

## Eligible Projects

Eligible projects include repairs to the property that promotes the conservation or restoration of heritage attributes.

For guidance on eligible and appropriate interventions on heritage buildings please consult The Standards and Guidelines for the Conservation of Historic Places in Canada.

## Ineligible Projects

In general terms, ineligible work includes any work or projects of a non-heritage nature, works that focus on non-heritage attributes, additions, spaces, features and finishes, or any works that might diminish the cultural heritage value of the property.

## Application Process

Applicants are required to submit their application to the Town of Carleton Place electronically or in hard copy.

Required documentation for the application can be found in the on the Town's website.

Applications deemed to be clearly consistent with the intent of this policy shall be approved by the Director in accordance with the Delegated Authority By-law.

For more information, contact Niki Dwyer, Director of Development Services at [ndwyer@carletonplace.ca](mailto:ndwyer@carletonplace.ca)  
613 257 6202

Additional information can be found on the Town's website at [carletonplace.ca](http://carletonplace.ca).

# HERITAGE GRANT POLICY



## What is the Heritage Grant Policy?

The Heritage Grant Policy provides a framework to evaluate and prioritize qualifying projects for grants and loans made available in accordance with Section 38 of the Ontario Heritage Act, RSO 1990, as amended, and recognized by Town of Carleton Place Bylaw 26-2022, as amended.

The grant is available to property owners of properties which are recognized by by-law under Part IV or Part V of the Ontario Heritage Act and that meet the eligibility criteria of the Heritage Grant Policy.

## Funding Availability

Funding approval shall be based on the eligibility criteria described in Section 6.0 of this Policy and will be distributed on a first-come, first-serve basis. The full policy can be found on the Town of Carleton Place's website at [carletonplace.ca](http://carletonplace.ca)



An approved grant shall be issued up to 50% of construction costs or \$5,000.00, whichever is less, per project.

Projects shall be completed within two (2) years from date of approval of grant funding.

## Eligibility Criteria

Applicants shall be the registered owner of the subject property at the time the application is made;

Applicants shall demonstrate that they are in good financial standing with the Town;

No more than one application can be made per project;

The application shall demonstrate compliance with the standards prescribed in the Development Permit By-law, Ontario Building Code, and the Designating Bylaw for the property.