring, and upon determination of the cause or source of the lethality determine appropriate control measures.

I would also like to clarify what appears to be a minor misunderstanding concerning the current Certificate of Approval. The Table attached to your e-mail indicates that there are no compliance limits applied to any parameters for plant flows between 11,900 m<sup>3</sup>/day and 22,000 m<sup>3</sup>/day. The compliance limits for the effluent listed in the Certificate of Approval apply to all discharges from the STP, regardless of flows. Compliance loadings are in fact based on the maximum flow rate of 22,000 m<sup>3</sup>/day.

Please let me know if you have any questions or comments.

Regards

Barry

**B.D. Burns, P.Eng.**  
Surface Water Scientist  
Eastern Region

---

**From:** Hebert, Jean [mailto:jean.hebert@stantec.com]  
**Sent:** November 2, 2006 3:13 PM  
**To:** Burns, Barry (ENE)  
**Cc:** Dicaire, Fern  
**Subject:** 634\_00426\_moe\_061102\_Carleton\_Place\_WWTP\_effluent\_criteria

Hi, Barry.

Stantec is preparing on behalf of the Town of Carleton Place an assessment report for the Carleton Place Wastewater Treatment Plant, for planning purpose only. This activated sludge process plant is discharging treated effluent to Mississippi River on a continuous basis. Effluent is disinfected with UV lights. This is a desktop exercise only, since the plant is operated at a current flow rate representing about 76% of the average (dry weather) capacity.

We would need to confirm what would be the plant effluent criteria, would the plant be upgraded this year.

For reference, we provide into the attached table the current plant effluent criteria.

<<WWTP\_effluent\_criteria.doc>>

Thank you for your collaboration.

**Jean Hébert, M.A.Sc., P.Eng.**  
Environmental Engineer, Project Manager  
Stantec  
1505 Laperriere Avenue  
Ottawa ON K1Z 7T1  
Ph: (613) 725-5562  
Fx: (613) 722-2799  
Cell: (613) 294-4264  
jean.hebert@stantec.com  
**stantec.com**

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## Bezanson, Marc

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**From:** Mitchell, Vicki (ENE) [Vicki.Mitchell@ontario.ca]  
**Sent:** Monday, November 26, 2007 11:06 AM  
**To:** Bezanson, Marc  
**Cc:** Leavoy, Jena (ENE); Burns, Barry (ENE)  
**Subject:** RE: Carleton Place WTP ESR & WPCP ESR

Hi Marc,

Thank you for your email. It is not clear to me what EA approach you will be using for planning for the expansions. If you are doing a conceptual level review at this time, it may be appropriate to undertake the planning through a Master Planning process (i.e. completing phases 1 and 2 as a minimum), and then complete phases 3 and 4 of the Class EA process at a later date, when the municipality is more certain about going ahead.

If the municipality is planning to complete Environmental Study Reports for the water and sewage treatment plants in the near future, it will need to fulfill all of the requirements of the Class EA process, including evaluation of alternative designs, selection of both a preferred alternative solution and a preferred design alternative, and detailed assessment of impacts to the environment (including any necessary receiving stream assessment).

If the municipality is planning to complete a master planning process, then it should review the information in appendices of the Class EA and determine which master plan approach would be most appropriate (i.e. Appendix 4 outlines 4 common approaches to master planning). If a master plan approach is followed, the final notification for the master plan would list all of the projects and corresponding schedules of the individual projects within that plan that are deemed to be complete. (For example, if the master plan fulfills phases 1 and 2 of the Class EA process, then the notice may list schedule B projects for which the EA planning is complete, and provide members of the public with the opportunity to request a Part II Order for those specific projects only).

If you would like to discuss these issues in greater detail, please feel free to contact me at (613) 540-6852.

*Vicki Mitchell  
Environmental Assessment Coordinator  
Technical Support, Eastern Region  
(613) 540-6852  
1259 Gardiners Road  
P.O. Box 22032, Kingston, ON K7M 8S5*

---

**From:** Bezanson, Marc [mailto:marc.bezanson@stantec.com]  
**Sent:** November 26, 2007 9:34 AM  
**To:** Mitchell, Vicki (ENE)  
**Subject:** Carleton Place WTP ESR & WPCP ESR

Vicki,

In response to your letter of July 27, 2007, I am writing to inform you of the approach that the Town of Carleton Place will be taking for the WTP ESR and the WPCP ESR. Both ESRs are reviewing capacity expansion needs for the future. The intent is to look at where capacity will need to be upgraded in the process, what is a logical staging of the upgrades, and is there available land. This is a proactive approach since capacity upgrades are still several years off in the future. At this point, existing receiving stream assessments and previous input from Barry Burns will be used to establish discharge criteria. When the Town is ready to go to the next level of planning (closer to actual implementation), then a new receiving stream assessment could be obtained.

