



Date Received:

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## APPLICATION FOR HERITAGE GRANT

In accordance with Section 38 of the *Ontario Heritage Act, RSO 1990*, as amended, and recognized by *Town of Carleton Place By-law 26-2022*, as amended

This application form must be accompanied by all submission requirements in order to be considered a complete application. Incomplete applications will not be processed until all information is provided. The applicant is responsible for ensuring that the submission requirements are met.

<b>CONTACT INFORMATION</b>		
<i>Municipal Freedom of Information and Protection of Privacy Act Personal information on this form is collected under the authority of the Planning Act and will be used to process this application</i>		
Name:	Mailing Address and Postal Code:	Phone:  Email:

<b>PROPERTY INFORMATION</b>	
Municipal Address:	
Legal Description:	
Heritage Designating By-law:	
Official Plan Designation:	Development Permit Designation:

## REQUIRED INFORMATION

Description of which identified heritage attributes the project pertains to:

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Explanation of how this project meets eligibility requirements for the Heritage Grant  
(see Heritage Grant Policy, Section 6.0):

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3. The following shall be attached to this application:

- Copy of estimated costs from a contractor or building supplier (i.e. lumber yard)
- Copy of detailed design plans including site plans, elevations, and floorplans
- Photos of project area showing heritage features and attributes to be repaired, replaced or restored
- Copy of historical research demonstrating how the project will preserve, enhance or replace the feature as it previously existed

**Consent of Owner**

I/We \_\_\_\_\_ am/are the registered owner(s) of the land that is the subject of this application for development purposes and for purposes of the Municipal Freedom of Information and Protection of Privacy Act. I/We hereby authorize the use, or disclosure, to any person or any public body, of any personal information collected under the Planning Act for the purposes of processing this application.

Signature: \_\_\_\_\_  
Registered Owner

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Registered Owner

Date: \_\_\_\_\_

**Affidavit or Sworn Declaration that the Information is Accurate**

I, \_\_\_\_\_, of the \_\_\_\_\_ of \_\_\_\_\_, solemnly declare that all of the above statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

SWORN OR DECLARED BEFORE ME:

At the Town of Carleton Place, this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_\_\_.

\_\_\_\_\_  
Commissioner of Oaths

\_\_\_\_\_  
Signature of Applicant