

Tree Cutting Flowchart

Town of Carleton Place



I want to remove a tree (or trees)

Is the tree on the Town road allowance?

YES: Contact Carleton Place Public Works for Assessment

Tree to be removed / pruned as deemed appropriate based on condition and location

Is the tree 30 metres or closer to the Mississippi River?

YES: Contact the Town's Planning Department and MVCA

DP1 required with EIS - replacement at 1:3 ratio

MVCA permit also required for alteration to shoreline

Is the lot 1 acre or larger?

YES: Contact the Town's Planning Department

Tree permit required under Tree Clearing Policy - Inventory required prior to approval

Is the tree on a vacant lot with no buildings?

YES: Contact the Town's Planning Department

DP1 Required - replacement at a 1:3 ratio

Is the tree a hackberry?

YES: Contact the [Urban Forest Committee](#) for guidance

[How to identify a Hackberry tree](#)

DP1 Required - replacement at a 1:1 ratio. Contact the Town's Planning Department

Is the tree a butternut?

YES: Contact the [Ministry of Natural Resources](#) for guidance

[How to identify a butternut](#)

If the answer to each of these questions is NO - the owner can proceed without a permit or further approval by the Town.