Thank you for your time and input into this process. We will be in touch as more information becomes available.

Sincerely,

**Marc Bezanson, MBA, P.Eng.**

Project Manager, Environmental Infrastructure  
Stantec

Ph: (613) 724-4096

Fx: (613) 722-2799

[marc.bezanson@stantec.com](mailto:marc.bezanson@stantec.com)

**stantec.com**

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 Please consider the environment before printing this email.

## Memo



**Stantec**

---

To: Project File  
Stantec Ottawa

From: Marc Bezanson  
Stantec Ottawa

File: 1634-00725

Date: March 14, 2008

---

### RECORD OF TELEPHONE CONVERSATION

March 13, 2008 with Barry Burns, Surface Water Scientist, MOE

- Barry Burns would expect discharge criteria similar to Almonte Ward Communal Sewage System (Town of Mississippi Mills); this should be able to be justified with available river water quality data (even though there is not much recent data upstream); Barry Burns is comfortable with us making some assumptions about background river quality based upon downstream data
- Anything different from the expected criteria would require an extensive water sampling program which would need to span at least one calendar year

### STANTEC CONSULTING LTD.

A handwritten signature in black ink, appearing to read 'Marc Bezanson', is written over the company name.

Marc Bezanson, MBA, P.Eng.  
Project Manager, Environmental Infrastructure  
marc.bezanson@stantec.com

c. Paul Knowles, Town of Carleton Place  
Dave Young, Town of Carleton Place  
Andy Trader, OCWA  
Brian Symondson, OCWA

See it... live it... love it!

## Municipal Matters

### COUNCIL HIGHLIGHTS

May 27, 2008

7:00p.m Council

Followed by:

Policy Review Committee

### INTERIM REALTY TAX NOTICE - 2008 INSTALLMENT DUE - MAY 29, 2008

**Payment by Mail** - Remove the stub from your tax billing, attach it to your cheque and mail it to the Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario, K2C2V7

**In Person** - The tax office in the Town Hall is open for collection of taxes from 8:30 a.m. to 4:30 p.m. Monday through Friday. Payment after hours may be deposited in the payment box in the foyer at the police station.

If payment is made by mail or after the office hours, and you require a receipt, please include the complete bill with your cheque. The bill will be receipted and returned to you by mail.

Payments accepted at most financial institutions. For more information or questions, call C. Manzon, Tax Collector 257-6218.

### EMERGENCY NUMBERS

Emergency - Police Fire Ambulance: 911  
Public Works Emergency Number 2417:

613-257-2253

info@carletonplace.ca

175 Bridge Street,  
Carleton Place, ON K7C 2V8  
613-257-6200

## Municipal Matters - Fri., May 23/08

Community Information brought to you by the Town of Carleton Place

### PUBLIC MEETING FOR THREE TOPICS

JUNE 17, 2008 @ 7:00 P.M.

#### NEELIN STREET COMMUNITY CENTRE SMALL UPPER HALL

- 1) CLASS ENVIRONMENT ASSESSMENT  
REPAIR BRIDGE STREET WATERMAIN
- 2) CLASS ENVIRONMENT ASSESSMENT  
WATER AND WASTEWATER PLANT EXPANSIONS  
TO INCREASE THE CAPACITY OF BOTH WATER AND  
WASTEWATER TREATMENT PLANTS

The Town of Carleton Place conducted a Water Leakage Survey and has discovered that the watermain on Bridge Street is leaking. The leak has been identified in the section between Mill Street and Bell Street where the watermain crosses under the Mississippi River underneath the bridge. The leak appears to be located directly under the north abutment wall of the bridge.

Given the location of the leak, conventional watermain repair techniques cannot be employed. Instead, the options to repair include utilizing trenchless technology to structurally line the watermain or replacing the watermain with a new watermain suspended from the bridge.

Repair options being considered will not likely impact the river or shoreline. However, access pits and work sites, on both sides of the river, will likely impact adjacent properties and traffic flow.

The preferred solution, to repair the watermain, will be presented at this public meeting.

The project is being planned under Schedule B of the Municipal Class Environmental Assessment.

For further information on this project, or to inspect a copy of the Class Environmental Assessment, please contact

**Paul Knowles, Chief Administrative Officer**  
Carleton Place Town Hall  
175 Bridge Street, ON K7C 2V8  
Telephone: 613-257-6207

**Marc Bezanson, MBA, P.Eng.**  
Project Manager, Environmental Infrastructure  
Stantec Consulting Ltd.  
1505 Laperriere Avenue, Ottawa, ON K1Z 7T1  
Telephone: (613) 724-4096

Subject to comments received as a result of this Notice, the Town plans to instruct the consultants to proceed with the planning for this project and an Environmental Study Report will be prepared and placed on the public record for a minimum 30 day review period.

