



TOWN OF CARLETON PLACE
 175 Bridge St. Carleton Place, ON K7C 2V8
ndwyer@carletonplace.ca
 Development Permit By-Law

APPLICATION FOR DEVELOPMENT PERMIT AMENDMENT

Section 34 of the Planning Act, RSO 1990, as amended

★ This application form must be accompanied by all the submission requirements in order to be considered a complete application. Incomplete applications will not be processed until all information is provided. A meeting with Planning and Development staff is **REQUIRED** prior to submission of this application. At that time submission requirements will be determined.

Date Application Received: _____ Application #: _____

Fee Received: _____ Date Application Deemed Complete: _____

<u>REQUIRED PLANNING FEE</u>		
Planning Fee \$5,500.00		
<u>CONTACT INFORMATION</u>		
Municipal Freedom of Information and Protection of Privacy Act Personal Information on this form is collected under authority of The Planning Act and will be used to process this application		
Name/Title:	Mailing Address and Postal Code:	(P)Phone # (F)Fax # (E) Email Address
Applicant/Agent		(P):
		(F):
		(E):
Property Owner(s)		(P):
		(F):
		(E):
<u>LEGAL DESCRIPTION</u>		
Municipal Address:		
Legal Description:		
Lot Front (m):	Lot Depth (m):	Lot Area (m²):
Current Official Plan Designation:		Current Development Permit Designation:

POTENTIAL REQUIRED STUDIES

Technical reports/plans or studies may be required to assist in the review process of a Development Permit Amendment Application. The identified studies or reports are required prior to the submission of an application for Development Permit.

Archaeological Assessment
Building Materials Samples
Building Shadow Impact Assessment Study
Coloured Perspective Drawings
Concept Plan
Construction Traffic Management Plan
Cost Estimate for External Works
Environmental Impact Statement
Environmental Site Assessment
Functional Servicing Report
Heritage Impact Assessment Report
Illumination and Traffic Signal Plan
Landscape Plan
Natural Heritage Evaluation
Noise Attenuation Study
Parking and Loading Study
Pavement Marking and Signage Plan
Photographs of Existing Context
Planning Rationale Report
Reference Plan for Land Conveyances
Sight-line Study
Source Water Protection
Transportation/Traffic Impact Study
Tree Inventory
Tree Preservation Plan
Urban Design Brief
Utilities Plan
Others (as required by the Town)

11. Does the proposal meet the density requirements set out in the Official Plan?

YES

NO

12. Does the proposal remove land from an area of employment?

YES

NO

If YES, provide details of the Official Plan amendment that would permit it:

13. Is access to the subject land to be provided by provincial highway, municipal road or private road? _____

14. If the proposed amendment changes, replaces, deletes or adds a policy, what is the suggested text of the proposed policy amendment? (Attach to application).

15. Will the services (water, sanitary sewer and storm sewer) be publicly or privately provided?

16. Is the subject land, or any property with 120 metres of it, the subject of any application under the *Planning Act*?

YES

NO

If YES, attach a separate sheet detailing those applications (including file number, approval authority, the land it affects, its purpose, its status and the effect on the proposed Development Permit amendment).

17. Is the proposed amendment consistent with the Provincial Policy Statement (PPS)?

YES

NO

18. Is the subject land within an area of land designation under any provincial plan(s)?

YES

NO

If YES, does the proposed amendment conform to the provincial plan(s)

YES

NO

DECLARATIONS

Authorization of Owner for Agent to Make the Application

If the application is to be signed by an applicant/agent/solicitor on behalf of the owner, the following authorization must be completed or the owner must submit a letter of authorization.

I/We _____ am/are the owner(s) of the land that is subject of this application and I/we authorize _____ to make this application on my/our behalf.

**Signature: _____
(Registered Owner)**

Date: _____

**Signature: _____
(Registered Owner)**

Date: _____

Consent of Owner

I/We _____ am/are the registered owner(s) of the land that is the subject of this application for development purposes and for purposes of the Municipal Freedom of Information and Protection of Privacy Act. I/We hereby authorize the use, or disclosure, to any person or any public body, of any personal information collected under the Planning Act for the purpose of processing this application.

**Signature: _____
(Registered Owner)**

Date: _____

**Signature: _____
(Registered Owner)**

Date: _____

Affidavit or Sworn Declaration that the Information is Accurate

I _____, of the _____ of _____, solemnly declare that all of the above statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

SWORN (or Declared) BEFORE ME:

**At the Town of Carleton Place,
this _____ day of _____ in the year 20 _____.**

(Commissioner of Oaths)

(Signature of Applicant)