

# 2024 CANADA DAY CELEBRATIONS

## REGISTRATION DETAILS

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Mr.     Ms.     Mrs

Company/Business: ..... Contact Name: .....

Address: .....

Postal Code: ..... Town: ..... Country: .....

Phone: .....

Email: .....

## REGISTRATION FEE

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*The Town of Carleton Place is not responsible for lost, stolen or damage to products. Vendors accept full responsibility while participating in the Carleton Place Canada Day Celebrations.*

		<b>Pre-Tax</b>	<b>Total</b>
<b>Registration Needs</b>			
<b>Food/Refreshment Vendor Fee</b>	<input type="checkbox"/>	\$ 110.62	\$125.00
<b>Non-Food/Refreshment Vendor</b>	<input type="checkbox"/>	\$66.37	\$75.00
<b>Tent</b>	<input type="checkbox"/>	\$ 0.00	\$0.00
<b>Electricity</b>	<input type="checkbox"/>	\$0.00	\$0.00

*Please note- Payment is due on or before Friday, June 14, 2024. Failure to provide paperwork and payment by this deadline will result in a cancellation of space.*

## EVENT DETAILS

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<b>EVENT NAME</b>	2024 Canada Day Celebrations	<b>DATE OF EVENT</b>	July 1, 2024
<b>ACTUAL TIME OF EVENT</b>	<b>BEGIN:</b> 12:30pm <b>END:</b> 10:15pm	<b>LOCATION:</b>	Riverside Park 179 John Street, Carleton Place

## TERMS OF VENDOR PARTICIPATION

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*Vendors shall provide their own cords (100ft recommended) as well as their own tent and table unless arrangements are made with the Recreation & Culture Department. Vendors are responsible for staffing and providing a presence at their booth from 12:30pm – 9:00pm inclusive. Vendors are encouraged to remain on the grounds, and open for business, until 10:15pm. All vehicles must be removed from the grounds before 11:30am and set up must be completed by 12:30pm. Should you intend to depart prior to 8:00pm, you must make arrangements with the Recreation & Culture Department staff ahead of time. Booth displays and products must be attractive and appropriate for a family oriented event. No vulgar or suggestive products will be permitted.*

## METHOD OF PAYMENT

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Payment may be dropped off to the Carleton Place Arena- 75 Neelin Street or  
Mailed: Canada Day Celebrations- 175 Bridge Street, Carleton Place Ontario, K7C 2V8

**Vendor Fee- \$125.00**

**Cash Payment**

**Debit/Credit Payment**

**Cheque Payment:**    Cheques made payable to The Town of Carleton Place

## AGREEMENT

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*By signing- I understand that submitting an application does not mean I am a confirmed vendor. All confirmed vendors will be contacted by the Recreation & Culture Department staff upon receiving the application and confirming booth availability. I understand that cancellations must be received more than 30 days before the event. Cancellations less than 30 days before the event will result in a loss of refund.*

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Signature

Date

Please direct any event-related questions to: Jessica Hansen- Community Programmer  
jhansen@carletonplace.ca / (613)257-1704

We look forward to having you join us for the celebrations!