### 3) DEVELOPMENT CHARGES BY-LAW AND WATER AND SEWER IMPOSE FEE BY-LAW

Council is proposing to update the Development Charges By-law and the Water and Sewer Impose Fee By-law. Proposed fees are shown below.

Unit	Current		Proposed		Total
	Development Charge	Water & Sewer	Development Charge	Water & Sewer	
Single	\$4,369	\$3,923	\$3,472.63	\$5,750	\$9,223
Townhouse	\$3,727	\$3,923	\$2,958.17	\$5,750	\$8,708
Duplex	\$3,084	\$3,923	\$2,829.55	\$5,750	\$8,580
Apartments	\$1,671	\$3,295	\$1,643.39	\$4,830	\$6,473
Seniors	\$1,285	\$3,295	\$1,286.16	\$4,830	\$6,116
Commercial	nil	*	\$1.77 /sq. ft.	*	1.77 /sq. ft.

\* included in quarterly water bill.

A copy of the Development Charges Background Report, the proposed Development Charges By-law and the Water and Sewer Impose Fee By-law are posted on the Town's Web Site.

This Notice issued May 23, 2008

# Carleton Place

See it... live it... love it!

## Municipal Matters

### COUNCIL HIGHLIGHTS

Tuesday, June 3, 2008

7:00pm Planning and Development Committee

Major Topics: Development Permit By-law

Followed by: Community Issues Committee  
Major Topics: Childcare Facility

### PLEASE NOTE:

The Corporate Services Committee meeting originally scheduled for June 3, 2008 has been postponed until June 17, 2008.

### EMERGENCY NUMBERS

Emergency - Police Fire Ambulance: 911  
Public Works Emergency Number 24/7:

613-257-2253

info@carletonplace.ca

175 Bridge Street,

Carleton Place, ON K7C 2V8

613-257-6200

# Municipal Matters - Fri., May 30/08

Community Information brought to you by the Town of Carleton Place

## PUBLIC MEETING FOR THREE TOPICS JUNE 17, 2008 @ 7:00 P.M. NEELIN STREET COMMUNITY CENTRE SMALL UPPER HALL

- 1) **CLASS ENVIRONMENT ASSESSMENT REPAIR BRIDGE STREET WATERMAIN**  
The Town of Carleton Place conducted a Water Leakage Survey and has discovered that the watermain on Bridge Street is leaking. The leak has been identified in the section between Mill Street and Bell Street where the watermain crosses under the Mississippi River underneath the bridge. The leak appears to be located directly under the north abutment wall of the bridge. Given the location of the leak, conventional watermain repair techniques cannot be employed. Instead, the options to repair include utilizing trenchless technology to structurally line the watermain or replacing the watermain with a new watermain suspended from the bridge. Repair options being considered will not likely impact the river or shoreline. However, access pits and work sites, on both sides of the river, will likely impact adjacent properties and traffic flow. The preferred solution, to repair the watermain, will be presented at this public meeting. The project is being planned under Schedule B of the Municipal Class Environmental Assessment. For further information on this project, or to inspect a copy of the Class Environmental Assessment, please contact  
**Paul Knowles, Chief Administrative Officer**  
Carleton Place Town Hall  
175 Bridge Street, ON K7C 2V8  
Telephone: 613-257-6207
- 2) **CLASS ENVIRONMENT ASSESSMENT WATER AND WASTEWATER PLANT EXPANSIONS TO INCREASE THE CAPACITY OF BOTH WATER AND WASTEWATER TREATMENT PLANTS**  
Growth in Carleton Place is expected to continue. To accommodate this growth, the Town is developing plans to expand the capacity of both the Water and Wastewater Treatment Plants. This project is being planned as a Schedule C project under the Municipal Class Environmental Assessment. A public meeting is planned to provide further information to the public, on the proposal, and to receive input and comment from interested persons. Further comments are invited, for incorporation into the planning and design of this project, and will be received until July 11, 2008. For further information, please contact:  
**Marc Bezanson, MBA, P.Eng.**  
Project Manager, Environmental Infrastructure  
Stantec Consulting Ltd.  
1505 Laperriere Avenue, Ottawa, ON K1Z 7T1  
Telephone: (613) 724-4096

Subject to comments received as a result of this Notice, the Town plans to instruct the consultants to proceed with the planning for this project and an Environmental Study Report will be prepared and placed on the public record for a minimum 30 day review period.

### 3) DEVELOPMENT CHARGES BY-LAW AND WATER AND SEWER IMPOSE FEE BY-LAW

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Apartments	\$1,671	\$3,295	\$1,643.39	\$4,830	\$6,473
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Commercial	nil	*	\$1.77 /sq. ft.	*	1.77 /sq. ft.

\* included in quarterly water bill.

A copy of the Development Charges Background Report, the proposed Development Charges By-law and the Water and Sewer Impose Fee By-law are posted on the Town's Web Site.

