GEMTEC
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September 4, 2026 File: 101882.002

Ms. Niki Dwyer, MCIP RPP
Director of Development Services
Town of Carleton Place
175 Bridge Street
Carleton Place, ON
K7C 2V8

Re: Official Plan Amendment Application (Resubmission)
Meadow Ridge Subdivision – Block 213

Dear Ms. Dwyer,

On behalf of my client, Pegasus Development Corporation, I am pleased to be filing the subject application following our initial submission August 18, 2026, which was deemed incomplete August 21, 2026.

As required, the following items are provided in digital format to facilitate your processing of the application:

1. Executed Official Plan Amendment application form.
2. Updated Planning Rationale, dated September 3, 2026, prepared by GEMTEC Consulting Engineers and Scientists Limited.

A cheque representing the applicable fee for the processing of an Official Plan Amendment application is being submitted separately under separate cover.

We trust that the enclosed meet the Town's requirements and we look forward to working closely with your department in support of a timely review process. Please do not hesitate to contact me should you require any additional information.

Sincerely,

Benjamin Clare, MCIP RPP
Senior Planner

Encl.