This Notice issued May 23, 2008

Stantec Consulting Ltd.  
1505 Laperriere Avenue  
Ottawa ON K1Z 7T1  
Tel: (613) 722-4420 Fax: (613) 722-2799  
stantec.com



**Stantec**

July 7, 2008  
File: 163400725

To Whom It May Concern:

**Reference: Town of Carleton Place – Environmental Study Reports Phase 3 Notification  
Water Treatment Plant and Water Storage Capacity Expansion**

**And**

**Water Pollution Control Plant Capacity Expansion**

On behalf of our client, the Town of Carleton Place, we are providing notification to you regarding the environmental planning of the above mentioned projects. Attached please find a copy of the Executive Summary for the Draft Phase 3 Report for each of these Environmental Assessments. The planning process indicates that the preferred alternative for the Water Treatment Plant (WTP) would include Stage 1 of Water Storage Expansion in the year 2016, Stage 2 of Water Storage Expansion and WTP Expansion in 2028. The preferred alternative for the Water Pollution Control Plant would be to expand in 2020. If you are interested in receiving more information or providing input for the planning process, please contact Marc Bezanson.

Sincerely,

**STANTEC CONSULTING LTD.**

Marc Bezanson, MBA, P.Eng.  
Project Manager  
Tel: (613) 724-4096  
Fax: (613) 722-2799  
marc.bezanson@stantec.com

Attachment: Executive Summary for each of two draft Phase 3 Municipal Class EAs

cc. Dave Young, Town of Carleton Place

## Bezanson, Marc

---

**From:** John Price [jprice@mvc.on.ca]  
**Sent:** Friday, July 11, 2008 2:49 PM  
**To:** Bezanson, Marc  
**Subject:** Town of Carleton Place Phase 3 Environmental Study Reports

Marc:

Thank you for the notice regarding the latest status of the planning of the Town of Carleton Place water treatment plant and water pollution plant expansions. MVC is interested keeping informed regarding the projects. What is the procedure for viewing a copy of the two Phase 3 Class Environmental Reports?

John Price, P.Eng.  
Watershed Management Coordinator  
Mississippi Valley Conservation  
4175 Highway 511  
Lanark, ON K0G 1K0  
Phone - 613-259-2421 Ext. 226  
Fax - 613-259-3468  
e-mail - [jprice@mvc.on.ca](mailto:jprice@mvc.on.ca)  
[www.mvc.on.ca](http://www.mvc.on.ca)

## Bezanson, Marc

---

**From:** MacHardy, Sarah (MNR) [sarah.machardy@ontario.ca]  
**Sent:** Tuesday, July 15, 2008 11:50 AM  
**To:** Bezanson, Marc  
**Subject:** Carleton Place: Water Treatment, Water Storage & Water Pollution Capacity Expansion

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** Purple Category

Hello Marc

Last week, I received notification of water treatment, water pollution control and water storage expansion in the town of Carleton Place. Do you have a project description of the works that are being proposed and the natural environment that may be affected, including a map of where the project is located?

Kind regards,

Sarah MacHardy  
Water Resources Coordinator  
Kemptville District  
Ministry of Natural Resources  
Postal Bag 2002  
10 Campus Drive  
Kemptville ON  
K0G 1J0  
613-258-8386

**Too often in our efforts to grow crops and expand cities, generate electricity, and keep floods from their floodplains, we have disrupted the natural flows of water and broken precious cycles of life. Instead we can design ways to divert or store water for human purposes, while maintaining some semblance of natural flow patterns that works with nature's water rhythms rather than against them.  
(The Nature Conservancy)**

Ministry of Citizenship  
and Immigration

Ministry of Culture

Ministry of Tourism

Ministry of Health  
Promotion  
347 Preston St., 4<sup>th</sup> Floor  
Ottawa, ON K1S 3J4  
Tel. (613)742-3369  
1-800-267-9340



August 5, 2008

Mr. Marc Bezanson  
Project Manager  
Stantec Consulting Ltd.  
1505 Laperriere Ave.  
Ottawa, ON K1Z 7T1

Dear Mr. Bezanson;

**Re: Town of Carleton Place – Environmental Study  
Water Treatment Plant and Water Storage Capacity Expansion**

Thank you for your letter of July 7, 2008, informing us of the project status for the above-mentioned study.

Please note that we have forwarded the information to the Ministry's Heritage Operations Unit in Toronto. They will be reviewing it from a cultural heritage and archaeological perspective. They will also provide comments to you directly under separate cover.

We presently have no additional comments to provide to you but we would like to be kept advised and updated on the project.

Sincerely,

A handwritten signature in cursive script that reads "Mary Beach".

Mary Beach  
Area Manager

c.c. Michael Johnson, MCL Heritage Operations Unit

**Ministry of Natural  
Resources**

Kemptville District

10 Campus Drive  
Postal Bag 2002  
Kemptville, ON K0G 1J0  
Tel: 613-258-8386  
Fax: 613-258-3920

**Ministère des Richesses  
naturelles**

District de Kemptville

10 Dr. Campus  
Sac Postal, 2002  
Kemptville, ON K0G 1J0  
Tél.: 613-258-8386  
Télééc.: 613-258-3920



February 6, 2009

Marc Bezanson, MBA, P.Eng.  
Project Manager, Environmental Infrastructure  
Stantec Consulting Ltd.  
100 – 1505 Laperriere Avenue  
Ottawa ON  
K1Z 7T1

**RE: Phase 3 Class Environmental Assessment Reports for the Town of Carleton Place  
Water Pollution Control Plant Expansion and the Water Treatment Plant Capacity  
Expansion**

Dear Mr. Bezanson

Thank you for the opportunity to provide comments on the environmental assessment reports for the Town of Carleton Place Water Pollution Control Plant Expansion (WPCP) and the Water Treatment Plant (WTP) Capacity Expansion.

Should the preferred design alternative include extension of the sewage outfall, construction of an outfall at a new location or any other in-water works or works on shore lands, a permit may be required under the Public Lands Act. If in-water works or work on shore lands is required please do not only contact our office for more information on permitting requirements under the Public Lands Act, but please also consider these comments in preparation of the next environmental screening report:

- a. Walleye spawning areas are found in the Mississippi River downstream of both the sites
- b. A fisheries community and habitat assessment should be completed, keeping in mind surveys should be timely to address concerns regarding the different species present e.g. American Eel, walleye, other species at risk and sportfish.
- c. Any in-water works must respect timing windows and will require appropriate mitigation for erosion, sedimentation, etc. For example, no in-water work may occur between March 15 and June 30<sup>th</sup> for the protection of fish. Other timing windows may apply if the works affect habitat of other species.

On June 30, 2008 Ontario's new Endangered Species Act (ESA 2007) came into force providing protection to all extirpated, endangered and threatened species on the Species At Risk in Ontario (SARO) list. Section 9 of the Act includes prohibitions against killing, harming, harassing, capturing, possessing, etc., any extirpated, endangered or threatened species. In addition, the new Act prohibits damage or destruction of habitat (section 10) for species at risk (those listed as endangered or threatened on the Species at Risk in Ontario (SARO) List).

Currently, habitat protection only applies to the 42 endangered species that were previously regulated under the 1971 Endangered Species Act. All other endangered and threatened species will receive habitat protection by June 30, 2013, unless a habitat regulation is made for the species at an earlier date. Proponents are therefore encouraged to contact the Ministry of Natural Resources (OMNR) for updated information regarding species-specific habitat protection prior to any activities.

OMNR may screen for the presence of known species at risk (SAR) occurrences at a proposed project's site. The majority of information OMNR uses to screen these sites comes from the Natural Heritage Information Centre (NHIC). Although this data represents our best current available information, it is important to note that a lack of occurrence at a site does not mean that there are no SAR at that location. Therefore, prior to any proposed activity, OMNR recommends a site assessment to determine the potential for other SAR occurrences.

When a SAR does occur on a proposed site, it is recommended that the proponent contact OMNR for technical advice and to discuss what activities can occur without contravention of the Act. If an activity is proposed that will contravene the Act (such as section 9 or 10), the proponent must contact OMNR to discuss the potential for application of certain permits (section 17) or agreement (Reg 242/08).

Please consider the following site specific comments related to species at risk (SAR) and the ESA 2007:

- d. There are occurrences of Stinkpot Turtle in the Mississippi River and specifically for this reach of the river. In the report a description of in-water habitat sounds suitable for this species so it is likely they do exist in the river adjacent to both sites under review. Stinkpot turtles are identified as threatened under the ESA 2007.
- e. American eel is known from the Mississippi system as well and there was reference in the report acknowledging its presence in the river. American eel is identified as endangered under the ESA 2007.
- f. Based on occurrence information and local knowledge of the area it is also possible that milksnake and river redhorse are present in this reach of the Mississippi River as well. Both of these species are identified as special concern under the ESA 2007.
- g. Blanding's turtle is mentioned in the report, but it is unlikely to occur in the area due to an absence of occurrences and the habitat present.
- h. In the report a number of settings, including woodlots and fencerows are described with document plant species. There is a possibility of butternut occurring in these areas. There is butternut documented on similar sites in the Carleton Place area (east along Hwy. 7) and given the site description it is a high possibility.

I would also like to take this opportunity to make you aware of a new process that the Kemptville District Ministry of Natural Resources implemented this past month to respond to requests for comments and information. Through this process we hope to improve our response times and better handle your requests.

In the future, please submit your requests for information to the following email address:

[Kemptville.Inforequest@ontario.ca](mailto:Kemptville.Inforequest@ontario.ca)

Thanks again for the opportunity to provide comments on these two project proposals and if you have any questions or concerns, please do not hesitate to contact me.

Yours truly,

Sarah Nugent  
Water Resources Coordinator  
Kemptville District

### TUESDAY, JUNE 15<sup>TH</sup>, 2010

**7pm:** Corporate Service Committee

Major Topics: Sewer & Water Budget 2011  
Public Meeting, Proposed Increase 3.95%

**Followed by:** Community Issues Committee

**Please Note:** As of June 23rd, regular meetings have been cancelled until Sept. 7. Special meetings scheduled are:

**June 29 at 7pm** - Meeting with Property owners along Franktown Road to discuss potential development.

**July 20 at 7pm** - Combined Committee followed by Council

### EMERGENCY NUMBERS

Police • Fire • Ambulance

**911**

Emergency Only

Public Works Emergency

Number 24/7

613-257-2253

info@carletonplace.ca

175 Bridge Street,

Carleton Place, ON K7C 2V8

613-257-6200

[www.carletonplace.ca](http://www.carletonplace.ca)

### PUBLIC OPEN HOUSE

Mississippi Valley Conservation and the Town of Carleton Place are considering a proposal to construct the MVC's new administrative office building in Roy Brown Park on Hwy 7. The public is invited to view preliminary information regarding this proposal at an Open House on:

**Monday June 14, 2010**

From: 4:00pm to 7:30 pm

Where: Town Hall Auditorium

Comments can also be submitted to either the Town or MVC.

### TOWN OF CARLETON PLACE

#### Class Environmental Assessment

#### Water Treatment Plant and Water Pollution Control Plant - Capacity Expansion Notice of Public Meeting

The Town of Carleton Place is continuing with the study of capacity expansion for the Water Treatment Plant and Water Pollution Control Plant facilities. Expansion will be required in the future to accommodate the growing population of the Town of Carleton Place. The expansion is expected to include construction of facilities at both of the existing sites for the Water Treatment Plant (199 John Street, Town of Carleton Place) and the Water Pollution Control Plant (122 Patterson Crescent, Town of Carleton Place).

These projects are being planned under Schedule C of the Municipal Class Environmental Assessment. A Public Open House has been scheduled to review recent developments in the study related to long-term plans for the two plants, current upgrade projects, proposed upgrade projects for the next twenty years, and the proposed 2011 sewer and water budget. Opportunity will also be given to receive input and comments from interested parties.

#### OPEN HOUSE DETAILS

Location: Water Pollution Control Plant, 122 Patterson Crescent, Town of Carleton

Place

Date: Thursday, June 24, 2010

Time: 5:00 PM until 7:00 PM

Subject to the comments received as a result of this Notice and the Public Open House, the Town plans to instruct the consultant to proceed with the planning for this project and an Environmental Study Report will be prepared and placed on the public record for a minimum 30 day review period.

For further information or to provide input/comments on this project please contact Dave Young, Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario K7C 2V8 Telephone (613) 257-6200.

This Notice first issued on June 10, 2010.

**MAKE SURE THAT YOU ARE ON THE VOTER'S LIST!!  
FOR THE 2010 MUNICIPAL ELECTION**

#### REMINDER OF MUNICIPAL ENUMERATION FORMS IN THE MAIL JUNE 2010

The Municipal Property Assessment Corporation will be mailing 2010 Municipal Enumeration Forms to help confirm and collect information for individuals owning or occupying property in Ontario. The forms will be mailed out to specific households where MPAC needs to confirm or update the occupant information currently on file. This information is used by MPAC to create a Preliminary List of Voters for every municipal and school board election in Ontario. The preliminary list is provided to municipalities, school boards to help them create the final Voter's List for Election Day on October 25, 2010.

If you receive a Municipal Enumeration Form from MPAC, please confirm the information included on the form and make any necessary changes or additions. Once the form has been completed, please sign and return to MPAC in the envelope provided.

For further information, you may contact MPAC at 1-877-889-MIPAC or [www.mpac.ca](http://www.mpac.ca)

#### 2010 SENIOR ACHIEVEMENT AWARD

The Ministry of Ontario is accepting nominations for the 2010 Senior Achievement Award (65+ years). Deadline 15 June 2010. Details are available online at [www.ontario.ca/honoursandawards](http://www.ontario.ca/honoursandawards) or calling the Secretariat at 1-877-832-8622.



Meet me on the Mississippi

# Municipal Matters • Thurs., June 17, 2010

Community Information brought to you by the Town of Carleton Place

## TUESDAY, JUNE 22<sup>ND</sup>, 2010

7pm: Council

Followed by: Policy Review Committee

Major Topics: 7 Beckwith St.

**Please Note:** As of June 23rd, regular meetings have been cancelled until Sept. 7. Special meetings scheduled are:

**June 29 at 7 pm** - Meeting with Property owners along Franktown Road to discuss potential development.

**July 20 at 7pm** - Combined Committee followed by Council

### EMERGENCY NUMBERS

Police • Fire • Ambulance

**911**

Emergency Only

Public Works Emergency

Number 24/7

613-257-2253

info@carletonplace.ca

175 Bridge Street,

Carleton Place, ON K7C 2V8

613-257-6200

[www.carletonplace.ca](http://www.carletonplace.ca)

## TOWN OF CARLETON PLACE

### Class Environmental Assessment Water Treatment Plant and Water Pollution Control Plant Capacity Expansion Notice of Public Meeting

The Town of Carleton Place is continuing with the study of capacity expansion for the Water Treatment Plant and Water Pollution Control Plant facilities. Expansion will be required in the future to accommodate the growing population of the Town of Carleton Place. The expansion is expected to include construction of facilities at both of the existing sites for the Water Treatment Plant (199 John Street, Town of Carleton Place) and the Water Pollution Control Plant (122 Patterson Crescent, Town of Carleton Place).

These projects are being planned under Schedule C of the Municipal Class Environmental Assessment. A Public Open House has been scheduled to review recent developments in the study related to long-term plans for the two plants, current upgrade projects, proposed upgrade projects for the next twenty years, and the proposed 2011 sewer and water budget. Opportunity will also be given to receive input and comments from interested parties.

#### **OPEN HOUSE DETAILS:**

Location: Water Pollution Control Plant, 122 Patterson Crescent, Town of Carleton

Place

Date: Thursday, June 24, 2010

Time: 5:00 PM until 7:00 PM

Subject to the comments received as a result of this Notice and the Public Open House, the Town plans to instruct the consultant to proceed with the planning for this project and an Environmental Study Report will be prepared and placed on the public record for a minimum 30 day review period.

For further information or to provide input/comments on this project please contact Dave Young, Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario K7C 2V8 Telephone (613) 257-6200.

This Notice first issued on June 10, 2010.

### MAKE SURE THAT YOU ARE ON THE VOTER'S LIST!! FOR THE 2010 MUNICIPAL ELECTION

REMINDER OF MUNICIPAL ENUMERATION FORMS IN THE MAIL JUNE 2010

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For further information, you may contact MPAC at 1-877-889 MPAC or [www.mpac.ca](http://www.mpac.ca)

### GARBAGE PICKUP ON CANADA DAY

Garbage pickup scheduled for Thursday, July 1st, 2010 will instead occur on Friday, July 2nd, 2010 because of the holiday.

# OPEN HOUSE

WEDNESDAY JUNE 29, 2018

PLEASE SIGN IN

NAME

ADDRESS

MARC BEZANSON	STANTEC	OTTAWA
DOUG SMITH	CS	
Rick Kwissa	CP	
Anne - George Buchner	CP	

**Bezanson, Marc**

---

**From:** Janice Zeitz [Janice.Zeitz@ainc-inac.gc.ca]  
**Sent:** Thursday, September 02, 2010 10:04 AM  
**To:** Bezanson, Marc  
**Cc:** Don Boswell; Ralph Vachon  
**Subject:** Obtaining First Nations Contact Information – Town of Carleton Place, Ontario

I am writing in response to your e-mail of August 31, 2010 inquiring about obtaining First Nations contact information in the above noted area.

In determining your duty to consult, you may wish to contact the First Nations in the vicinity of your area of interest to advise them of your intentions. To do this you may:

1. find the Reserves in your area of interest by consulting a map of the region such as the Province of Ontario Ministry of Aboriginal Affairs online map at <http://www.aboriginalaffairs.gov.on.ca/english/services/firstnations.asp>;  
then
2. search for the First Nations located on those Reserves by using the INAC Search by Reserve site at <http://pse5-esd5.ainc-inac.gc.ca/fnp/Main/Search/SearchRV.aspx?lang=eng>.

To determine the First Nations in your area of interest who have submitted claims please consult the Reporting Centre on Specific Claims at <http://pse4-esd4.ainc-inac.gc.ca/SCBRI/Main/ReportingCentre/External/ExternalReporting.aspx?lang=eng>.

It should be noted that the reports available on the INAC website are updated regularly and therefore, you may want to check this site often for updates. In accordance with legislative requirements, confidential information has not been disclosed.

Please rest assured that it is the policy of the Government of Canada as expressed in The Specific Claims Policy and Process Guide that:

“in any settlement of specific native claims the government will take third party interests into account. As a general rule, the government will not accept any settlement which will lead to third parties being dispossessed.”

We can only speak directly to claims filed under the Specific Claims Policy in the Province of Ontario. We cannot make any comments regarding potential or future claims, or claims filed under other departmental policies. This includes claims under Canada's Comprehensive Claims Policy or legal action by a First Nation against the Crown. You may wish to contact the Assessment and Historical Research Directorate at (819) 994-6453, the Consultation and Accommodation Unit at (613) 944-9313 and Litigation Management and Resolution Branch at (819) 934-2185 directly for more information.

You may also wish to visit <http://www.ainc-inac.gc.ca/ai/mr/is/acp/acp-eng.asp> on the INAC website for information regarding the Federal Action Plan on Aboriginal Consultation and Accommodation.

To the best of our knowledge, the information we have provided you is current and up to date. However, this information may not be exhaustive with regard to your needs and you may wish to consider seeking information from other government and private sources (including Aboriginal groups). In addition, please note that Canada does not act as a representative for any Aboriginal group for the purpose of any claim or the purpose of consultation.

I hope this information will be of assistance to you. I trust that this satisfactorily addresses your concerns.

Sincerely,

Janice Zeitz for

Don Boswell  
Senior Claims Analyst  
Ontario Research Team  
Specific Claims Branch

1634 00725

You are at [www.aboriginalaffairs.gov.on.ca](http://www.aboriginalaffairs.gov.on.ca)

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MINISTRY OF ABORIGINAL AFFAIRS

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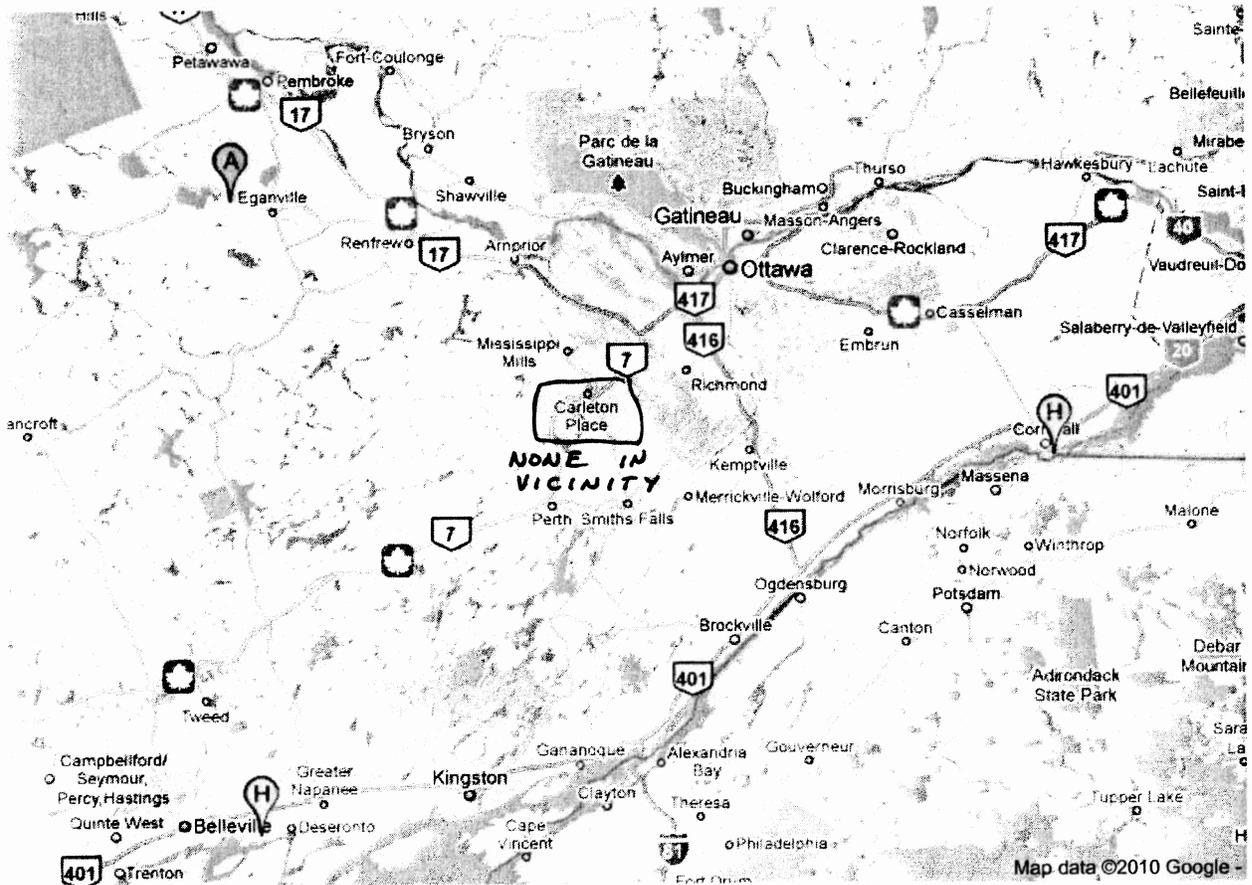
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## First Nations in Ontario

You are at [maps.google.com](http://maps.google.com)

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For an official list of all the First Nations considered "bands" for the purpose of the *Indian Act*, please contact [Indian and Northern Affairs Canada](#).